



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, June 27, 2023 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. INVOCATION

A. Rev. Desmond Smith, Emmaus Baptist Church is expected to provide the invocation

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

5. APPROVAL OF AGENDA

6. SPECIAL PRESENTATION

A. Resolution of Appreciation - Willie Love, Economic Development Authority

B. Resolution of Support - Conrad Bareford, Economic Development Authority

C. Dominion Power Presentation on Smart Meters - Crystal Bright, External Affairs Manager and Patrick Slayton, Electric T&D Projects Manager

D. Rural Housing Partnership Presentation - Babs Zuhowski, President and Kay G. Bradley, Executive Director

7. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

A. Teri L. White, Deputy Commissioner of the Revenue - Celebrating 5 years of service

B. April Edwards, *Acting* Major - Celebrating 15 years of Service.

8. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

9. PUBLIC HEARINGS

A. PROPOSED NOISE ORDINANCE

B. ADOPTING THE EMERGENCY ORDINANCE EXTENDING THE DEADLINE FOR REAL PROPERTY TAXES TO JUNE 15, 2023

- C. PROPOSED ORDINANCE APPROVING MATHEWS COUNTY PARTICIPATION IN THE MIDDLE PENINSULA/NORTHERN NECK REGIONAL RADIO SYSTEM WITH KING AND QUEEN COUNTY, ESSEX COUNTY, COUNTY OF RICHMOND, NORTHUMBERLAND COUNTY AND LANCASTER COUNTY

10. CONSENT AGENDA

- A. Meeting Minutes
 - 1. Board of Supervisors Regularly Scheduled Meeting, May 23, 2023
- B. Supplemental Appropriations
 - 1. Library Grant from Virginia Commission of the Arts; \$1,000.00
 - 2. Market Days Activity Permit: September 7th thru September 10th, 2023
 - 3. VA125 Adoption Agreement

11. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director
 - 1. **Application 4-ZA-23:** Text amendment to the zoning ordinance, §175-5.4 A. (3), initiated by a motion of the Planning Commission, to add “The parent parcel remaining after subdivision pursuant to the exception stated in this § 175-5.4 shall contain at least 1 acre.” to “(3) The minimum lot area for a single-family dwelling or manufactured home shall be one acre, provided such lot is subdivided for the purpose of development or placement of such structures for occupancy by a member of the immediate family of the property owner.” The proposed text for §175-5.4 A. (3) will now read, (3) The minimum lot area for a single-family dwelling or manufactured home shall be one acre, provided such lot is subdivided for the purpose of development or placement of such structures for occupancy by a member of the immediate family of the property owner. The parent parcel remaining after subdivision pursuant to the exception stated in this § 175-5.4 shall contain at least 1 acre.” This text amendment seeks to allow parent parcels for the purposes of a family subdivision in the Rural (RU) zoning district to be under the minimum lot size requirement of 2.5 acres.
 - 2. Private Road Name Request
- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

12. NEW BUSINESS

- A. Budget Amendment Presentation and Resolution - Ramona Wilson, County Administrator
- B. Resolution of Amendment for Capital Improvement Plan
- C. Resolution of Adoption and Appropriation
- D. Motion from the Board to approve the MPPDC transfer of Mathews Heritage Park back to Mathews County
- E. Mathews County Public Schools - request submitted for boiler upgrade funding

- F. Closing of Offices on July 3rd, 2023 to give team members a 4-day weekend.

13. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Employee Handbook Updates
- C. Auditors Engagement Letter
- D. Grant Award re: Sheriff's Department
- E. Recognition of Judi Green - Deputy Clerk
- F. Radio Tower Installation Update
- G. List of names for the War Memorial
- H. VMRC Grant for Boat Removal
- I. Board of Equalization Update

14. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten {10} minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

16. APPOINTMENTS - Rec'd letter of resignation from Francis Hudgins - Building Appeals, served for 7 years.

- A. Alexandra "Sandy" Warhol - Economic Development Authority
- B. Joe Syslo - Economic Development Authority
- C. Brenda Moore - Reappointment to the Economic Development Authority
- D. The following applicants requested to be appointed to the VA250 American Revolutionary Advisory Committee:
 - o Kat Larkin
 - o Hunter Owens
 - o Tom Karrow
 - o John Priest
 - o Becky Barnhardt

17. PRESS CORRECTIONS AND CLARIFICATIONS (if necessary)

18. CLOSED MEETING (Motion to go into closed meeting)

- A. Pursuant to Virginia Code section 2.2-3711(A)(8) for consultation with legal counsel regarding specific legal matters that require the provision of legal advice – condition of structure(s) and contractual matters regarding 384 Old Ferry Road; and
- B. Discussion of plans to protect public safety as it relates to potential cybersecurity threats, vulnerabilities and any actions taken to respond to such matters. Discussion of information subject to exclusion in subdivision 2 or 14 of §2.2-3705.2, where discussion in an open meeting would jeopardize the security of any facility, building, structure, information technology system, or software program.

19. RECONVENE IN OPEN MEETING AND CERTIFICATION

20. ACTION ON CLOSED MEETING MATTERS (If necessary)

21. ADJOURNMENT