



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Tuesday, May 23, 2023 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairperson Dave Jones at 6:00 pm.

2. INVOCATION - Rev. Dede Parrish is expected to provide the invocation

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members
Present:

Vice-Chair Paul Hudgins
Supervisor Jackie Ingram
Supervisor Mike Walls
Chairman Dave Jones

Board of Supervisors Members Absent: Melissa Mason

Staff Present:

Mrs. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive and Deputy Clerk to the Board
Ms. Megan Evjen, Administrative Assistant
James Knighton, Director of Planning & Zoning

Rev. Dr. Mason arrived at 6:07 pm.

5. APPROVAL OF AGENDA

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Approve

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Langhorne
Cardinal, VA
RE: Noise Ordinance

Tom Chillemi
Thurston Rd
RE: Noise Ordinance

Bobby Dobson
Cobbs Creek VA
Re: ROTC is being offered at MHS and they need
\$24,000.00

7. CONSENT AGENDA

Let the record reflect that Rev. Dr. Mason arrived at 6:07 pm for the meeting.
Supervisor Walls asked to correct the minutes from the April meeting (page 56 of the packet) the vote from 5-0 to the correct vote of 4-0 in favor of the names on the monument.

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the consent agenda as amended.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

A. Meeting Minutes

1. April 18th, Special Called Closed Meeting
2. April 25th Regularly Scheduled Meeting
3. May 11th, Public Hearings

B. Supplemental Appropriations

1. Administration Office Reappropriating Committed Reserve funds from projects begun in FY22 that carried over to FY23: \$197,579.03
2. Department of Social Services Family Partnership Meetings Grant Funds: \$6,896.00

8. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director

1. **Application 1-RZ-22:** Request from Propane Property Two, LLC to rezone parcel 4 (5) 1, 2794 Buckley Hall Rd, from Rural (RU) to Business-2 (B-2) per Sections 175-9.2 and 9.3 of the Mathews County Zoning Ordinance.
MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve application 1-RZ-22 as submitted.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

2. **Application 1-RZ-23:** Request from Allen S. Farmer to rezone parcel 9 (A) 3C, 53 Twiggs Ferry Rd, from Rural (RU) to Business-2 (B-2) per Sections 175-9.2 and 9.3 of the Mathews County Zoning Ordinance.

Supervisor Walls is abstaining from the vote due to a personal relationship with the applicant.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-0-1 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones - aye; None - nay; 1-Abstain to Approve application 1RZ-23 as submitted.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Abs
David Jones, Chairman - Aye

3. **Application 3-ZA-23:** Text amendment to the zoning ordinance, §175-8.5 (A), initiated by a motion of the Planning Commission, to remove “for each principal use” from “A. Lot size. The minimum lot area for each principal permitted use shall be one acre (43,560 square feet).”
MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve Application 3-ZA-33.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

4. Zoning Complaints

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Ms. Judy Rowe, Chairperson of the Broadband Advisory Board, along with Jeff Beekhoo, President of Broadband Telecom provided a detailed update.

9. UNFINISHED BUSINESS

A. Radio System Update - Ramona Wilson

The agreement (MOU) for the Beaverdam Tower located in Gloucester County has been signed and executed with no lease payments. The remaining tower is waiting for the required inspections to be completed.

10. NEW BUSINESS

A. Section 125 Plan Documents

1. Certificate of Resolution

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Adopt the Certification of Resolution.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

2. Adoption Agreement

B. Approval of pay for Board of Equalization

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the Approval of pay for Board of Equalization.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

C. Resolution Reimbursement for Fire Station

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the Resolution Reimbursement for Fire Station.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

D. Emergency Ordinance for Tax Deadline Extension

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls,

Dave Jones - aye; None - nay; to Approve the Emergency Ordinance for Tax Deadline Extension.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

11. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

B. Information on leave policy changes for county employees

Ramona will make changes to the personnel handbook and present the official change in policy at the June 27th, 2023, regularly scheduled meeting.

C. Dredging Update: Hole In the Wall

Chairperson Jones suggested there be a subcommittee with a member of the planning commission along with a member of the board to aid in the negotiations. He also asked Supervisor Walls if he would like to serve on the subcommittee since he has been involved with the project. Ramona Wilson suggested Harry Meeks from the planning commission since he has been very helpful as well with the project.

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Adopt Option 2

OPTION 2:

Negotiate and Award Phase 1 Dredging and material placement = \$1,710,000 (may be lower based on negotiations)

Send Phase 2 out for rebid and may get a local contractor (who specializes in shoreline restoration and not dredging).

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

Appoint a subcommittee of Mike Walls, Harry Meeks and 1 other Planning Commission member to choose for the negotiation committee.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve forming the subcommittee to aid in negotiations.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

D. Noise Ordinance Update

Schedule a Public Hearing for the June Meeting to get citizen input regarding the proposed noise ordinance.

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve scheduling a Public Hearing for June 27th, 2023.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

Additionally, Emergency Services Coordinator Willie Love has submitted his resignation. His last day will be May 26th, 2023. Ramona wanted to thank Willie for his wonderful service to the county. He is leaving behind some very big shoes to fill.

12. **SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

Supervisor Mason - Virginia Interfaith Power & Light grant update (presentation included in the packet)

Vice Chair Hudgins - Thanked everyone who helped organize Mayfaire, and asked that we all recognize and honor our EMS professionals.

Supervisor Ingram - Would like to see something done with the vehicles parked on Main Street that do not have license plates on them. They are blocking parking spots for the people who want to eat and shop on Main Street.

Supervisor Walls - Would like to recruit citizens for a local VPPSA recycling committee.

Chairperson Jones - Our former building official followed the protocol in the code book regarding the unsafe structure violation at The Hole In the Wall. He cited the code section and what the violation was. He also included in the letter the code section that allows for the right to appeal. No one ever filed an appeal. That was over 11 months ago.

13. **OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker)*

Bobby Dobson
Cobbs Creek, VA

Conrad Bareford
Mathews, VA

Jim Hudgins
Grimstead, VA

Re: Speaking as an individual on the School Board. Money for the ROTC program.

Re: Report the unlicensed vehicles to the State Police and they will place an orange sticker on them and they will be towed.

Re: Oyster grounds and engineering concerns at the HIW.

14. **APPOINTMENTS**

A. Conrad Bareford - Economic Development Authority

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Appoint Conrad Bareford to the Economic Development Authority.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

15. PRESS CORRECTIONS AND CLARIFICATIONS (if necessary)

Dave Jones - Spoke about a Facebook post about withholding documentation from the NAACP and the monument. There is equal access to all Supervisors who request information, they are not required to go through the Chairperson.

16. CLOSED MEETING (if necessary)

A. Enter Closed Meeting

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Enter Closed Session.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

1. Pursuant to Virginia Code §2.2-3711(A)(3) for the discussion or consideration of the acquisition of real property for a public purpose (recreational area), because discussion in an open meeting would be detrimental to the bargaining position or negotiating strategy of the County.

Pursuant to Virginia Code section 2.2-3711(A)(1) for the discussion or consideration of the annual performance review of the County Administrator

Pursuant to Virginia Code section 2.2-3711(A)(8) for consultation with legal counsel regarding specific legal matters that require the provision of legal advice – condition of structure(s) and contractual matters regarding 384 Old Ferry Road;

B. Return to Open Meeting

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Return and Certify to Open Meeting

Roll Call Vote:

Paul Hudgins, Vice Chair -I so certify
Jackie Ingram, Supervisor - I so certify
Melissa Mason, Supervisor - I so certify
Mike Walls, Supervisor - I so certify
David Jones, Chairman - I so certify

C. Action on Closed Matters (if necessary)

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve obtaining a survey on the Boys and Girls Club located in Mathews County.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

17. ADJOURNMENT

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Adjourn

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

Dave Jones, Chairman
Mathews County Board of Supervisors

Ramona Wilson, County Administrator
Clerk to the Board

Judi Green, Senior Executive Associate
Deputy Clerk to the Board