



Mathews County Planning Commission

Tuesday, October 11, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A JOINT PUBLIC HEARING OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON October 11, 2022 AT 7:00 PM.

Board of Supervisors

Members Present:

Paul Hudgins, Chair
Jackie Ingram, Vice Chair
Dave Jones
Mike Walls
Melissa Mason

Members Absent:

Planning Commission

Members Present:

Billy Cook, Chair
Doug Wilton, Vice Chair
Frances Minor
Dan Hill
Paul Logan
Donald Morgan
Harry Meeks

Members Absent:

Also Present:

James Knighton, Director of Planning, Zoning & Wetlands
Heather Thomas, Wetlands/Marine Coordinator and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

The invocation was given.

4. ROLL CALL OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION

Mrs. Thomas called roll and a quorum was present.

5. REVIEW OF PUBLIC HEARING PROCEDURE

Mr. Hudgins reviewed the public hearing procedures.

6. PUBLIC HEARINGS

6.A. **Application 4-CUP-22:** Request from Jessica Wagner for a Conditional Use Permit per Section 175-15.5 (B) of the Mathews County Zoning Ordinance to operate a hair salon on parcel 10 (A) 46. This parcel is in the Rural (RU) district.

Mr. Knighton read the staff report and conditions to the board and commissioners. The board and commissioners asked about the hours, days of operation and driveway condition.

Mr. Hudgins asked for speakers for, against and neither for or against. There were none.

The board members expressed their approval of the requested business.

The public hearing was closed.

6.B. **Application 5-CUP-22:** Request from Shannon Jones for a Conditional Use Permit per Section 175-15.5 (B) of the Mathews County Zoning Ordinance to operate a dog grooming facility on parcel 25 (10) 2Q. This parcel is in the Residential-2 (R2) district.

The applicant requested to table their conditional use permit until January 2023.

7. ADJOURNMENT OF THE BOARD OF SUPERVISORS

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. JONES AND SECONDED BY MR. WALLS, THIS MEETING WAS DECLARED ADJOURNED.

8. PLANNING COMMISSION CALLED TO ORDER

Mr. Cook called the meeting to order.

9. APPROVAL OF MINUTES

9.A. Approval of September 12th, 2022 Meeting Minutes

MOTION: On Motion to approve the September meeting minutes by Mr. Morgan, seconded by Mr. Logan, the Mathews County Planning Commission voted 7-0-0 as follows: 7- aye; 0 - nay.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Dan Hill, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

10. COMMITTEE REPORTS

10.A. Open Dump Committee

MOTION: On Motion to hold a public hearing on the text amendment to 175-15.22 (A) by Mr. Wilton, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: 7- aye; 0 - nay.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Dan Hill, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

Mr. Morgan gave his report for the open dump committee.

10.B. Public Water Access Committee

Mr. Meeks gave the report on the public water access committee's findings. Mr. Wilton asked what could be done to improve the sites needing it. Mr. Hill answered that there are certain properties that should take priority over others to improve. Mr. Cook asked Mr. Knighton and Mr. Zoll do a final review of this document and send to the Board of Supervisors.

10.C. By-Laws Committee

MOTION: On Motion to approve the September meeting minutes by Mr. Morgan, seconded by Mr. Logan, the Mathews County Planning Commission voted 7-0-0 as follows: 7- aye; 0 - nay.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Dan Hill, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

Mr. Logan gave his report on the by-laws committee's changes to them.

11. PLANNING DIRECTOR'S REPORT

Mr. Knighton informed the commissioners of upcoming conditional use permits and agenda items.

12. NOTICE OF VARIANCE AND APPEAL

13. PUBLIC COMMENT PERIOD

Mr. Cook reviewed the public comment period procedures.

There were none.

The public comment period was closed.

14. UNFINISHED BUISNESS

14.A. **Application 3-ZA-22:** Text amendment to the zoning ordinance, §175-20.8,20.9 and 20.10, initiated by a motion of the Board of Supervisors, to modify the regulations on enforcement procedures and permits and licenses.

MOTION: On Motion to recommend approval the text amendment 3-ZA-22 by Mr. Logan, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: 7-aye; 0 - nay.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Dan Hill, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

15. NEW BUSINESS

15.A. **Application 4-CUP-22:** Request from Jessica Wagner for a Conditional Use Permit per Section 175-15.5 (B) of the Mathews County Zoning Ordinance to operate a hair salon on parcel 10 (A) 46. This parcel is in the Rural (RU) district.

MOTION: On Motion to recommend approval of 3-CUP-22 by Mr. Wilton, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: 7- aye; 0 - nay.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Dan Hill, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

15.B. **Application 5-CUP-22:** Request from Shannon Jones for a Conditional Use Permit per Section 175-15.5 (B) of the Mathews County Zoning Ordinance to operate a dog grooming facility on parcel 25 (10) 2Q. This parcel is in the Residential-2 (R2) district.

The applicant requested to table the application until January 2023.

16. PLANNING COMMISSION REQUESTS/DIRECTIVES

Mr. Logan inquired about the comprehensive language and taking into consideration solar/lithium battery storage.

17. OTHER MATTERS

Mr. Cook introduced Ms. Minor to the commissioners.

18. PLANNING COMMISSION ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. MORGAN AND SECONDED BY MR. LOGAN, THIS MEETING WAS DECLARED ADJOURNED.