



Mathews County Planning Commission

Tuesday, April 19, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A REGULAR MEETING OF THE PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON April 19, 2022 AT 7:00 PM.

Planning Commission

Members Present:

David Rollins, Chair
Billy Cook, Vice-Chair
Dan Hill
Doug Wilton
Tim Hill
Brian Russell
Paul Hudgins, Ex-officio

Members Absent:

Danette Machen

Also Present:

James Knighton, Interim Director of Planning & Zoning
Heather Thomas, Administrative Assistant

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Rev. Eric Robinson, Ebenezer Baptist Church, gave the invocation.

4. ROLL CALL OF PLANNING COMMISSION

Mrs. Thomas called the roll and established that a quorum was present.

5. APPROVAL OF MINUTES

5.A. March 15th, 2022 Meeting Minutes

MOTION: On Motion of Mr. Tim Hill to approve March 15th's minutes, seconded by Mr. Wilton, the Mathews County Planning Commission voted 6-0-0 as follows:

David Rollins, Chairman - Aye

Billy Cook, Vice Chair - Aye
Tim Hill - Aye
Dan Hill - Aye
Doug Wilton - Aye
Brian Russell - Aye

6. PUBLIC COMMENT PERIOD

Mr. Rollins read the public comment period procedures and opened it up. There were no comments.

7. COMMITTEE REPORTS

8. UNFINISHED BUSINESS

8.A. 2-ZA-22: Inoperable/ junk vehicles

Mr. Rollins stated he spoke with the county attorney, Andrea Erard and they came to the conclusion that a motion needed to be sent to the Board of Supervisors regarding 2-ZA-22.

Mr. Cook made a motion to recommend option two of the proposed text amendment. Motion was refused by the chair.

MOTION: On Motion of Mr. Russell to not recommend any action on 2-ZA-22, seconded by Mr. Hill, the Mathews County Planning Commission voted 4-2-0 as follows:

David Rollins, Chairman - Aye
Billy Cook, Vice Chair - Nay
Tim Hill -Aye
Dan Hill -Nay
Doug Wilton - Aye
Brian Russell - Aye

8.B. 2030 Comprehensive Plan Review Update

Mr. Knighton discussed the red line edited version of the comprehensive plan included in the packet with the commissioners and asked that they review it prior to the next meeting. Mr. Rollins asked the commissioners to provide Mrs. Thomas their corrections and annotations prior to the next meeting.

Mr. Dan Hill added that there are no longer any volunteer rescue squad members as stated in the comprehensive plan. Mr. Knighton asked Mr. Dan Hill to send in the information for the rescue squad and changes can be made.

9. NEW BUSINESS

9.A. County Owned Property- 897 Southg Bay Haven Drive, Tax Map 11A6 (4) 5B

Mr. Rollins stated that the Board of Supervisors asked the Commission to look into the zoning of 897 South Bay Haven. Mr. Knighton presented the options for the property. Mr. Rollins confirmed that all the county-owned water access points are zoned Business-1 (B-1). Mr. Tim Hill stated that the neighborhood had a meeting and were not in agreement with it being used as a public access site. Mr. Russell asked if it were to be rezoned to B-1, what kind of restrictions could be placed. Mr. Knighton stated that they can limit the uses when rezoned. Mr. Russell stated that he

would prefer it stay Residential-1 (R-1) and any use would have to go through the CUP process. Mr. Cook added that it should be consistent with the other county-owned water access points. Mr. Rollins stated that if rezoned it can be as restrictive as the Board of Supervisors and public see fit. The FEMA purchase agreement restrictions were discussed. Mr. Dan Hill stated that having public water access to this property could benefit the county in meals and lodging tax. Mr. Russell asked if the county could set up a conditional use permit on the property if it was rezoned to Business-1. Mr. Knighton listed from the ordinance what would require a conditional use permit in the Business-1 district. The ordinance Section 109-1 was read by Mr. Knighton pertaining to the two public beach access in Mathews and the restrictions on them.

MOTION: On Motion of Mr. Russell to recommend the property remain Residential-1 subject to a conditional use permit, seconded by Mr. Tim Hill. After discussion, Mr. Russell withdrew his motion.

MOTION: On Motion of Mr. Dan Hill to recommend rezoning 897 South Bay Haven to Business-1, seconded by Mr. Cook, the Mathews County Planning Commission voted 5-1-0 as follows:

David Rollins, Chairman - Aye
Billy Cook, Vice Chair - Aye
Tim Hill - Aye
Dan Hill - Aye
Doug Wilton - Aye
Brian Russell - Nay

10. OTHER MATTERS

Mr. Rollins passed out the Code of Ethics of the Board of Supervisors and the Planning Commission Code of Conduct. He asked that everyone review the Code of Ethics along with the Code of Conduct and send in their recommendations to Mr. Cook a week prior to the meeting so that a Planning Commission Code of Ethics could be created.

Mr. Rollins passed out an informational report made by Mr. Dan Hill discussing noise abatement. Mr. Knighton clarified that a text amendment could not be made through the Planning Commission and that it would need to go directly in front of the Board of Supervisors. Mr. Dan Hill reviewed his report for the Commission.

11. REVIEW OF BOARD OF SUPERVISOR ACTIONS

12. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton informed them that there will be a variance for the Board of Zoning Appeals and rezoning for the Commission coming up.

13. ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. TIM HILL AND SECONDED BY MR. WILTON, THIS MEETING WAS DECLARED ADJOURNED.