



Mathews County Board of Supervisors

Regular Meeting
Harry M. Ward Auditorium
Mathews High School
9889 Buckley Hall Road
Mathews, VA 23109

Tuesday, June 28, 2022 at 6:00 PM

MINUTES

1. CALL TO ORDER

2. INVOCATION

A. Pastor Tom Bunting of New Point Friends Church is expected to provide the invocation

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members	Vice Chair Jackie Ingram
Present:	Supervisor Melissa Mason
	Supervisor Dave Jones
	Supervisor Mike Walls

Board of Supervisors Members	Paul Hudgins
Absent:	

Staff Present:	Mrs. Ramona Wilson, County Administrator
	Ms. Judi Green, Senior Executive Associate and Deputy Clerk to the Board
	James Knighton, Director of Planning & Zoning

5. APPROVAL OF AGENDA

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the agenda

Roll Call Vote:
Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

6. SPECIAL PRESENTATION

- A. Resolution Adopting and Appropriating the FY23 Budget for July 1, 2022 to June 30, 2023

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the Resolution Adopting and Appropriating the FY23 Budget for July 1, 2022 to June30, 2023

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

- B. Resolution Adopting Capital Improvement Plan

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the Resolution Adopting the Capital Improvement Plan

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

- C. Presentation of Proclamation to Rev. Dr. Melissa Mason
POSTPONED

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Judy Rowe	Sharon Frye	Tonya Montague	Shirley Wilkins	Bobby Dobson
Gwynn, VA 23066	Port Haywood, VA 23138	Address Not Given	Mathews, VA	Cobbs Creek, VA 23035

8. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

- A. Captain William Story - Service on the Board of Zoning Appeals

- B. Mr. William Small - Service on the Board of Zoning Appeals

9. CONSENT AGENDA *(roll call vote required)*

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None

- nay; to Approve the Consent Agenda

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

A. Meeting Minutes - May 24th, 2022

B. Supplemental Appropriations

1. Sheriff's Office - \$8,312.14 (documentation attached)

2. Mathews County Public Schools - \$173,039.00 (documentation attached)

3. Buildings & Grounds Department - Previously Approved Appropriation withdrawal from Fund Balance (documentation attached)

4. Mathews County Volunteer Fire Department - \$11,388.00 (documentation attached)

C. Proposed July 4th Firework Firing Technician List

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Virginia Department of Transportation: Mr. Lee McKnight, Residency Administrator

Mr. McKnight gave a detailed update: [VDOT Quarterly Update](#)

B. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director

1. 1-CUP-22 Rhetsen Companies Inc., 10,640 square foot retail building, Tax Map 9-A-3

The Rhetsen Company asked if this item could be tabled for an additional 30 days while they update submittal.

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Table the Follow Up

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

2. Zoning Ordinance Enforcement Criminal vs. Civil penalties

Ms. Erard asked to postpone this item until the July meeting.

3. Update on the Planning Commission meeting change date request

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the request

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

- C. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Judy Rowe and Jeff Bekoo provided a thorough update on the Broadband Project.
- D. Andrea Erard, County Attorney

1. Legislative Updates
POSTPONED

11. UNFINISHED BUSINESS

- A. Bylaw Amendments (*DRAFT*)

12. NEW BUSINESS

- A. 1st Amendment Sanctuary

County Administrator Ramona Wilson read the Sanctuary Resolution.

Rev. Dr. Mason asked if we already hold up the first amendment according to the constitution, what is the message we are trying to accomplish by declaring Mathews County a First Amendment Sanctuary.

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 3-1-0 as follows: Jackie Ingram, Dave Jones, Mike Walls - aye; Melissa Mason - nay; to Approve the Sanctuary Resolution

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor -Nay

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

- B. Flag Ordinance - Schedule a Public Hearing

County Administrator Ramona Wilson read the proposed Flag Ordinance for the requested July 26, 2022 Public Hearing.

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye;

None - nay; to Approve the Scheduling of the Public Hearing.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

C. Noise Ordinance - Schedule a Public Hearing

Public Hearing request for a Noise Ordinance:

Ms. Erard suggested the board allow her to draft an ordinance before scheduling a public hearing - it was suggested to table this item until the July, 2022 meeting in order to gather more information. Motion to use the document that has been provided as a model to hold a public hearing in August to obtain the citizens' comments.

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve tabling until next month so that a draft can be provided.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

D. Sheriff's Office Request - Electronic Ticketing / eTicket - Schedule a Public Hearing

Request to schedule a Public Hearing to adopt an Ordinance for e/ticketing on July 26, 2022.

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the Public Hearing

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

13. **SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting.*
Rev. Dr. Mason gave an update from the Middle Peninsula Planning District Committee.

14. **COUNTY ADMINISTRATOR'S REPORT**

A. Other Reports and Financials

B. Hole In The Wall Update

County Administrator Ramona Wilson gave a timeline update on repairs - see full discussion on meeting portal @ [Meeting Video](#)
Supervisor Jones asked Mrs. Wilson to look into the two outstanding building permits from 2018.

C. Request for Supplemental Appropriation from Fund Balance to cover Debt Services

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Approve the Supplemental Appropriation

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Ashley Alice 215 Church Street Mathews, VA 23109	Dawn Machen	Sheriff Mark Barrick Church Street Mathews, VA 23109	Jack Kirby Cobbs Creek, VA	Wendy Sterwart Treasurers Office	
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16. APPOINTMENTS

A. James Knighton - Middle Peninsual Public Access Authority (Alternate)

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Appoint James Knighton as Alternate to Middle Peninsula Public Access Authority

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

17. ADJOURNMENT

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 4-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to Adjourn the COMMENT.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman
Mathews County Board of Supervisors

Ramona Wilson, County Administrator
Clerk to the Board

Judi Green, Senior Executive Associate
Deputy Clerk to the Board