



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, April 26, 2022 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00 PM.

2. INVOCATION

A. Pastor John W. Redmond of Emmaus Baptist Church will provide the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Board of Supervisors Members
Present:

Vice Chair Jackie Ingram
Supervisor Melissa Mason
Supervisor Dave Jones
Supervisor Mike Walls
Chair Paul Hudgins

Board of Supervisors Members
Absent:

Staff Present:

Mrs. Ramona Wilson, County Administrator
Ms. Judi Green, Senior Executive Associate and Deputy Clerk to
the Board
James Knighton, Director of Planning & Zoning
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On Motion of Mike Walls, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Approve the Agenda

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

A. William Buklad

Redart, VA 23066

Comment Submitted on-line

The following citizens participated in the "opportunity for the citizen comment" section of the agenda (please refer to meeting portal for full comments) [Video Link](#)

Billy Campbell 67 Fitchett Rd Gwynn, VA 23066	Anthony Davis 80 Triangle Rd Gwynn, VA 23066	Phyllis Mcarron 75 Mill Stone Lane Gwynn, VA 23066	Tom Reed 86 OldCherryPoint Rd Gwynn, VA 23066	Dan Hill 124 Triangle Rd. Gwynn, VA 23066
William Terry 459 Hicks Rd Hudgins, VA 23076	Donald Morgan 49 Beaumar Rd. Moon, VA 23119	John Hall 831 South Bay Haven Gwynn, VA 23066	Dee Russell 276 Yeiser Lane Hudgins, VA	Byron Rauch 1430Knight Wood Rd Diggs, VA 23045

Mr. Walls asked if we could have the attorney look into these complaints and if they are justified in implementing the noise ordinance. Supervisor Jones rode through Cherry Point last Friday and saw the large speaker sitting outside with the music blaring. Although I personally am not in favor of ordinances, we owe it to the citizens to look into this and come to a resolution.

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Approve moving forward with a possible Ordinance with County Attorney

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

Rev. Dr. Mason read out loud from Mr. William Buklad that was received electronically (attached in the meeting packet previously)

7. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

- A. Deputy Sheriff Emmett Gene Goin - 20 Years of Dedication to Protect and Serve the Citizens of Mathews County
- B. Deputy Sheriff Brian J. Hill - 15 Years of Dedication to Protect and Serve the Citizens of Mathews County
Sheriff Barrick accepted the award on behalf of Deputy Hill.
- C. Building Department - Letter of Appreciation
County Administrator Ramona Wilson read out loud the letter of appreciation attached in the initial meeting packet received from the Mathews Historical Society thanking our Building Department regarding the repairs made to Thompkins Cottage.
- D. Recognizing our Animal Control Team, Kimberly Browning-Logan and Misty Schwartz
Chairman Hudgins read the Resolution recognizing Kimberly Browning-Logan and Misty Schwartz for their hard work and dedication. **Resolution attached in the minutes packet.**

8. CONSENT AGENDA *(roll call vote required)*

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Approve the Consent Agenda.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

A. Meeting Minutes

- 1. March 22, 2022 Board of Supervisors Work Session Meeting – Conflicts of Interest Training
- 2. March 22, 2022 Board of Supervisors Regular Meeting Minutes
- 3. March 29, 2022 Board of Supervisors Special Called Meeting Minutes
- 4. April 11, 2022 Board of Supervisors Budget Work Session Minutes

B. Supplemental Appropriations

- 1. The Mathews County Sheriff's Department is requesting \$80,475.16 in appropriations. Please see the full details included in the packet.
- 2. The Mathews County School Board has submitted two signed supplemental appropriation resolutions totaling \$85,000.00. Please see the full details included in the packet.

3. Emergency Services: Coordinator Willie Love is in receipt of a grant from VDEM in the amount of \$700 for training purposes. He requests these funds be appropriated to his FY22 for education expenses.
4. Library Reimbursement from Emergency Connectivity Fund totaling \$8,182.07

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Acting Director

1. 2-ZA-22: Inoperable/ junk vehicles

Background:

At the January 25, 2022 Board of Supervisors Meeting, the Board voted 4-0-1 to schedule a public hearing for a text amendment to §175-15.10-B, which addresses inoperable vehicles being repaired at permitted automobile repair businesses. The entire document was included in the original meeting packet.

This needs to be about helping local business owners and not agendas. Ms. Wilson stated that in other localities these types of ordinances are different for businesses and homeowners. We could consider a classification for the two. James Knighton read text amendment 3 again as requested by Ms. Wilson

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Accept the proposed text in section 3

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

2. County Owned Property- 897 South Bay Haven Drive, Tax Map 11A6 (4) 5B

In the March meeting, the BOS asked the PC to recommend the best zoning options for this location. With a vote of 5-1, the commission voted for zone B1. Mr Walls said when it came to the Board in December there was talk of a boat ramp, walking trails and much more. This is water access property that has been deeded to the county for the citizens' use. It is my belief that we allow all water access to our citizens. It would be my suggestion that we put Dusk to Dawn signs at all of the county-owned beach access locations along with trash receptacles. Mr. Jones stated that anyone can go to that property at any time of day or night and there is not much that can be done about it. This is property that we can not sell. The citizens are concerned about overnight parking and all hours access - we could then manage access and not allow anything aside from dusk to dawn. Per Mr. Knighton and for clarification purposes, the Planning Commission made the recommendation to stay consistent with other county-owned property. With the County zoning to B1 and enacting an ordinance would be the best option for the citizens, in the end, helping the citizens with the county being able to control public access.

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul

Hudgins - aye; None - nay; to Approve the scheduling of a Public Hearing to discuss rezoning to B1

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

Voluntary proffers will come from the County Attorney and James Knighton's as a collaboration.

3. All Hazard Mitigation Plan - [CLICK HERE TO VIEW](#)

This plan is required to be updated every 5 years. Mr. Knighton, along with Willie Love, worked on updating the county's plan. This may either be adopted tonight or at the next meeting however it is not advisable to wait until the last minute.

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Adopt the All Hazards Mitigation Plan

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

Mr. Jeff Bekoo reported on behalf of Ms. Rowe who is traveling. A general update was given regarding construction and the VATI Grant.

A customer information session is to be held at May Faire on May 7, 2022. In response to the online citizen comments, these issues are all being addressed as well as they can. The current schedule looks as though completion will take place in 2023 rather than 2024.

10. UNFINISHED BUSINESS

A. Hole In The Wall - Meter Update and Zoning Issues

Mr. Walls noted that the pump and haul charges have gone down approximately \$300.00 since the county installed the meter. There was an at length discussion held by all regarding the Hole in The Wall and the letter written by Mr. Jenkins before he resigned from the county (attached in the original meeting packet) was read out loud by Supervisor Jones.

The structures that have been added to the Hole in The Wall are in violation and this is a liability issue and these problems need to be addressed. Zoning, buildings and septic are the three violations that need to be addressed. Mr. Walls and Mr. Jones met with the business owners along with the interim administrator. *(Full discussion is available on the meeting portal)* [Video Link](#)

11. NEW BUSINESS

A. Schedule Public Hearings

1. Reducing the required number of members on the Planning Commission from 7 to 5

2. Civil Penalties for Zoning Violations

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Approve scheduling the public hearings

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman - Aye

12. **SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting.*

- A. Supervisor Walls

1. The Board of Zoning Appeals needs a 5th member appointed due to the resignation of Capt. Storey, whose term ends 6/2024. There are three applications on file.

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Appoint Mark Harvell to the Board of Building Appeals as an alternate who's term expires on December 31, 2027.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman - Aye

Supervisor Walls recommended Mr. Tom Robinson for the Board of Zoning Appeals

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to recommend the appointment of Mr. Thomas Robinson to the Board of Zoning Appeals

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman - Aye

Mr. Hudgins would like to revisit the discussion regarding the line painting in the county parking lots (this is currently on the schedule and awaiting sprayer nozzles to be delivered). He also feels like the noise issue needs to be addressed as this seems to be a county-wide problem for our citizens.

Mr. Barrick would like to address the friends from Cherry Point. They are upset and they have the right to be upset and they are not the only location having this problem. People no longer care about their neighbors and refuse to reduce the noise. We are approaching warmer weather and this will only escalate.

Ms Mason thanked the board for the letter of support for the Pathway to Home grant. Laura Walker extended her sincere appreciation to the Board of Supervisors, Mr. Tim Doss, and Rev. Dr. Mason..

13. COUNTY ADMINISTRATOR'S REPORT

A. The Board of Zoning Appeals attorney

County Attorney, Andrea Erard, explained the need for the Board of Zoning Appeals to have their own attorney. This is due to the fact that the Board of Supervisors has the right to appeal anything they bring in front of them, therefore putting the county attorney in a position of conflict. Andrea is willing to look into a local government attorney who would be willing to do this on an as-needed basis, rather than using a larger firm.

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to authorize the County Attorney to procure services of an attorney to represent the Board of Zoning Appeals in the amount not to exceed \$5,000.00 annually.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

B. Survey to be done at the Courthouse Square

It's been proposed that the land be deeded to the United Daughters of the Confederacy that the monument sits on. Ms. Wilson would like to schedule the survey and the approximate cost will be \$1,500. Chairman Hudgins would like to see a statue representing African American Veterans as well. This should be done as a respectful display. It is hurtful to people and that should be recognized. Mr. Walls asked you to please consider including the Sons of the Confederate Veterans in the deed.

A motion was put forth to delineate the property to be conveyed to the Sons and Daughters of the Confederates, and to delineate a second piece to give omage to the African American Veterans of Mathews County who died in the war, not specific to any war.

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Approve the delineation of the property as stated.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
 Melissa Mason, Supervisor - Aye
 David Jones, Supervisor - Aye
 Mike Walls, Supervisor - Aye
 Paul Hudgins, Chairman - Aye

C. Records Retention Update

The administration building moved the offices from the second floor to the first sometime last year. There is a massive amount of paper left upstairs to be scanned and organized for record retention purposes. We have a company coming to give us a quote on digitizing, sorting and setting up retention schedules.

D. Upcomming County Events

E. Other Reports and Financials

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

The following citizens participated in the "*opportunity for the citizen comment*" section of the agenda (please refer to meeting portal for full comments) [Video Link](#)

Tim Doss Port Haywood, VA	Dee Russell 276 Yieser Lane Hudgins, VA	Harry Meeks 84 Piankatank Way Cobbs Creek, VA 23035	Byron Rauch 1430 Knight Wood Rd Diggs, VA 23045	John Craig Lewis 739 Potato Neck Rd Port Haywood, VA 23138	Melissa Rauch 1430 Knightwood Rd Diggs, VA 23045	Bobby Dobson 1050 Roane Point Cobbs Creek, VA
--	--	--	--	--	--	--

15. APPOINTMENTS

A. Library Board of Trustees

1. Dana Brown - Reappointment

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to re-appoint Dana Brown to the Library Board of Trustees

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
 Melissa Mason, Supervisor - Aye
 David Jones, Supervisor - Aye
 Mike Walls, Supervisor - Aye
 Paul Hudgins, Chairman - Aye

2. Michael Miskousky - New appointment to fill the expired term of Sue Jennette

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Appoint appoint Michael Miskousky to the Library Board of

Trustees

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

- B. Rappahannock College Board - Michael L. Beavers resigned April 21, 2022

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Appoint Mr. Paul Logan

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

- C. Economic Development Authority - Steven Taylor-Ovide (Reappointment)

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to re-appoint Mr. Ovide

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

16. CLOSED SESSION (Motion to go into closed session)

- A. **MOTION to ENTER CLOSED SESSION:**

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Enter Closed Session

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

1. Per §2.2-3711 (A)(1) of the Code of Virginia, 1950, as amended, for the discussion or consideration, of prospective candidates for employment, assignment, appointment, or promotion - Director of Planning & Zoning

2. Per §2.2-3711 (A)(1) of the Code of Virginia, 1950, as amended, for the discussion or consideration of the salaries of 3 specific employees
3. 2.2-3711(A)(1) for the discussion or consideration of the appointment of a Clerk
4. Per §2.2-3711(A)(7) for Consultation with legal counsel and briefings by staff members pertaining to actual litigation because such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body- Mathews County v. JB Property LLC/JB Property LLC v. Mathews County.

B. Reconvene Open Meeting and Certify Closed Meeting

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Reconvene the Open Meeting

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to certify the closed meeting

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

C. Action on Closed Session Matters

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Appoint Ramona Wilson, County Administrator as Clerk to The Board.

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye
Paul Hudgins, Chairman - Aye

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul

Hudgins - aye; None - nay; to Appoint Mr. James Knighton as the Director of Planning and Zoning, and to appoint him as the County Zoning Administrator

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman - Aye

17. ADJOURNMENT

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls, Paul Hudgins - aye; None - nay; to Adjourn

Roll Call Vote:

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman - Aye

Paul Hudgins, Chairman
Mathews County Board of Supervisors

Ramona Wilson, County Administrator
Clerk to the Board

Judi Green, Senior Executive Associate
Deputy Clerk to the Board