



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, February 22, 2022 at 6:00 PM

MINUTES

1. CALL TO ORDER

Chairman Hudgins called the meeting to order.

2. INVOCATION

- A. Rev. Gary Barker of Kingston Parrish is expected to provide the invocation
Rev. Barker provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Board of Supervisors Members
Present:

Paul Hudgins, Chairman
Jackie Ingram, Vice Chair
Melissa Mason, Supervisor
Dave Jones, Supervisor
Mike Walls, Supervisor

Board of Supervisors Members Absent: None

Staff Present:

Mr. David Schlosser, Interim County Administrator
Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk
Mr. Thomas D. Jenkins, Planning, Zoning and Wetlands
Director
Ms. Andrea G. Erard, Esq., County Attorney
Mrs. Judi Green, Deputy Clerk/Office manager

5. APPROVAL OF AGENDA

MOTION: On Motion of Mike Walls, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to approve the agenda, as presented.

Roll Call Vote:

Paul Hudgins, Chairman - Aye

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

Supervisor Walls stated that he will provide a report under Supervisors Reports.

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Ms. Sharon Frye, 106 Weston Hall Road, Port Haywood, asked the Board for discretion and discernment when considering the school budget.

7. CONSENT AGENDA *(roll call vote required)*

MOTION: On Motion of Melissa Mason, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to approve the consent agenda, as presented.

Roll Call Vote:

Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

A. Meeting Minutes

1. January 25, 2022 Regular Meeting of the Board of Supervisors
2. February 7, 2022 Special Called Meeting
3. February 10, 2022 Budget Public Input Meeting
4. February 16, 2022 Budget Work Session Minutes

B. VDOT Activity Permit Requests

1. May Faire: May 7, 2022

C. Supplemental Appropriations

1. Sheriff: 2 Vehicles: \$54,868.80 (from Fund Balance)
2. Sheriff: DCJS Equipment Grant: \$12,527

3. Sheriff: DCJS Law Enforcement Block Grant: \$500
4. Victim Witness Coordinator: \$1,024.43 (from Fund Balance)
5. Social Services: Additional Family Partnership Funding: \$7,702.50

8. **REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES**

- A. Mathews County School System: Mrs. Nancy Welch, Division Superintendent
Mrs. Nancy Welch, Division Superintendent, stated that her report was included in the Board's packet and that she had one action item for the Board's consideration. She presented a Resolution in Support of Executive Order Two and Order of Public Health Emergency One (January 15, 2022), adopted by the Mathews County School Board on January 25, 2022. She read the resolution.

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to approve the Resolution as presented.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

Supervisor Walls questioned enrollment numbers. Supervisor Jones questioned the budget period.

1. Resolution in Support of Executive Order Two and Order of Public Health Emergency One (January 15, 2022), adopted by the Mathews County School Board on January 25, 2022.

- B. Mathews County Department of Planning and Zoning: Mr. Thomas D. Jenkins, Director

1. 1-ZA-22: Short Term Vacation Rentals in the Village Mixed Use (VMU) District
Mr. Thomas Jenkins, Director of Planning, Zoning and Wetlands, presented 1-ZA-22, a zoning text amendment to add short term vacation rentals in the Village Mix Use District. He stated that the Planning Commission voted 7-0 to recommend the Board approve the text amendment as presented, and that the Board had 100 days to consider the matter.

MOTION: On Motion of Dave Jones, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to approve 1-ZA-22, as presented.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

2. FY23 Capital Improvement Plan

Mr. Jenkins stated that the Planning Commission finished its work on the CIP and noted that this document is a guidance document to assist the Board with immediate and long range budget goals. He also noted that a budget request would be submitted to the Administrator which mirrors the CIP.

Supervisor Jones recognized that the Sheriff's vehicles were no longer in the CIP. Mr. Jenkins stated that they had been removed and will be handled in the Sheriff's operational budget going forward.

3. County Owned Property, Public Access - 897 South Bay Haven Drive. Tax Map 11A6 (4) 5B

Mr. Jenkins stated that this was a carryover from January. He stated that the Board's wishes at that time was to open up the property for public access, but noted that the property is not zoned properly for the type of public access the Board stated they wanted in that area. He presented two options for consideration. First, is to rezone the property to to B1 Waterfront Business District, second is to get a conditional use permit that would allow for public service facilities such as a park in that area. He stated that the property is subject to some deed restrictions due to the way the property was conveyed to the County.

Mr. Jenkins stated that enforcement is not possible without an Ordinance.

4. Director's Report

C. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

1. PowerPoint Presentation

Mrs. Judy Rowe, Chair of the Mathews County Broadband Advisory Board, presented a power point presentation on the Broadband's activities to date. She also reported on a free public wifi system that will be installed on a portion of Main Street.

9. UNFINISHED BUSINESS

A. Redistricting: Schedule Public Hearing for March 22, 2022

County Attorney Erard stated that this meeting is not a required public hearing, it is just a preliminary request for citizen input. By consensus, the Board agreed to schedule this hearing for the March 22, 2022 regular meeting.

10. NEW BUSINESS

A. May Faire: Resolution of Support

Chairman Hudgins read the Resolution. Supervisor Walls questioned whether this event was in support of the watermen or the Coast Guard. Mrs. Josephone Thorpe responded from the audience that both would be honored at this years even.

11. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting.*

A. Chairman Hudgins

1. Thomas Mathews Portrait

Chairman Hudgins stated that it was good to see the portrait of Thomas Mathews had been returned and that he looked forward to it returning to its position in the Historic Courthouse. Supervisor Mason stated that documentation had been discovered regarding the period when voting rights changed to allow African Americans to vote and stated that it would be nice to have that documentation displayed in the Historic Courthouse as well. She addressed the importance of inclusion of all people's history. She stated that additionally, there could be more artifacts that could be appropriately displayed in the Historic Courthouse. Addressing recent divisiveness regarding the Confederate Statue, she stated that more history should be on display than just portraits of a certain type of people and that she hoped the community would agree. Supervisor Mason asked that this matter be considered in the future. Chairman Hudgins stated that the Board will consider it.

Chairman Hudgins stated the need for a surplus property policy. He also stated that the accounts payable documents did not clearly reflect the charges and asked that future documentation be clear.

B. Supervisor Mason

1. Pathway Home Program

Supervisor Mason provided background on a Pathway Home Program and invited Ms. Laura Walker to present. Ms. Walker stated that this is a grant through the Department of Labor and that this program works with ex-offenders to educate, train and acclimate them to society in order to give them a pathway to gainful employment. She stated that offenders are grouped into two categories, low risk and high risk and that only low risk offenders are going to be considered for this program in Mathews.

Ms. Walker stated that the grant has not yet been released but stated that when it is, she will contact the County Administrator and Board Chairman for assistance moving forward. She noted that this will require assistance from the regional jail, sheriff's office, administration, churches and businesses.

Supervisor Jones stated that he is in the construction business and that he thought this was a wonderful idea. He asked her to keep him in mind when the program is ready and stated that he would like to hire some of these people.

2. MP-Planning District Commission Update

Supervisor Mason updated the Board on the Middle Peninsula Planning District Commission's efforts to secure a grant for resiliency regarding flooding. She stated that the concern at the MPPDC is that rural areas are not being properly considered, noting that Norfolk was one of the award recipients. She stated that Mr. Lewie Lawrence, Executive Director, had been working with

Delegate Hodges in trying to bring attention to Mathews because of the need.

Supervisor Jones asked whether this grant could be used to alleviate flooding in ditches. Supervisor Mason stated that she did not have that information.

Supervisor Walls stated that he had been contacted by several watermen and had been asked if it was possible to have the Gwynn's Island Bridge open on an hourly schedule. He asked Chairman Hudgins if he would make contact with VDOT. Chairman Hudgins stated that VDOT representatives come to the meeting quarterly and that he was aware of mechanical issues with the bridge. Supervisor Jones stated that the new director in Saluda had requested to meet with him regarding ditches, but that he preferred Mr. McKnight come before the Board so that those issues could be discussed in public. Chairman Hudgins agreed to reach out to Mr. McKnight.

Supervisor Walls stated concerns from local watermen that the dredging project being managed by the MPPDC will begin in September.

Supervisor Report Walls stated that he and the Treasurer's office would like to see the \$25.00 vehicle license fee removed from personal property taxes and that he would like to see real property taxes reduced by a half-cent, because that also creates problems for the Treasurer's office.

Supervisor Report Walls gave a monthly update on the amount spent on pump and haul for the Hole in the Wall totaling \$2246.40.

12. COUNTY ADMINISTRATOR'S REPORT

A. Administrators Report

Mr. Schlosser stated that financial reports are included in the Board's packet. He stated that he will present a surplus property policy to the Board for consideration and that the IT vacancy announcement would be closing on Friday with more information to come. Mr. Schlosser also stated that Mr. Nelson Buchanan, Animal Control Officer, had passed away, noting that he will be missed.

B. Financial Reports

C. Other Reports and Information

13. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Mr. Tom Bowen, Commonwealth Attorney, spoke in favor of the Pathways grant program.

Ms. Dee Russell, 276 Yeiser Lane, Hudgins, stated that the Hole in the Wall is a huge asset to Mathews County and agreed that there are septic problems where many thousands of dollars were spent, but that was not the fault of the tenant. Her full statement is attached to and made part of these minutes.

14. APPOINTMENTS

A. Board of Zoning Appeals Recommendation to Circuit Court

MOTION: On Motion of Dave Jones, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones,

Mike Walls - aye; None - nay; to recommend Mr. Sonny Fauver for appointment to the Board of Zoning Appeals. This term runs from April 1, 2022 through March 31, 2027 (5-year term). Mr. Fauver will be replacing Mr. Small who has decided to step down.

Roll Call Vote:

Paul Hudgins, Chairman - Aye

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

15. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

MOTION: On Motion of Melissa Mason, seconded by David Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, David Jones, Mike Walls - aye; None - nay; to enter closed meeting for the following reasons:

Roll Call Vote:

Paul Hudgins, Chairman - Aye

Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye

David Jones, Supervisor - Aye

Mike Walls, Supervisor - Aye

1. Per Virginia Code section 2.2-3711 (A)(1) for the discussion or consideration of the salary and contract of the Interim County Administrator; and

Per Virginia Code section 2.2-3711 (A)(1) for the discussion or consideration of the hiring of a County Administrator; and

Per Virginia Code section 2.2-3711 (A)(1) for the discussion or consideration of candidates for appointment to:

- Board of Building Code Appeals
- Middle Peninsula Planning District Commission (Citizen Representative)
- Middle Peninsula Public Access Authority (Elected Official or County Administrator and an Alternate)
- VA Peninsulas Public Service Authority (Alternate)

And Per Virginia Code sections 2.2-3711(A)(8) and 2.2-3711(A)(29) for consultation with legal counsel regarding a specific legal matter - proposed contract with Premier Broadband and Consulting LLC, and for discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of the contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body – proposed contract with Premier Broadband and Consulting LLC; and

Per Virginia Code section 2.2-3711(A)(8) for consultation with legal counsel regarding a specific legal matter – condition of the structure at 384 Old Ferry Road and lease requirements.

B. Certification and Return to Open Meeting

County Attorney Erard asked the Board to reconvene the open meeting and to certify that only those matters identified in the closed meeting motion were heard, discussed or considered.

Roll Call Vote:

Paul Hudgins, Chairman - I so certify
Jackie Ingram, Vice Chair - I so certify
Melissa Mason, Supervisor - I so certify
David Jones, Supervisor - I so certify
Mike Walls, Supervisor - I so certify

C. Action on Closed Matters (if necessary)

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to schedule a special closed session meeting on March 1, 2022 at 10:00 a.m. for the purpose of interviewing prospective candidates for the position of the County Administrator.

Roll Call Vote:

Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to appoint Mr. Harry Meeks as the citizen representative on the Middle Peninsula Planning District Commission. This is an annual appointment.

Roll Call Vote:

Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

MOTION: On Motion of Melissa Mason, seconded by David Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to appoint Mr. David Schlosser to the Middle Peninsula Public Access Authority for the remainder of his term as Interim County Administrator.

Roll Call Vote:

Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to authorize and award the contract for managed IT services to Premiere Broadband, LLC, as amended by County Attorney Erard.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

MOTION: On Motion of Mike Walls, seconded by David Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to approve an employment agreement with Mr. David Schlosser.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

MOTION: On Motion of Mike Walls, seconded by David Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to appoint Mr. James Knighton, as alternate, to the Virginia Peninsula Public Service Authority in his capacity as Interim Director of Planning, Zoning and Wetlands.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye
Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

16. RECESS or ADJOURNMENT

MOTION: On Motion of Dave Jones, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Dave Jones, Mike Walls - aye; None - nay; to adjourn the meeting.

Roll Call Vote:
Paul Hudgins, Chairman - Aye
Jackie Ingram, Vice Chair - Aye

Melissa Mason, Supervisor - Aye
David Jones, Supervisor - Aye
Mike Walls, Supervisor - Aye

Paul Hudgins, Chairman
Mathews County Board of Supervisors

David Schlosser, Interim County Administrator

Julie A. Kaylor, Deputy County
Administrator/Clerk