



Mathews County Board of Supervisors

Regular Meeting
Harry M. Ward Auditorium
Mathews High School
9889 Buckley Hall Road
Mathews, VA 23109

Monday, December 13, 2021 at 3:00 PM

MINUTES

1. CALL TO ORDER

Board of Supervisors Members
Present:

Michael Rowe, Chairman
Melissa Mason, Vice Chair
Paul Hudgins, Supervisor
Jackie Ingram, Supervisor
Amy Dubois, Supervisor

Board of Supervisors Members Absent: None

Staff Present:

Ms. Bette Dillehay, Interim County Administrator
Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk
Mr. Thomas D. Jenkins, Planning, Zoning and Wetlands
Director
Ms. Andrea G. Erard, Esq., County Attorney
Mrs. Judi Green, Deputy Clerk/Office manager

2. INVOCATION

- A. The Rev. Jennifer Mercer of Grace-Providence United Methodist Church is expected to provide the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Board of Supervisors Members
Present:

Melissa Mason, Michael Rowe, Paul Hudgins, Jackie Ingram, Amy
Dubois

Board of Supervisors Members
Absent:

Staff Present: Ms. Bette Dillehay, Interim County Administrator
Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk
Mr. Thomas D. Jenkins, Planning, Zoning and Wetlands Director
Ms. Andrea G. Erard, Esq., County Attorney
Mrs. Judi Green, Deputy Clerk/Office manager

5. APPROVAL OF AGENDA

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the agenda.

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Jackie Ingram, Supervisor - Aye

Amy Dubois, Supervisor - Aye

Paul Hudgins, Supervisor - Aye

6. SPECIAL PRESENTATION *Presentation of Comprehensive Annual Financial Report: Mr. Paul Lee, Robinson, Farmer, Cox Associates.*

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Sheila Crowley - Haywood Lane. Ms. Crowley wanted to thank the outgoing Board members. She thanked them for their service and attention to the citizens.

Carolyn Taylor 1545 Church Rd.- The Main Street Committee has been in existence since 1956. The committee has recently completed the Green Project. Ms. Dillehay received a grant to help complete this project, as well as get donations. The VDOT grant winner will be announced in June, 2022.

Mark Eubank, 4 Sweet Gum Drive, Gwynn, VA 23066- His family has had a great deal of discussion regarding the issues that have been ongoing with the County regarding his property. Mr. Eubank submitted an invoice to the county for \$261,000.00. A copy of this invoice has been given to the County's Attorney.

Dave Jones, 10344 Buckley Hall Rd. - the lack of transparency stated in an earlier comment was an understatement. Mr. Jones told Mr. Hudgins and Mrs. Ingram that he was looking forward to working with them and that they had a lot to clean up.

Holly Hoffman, 28 Seaside Way - is voicing her opinion to the outgoing Board members. She is very appreciative of all the hard work and dedication put forth.

Kate Butner, Ridgefield Rd., Regarding the 3-2 vote for the real estate purchase by the County. Proceeding with this vote was not only unnecessary, it was also disrespectful. The residents should have been involved in the decision to make the land purchase. She also thanked Mr. Hudgins for trying to convince the Board to gather more information before agreeing to make the purchase.

8. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

- A. Resolution recognizing Ms. Amy Ashberry for her extraordinary act of Human Service.
Ms. Amy Ashberry was called to the stage to receive her resolution. Ms. Ashberry has taken it upon herself to help the community. The Resolution was read out loud by Supervisor Mason.

MOTION: On Motion of Amy Dubois, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Resolution

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram, Supervisor - Aye

Amy Dubois, Supervisor - Aye

9. CONSENT AGENDA *(roll call vote required)*

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Consent Agenda

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram Supervisor - Aye

Amy Dubois, Supervisor - Aye

A. Meeting Minutes

1. November 22, 2021 Regular Minutes of the Board of Supervisors
2. December 8, 2021 Special Meeting Minutes of the Board of Supervisors

B. Supplemental Appropriations

1. Animal Control: Purchase of New Vehicle \$41,429.73 (fund balance)
2. Mathews Volunteer Fire Department: Air Compressor/Fill Station \$69,600 (fund balance)
3. Mathews Volunteer Fire Department: Akron Nozzles \$24,000 (fund balance)
4. Mathews Volunteer Fire Department: Turnout Gear (10 sets) \$25,000 (Contingency)
5. Mathews Memorial Library: Donation from Community Foundation (Mary Wade Smith) \$1,000

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Mr. Thomas D. Jenkins, Director

1. 1-CUP-21: Mathews Maritime Foundation Park; tax map 11A6 (4) 5B

This application is no longer submitted on behalf of the Maritime Foundation - this is now submitted by a private citizen. The Planning Commission recommended approval if the listed conditions are met. On December 6, 2020, a meeting was held on site with the applicants. This application is at its 100 day mark. Mr. Rowe advised them to deny the application since there had been no progress. Mr. Hudgins stated he agreed with Mr. Rowe, this is not a safe area to have a park.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Deny the Application for 1-CUP-21.

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram Supervisor - Aye

Amy Dubois, Supervisor - Aye

2. 3-CUP-21 - Mathews Material LLC; Sand and Gravel operation, Tax Map 4A (3) 1

This was heard last week in front of the Planning Commission. It was suggested for approval with listed conditions. Ms. Dubois asked if the hours of operation have been changed since the initial application. Mr. Jenkins shared that the hours of operation would be from 7:00 AM to 7:00 PM. Mr. Hudgins suggested to the Board the approval of the CUP.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Application

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram Supervisor - Aye

Amy Dubois, Supervisor - Aye

3. 5-CUP-21 - Richard & Yana Hahn; home enterprise permit for equipment rental; Tax Map 4(13) 3

This request is for a home-based enterprise for construction equipment rental - the Commission voted 5-0 for approval with a list of conditions being met.

Mr. Rowe asked why a CUP was necessary. This was due to multiple pieces of equipment. The hours of operation will be from 7:00 AM to 7:00 PM.

MOTION: On Motion of Paul Hudgins, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Application

Roll Call Vote:

Mike Rowe, Chairman - Aye
Melissa Mason, - Aye
Paul Hudgins, Supervisor - Aye
Jackie Ingram Supervisor - Aye
Amy Dubois, Supervisor - Aye

4. 6-CUP-21 - Rhetson Companies, 10,640 square foot retail building, Tax Map parcel 9 (A) 3
This application was withdrawn then resubmitted so that owners could investigate the best way to handle wastewater issues. The Planning commission voted 4-1 with modifications.
Mr. Hudgins stated that there are still many unanswered questions regarding the sewer lines, such as the easements. Will this cause citizens to sell land for easement access?
Mr. Hudgins asked if they knew where the sewer lines would run, Mr. Jenkins stated that the existing line is on the south side of the road. Mr. Jenkins can not say with certainty if this will affect easements.
Ms. Mason stated that while we do need to encourage economic development, as a county we should push for small and local businesses.
MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 3-2-0 as follows: Melissa Mason, Paul Hudgins, Jackie Ingramaye; Aye, Michael Rowe, Amy Dubois - nay; to Deny the Application for 6-CUP-21.

Roll Call Vote:
Mike Rowe, Chairman -Nay
Melissa Mason, - Aye
Paul Hudgins, Supervisor - Aye
Jackie Ingram Supervisor - Aye
Amy Dubois, Supervisor - Nay

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Mrs. Rowe addressed the Board and expressed her appreciation for all they have done for Broadband and presented a year-end report.
Mathews County has not had to spend any money on this project. The original contract with BBTS was a 6-month lease. They have been helpful by acquiring grants to help fund the implementation. They have been paid with CARES act funding, as well as other funds acquired, so that the county did not have to pay this expense.
Open Broadband is a Carolina-based company currently working with Gloucester to obtain wireless. The next step is building the towers. Mrs. Dubois asked if they intended to use the repeaters established in the county. These will be utilized in the future.

1. Supplemental Appropriation of ARP Funding: Data Pole Cellular Service
The committee has requested a contract extension at \$199.00 per pole per month, totaling \$9,550.00.
MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the the Appropriation.
Roll Call Vote:
Mike Rowe, Chairman - Aye
Melissa Mason, - Aye
Paul Hudgins, Supervisor - Aye
Jackie Ingram Supervisor - Aye
Amy Dubois, Supervisor - Aye

The Advisory Board is also requesting a public hearing to create an authority in order to manage funding as well as make critical decisions in a timely manner. December 27th at 3:00 P.M. was the proposed date for the meeting to be held at the Historic Courthouse.

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Request

Mike Rowe, Chairman - Aye
Melissa Mason, - Aye
Paul Hudgins, Supervisor - Aye
Jackie Ingram Supervisor - Aye
Amy Dubois, Supervisor - Aye

C. Mathews County Attorney: Ms. Andrea Erard

1. Opioid Settlement Resolution Authorizing Entry into the Memorandum of Understanding.

The Resolution in packet is the last item needed to be a part of the Opioid Settlement. Mr. Hudgins asked if money was received from this settlement, how are the funds spent?

Ms. Erard stated there is a wide spectrum of fund usage and guidelines to be shared when funds are received.

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Approve the Resolution

Roll Call Vote:
Mike Rowe, Chairman - Aye
Melissa Mason, - Aye
Paul Hudgins, Supervisor - Aye
Jackie Ingram Supervisor - Aye
Amy Dubois, Supervisor - Aye

11. NEW BUSINESS

A. United Way of the Virginia Peninsula: Mr. Steve Kast, Director

B. Check Signing Authority: Grant Mrs. Bette Dillehay Authority to Sign All Checks as Interim County Administrator

12. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meetings.*

13. INTERIM COUNTY ADMINISTRATOR'S REPORT

A. Holiday Closures

Mrs. Dillehay thanked the citizens for the opportunity to serve the county. Mrs. Dillehay shared the Office Holiday Schedule.

B. Financial Reports

C. Other Reports and Information

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

15. APPOINTMENTS

A. Planning Commission Vacancy: Jim Robinson

Mr. Jim Robinson has resigned, there are 4 applicants on file. Mr. Hudgins asked if the new Board could address the applicants. Mr. Ricahed Dan Hill has agreed to serve.

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to Appoint Mr. Robinson

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, Supervisor -Nay

Jackie Ingram, Supervisor -Nay

Amy Dubois, Supervisor - Aye

B. Mrs. Bette Dillehay, Interim County Administrator

1. Emergency Services Deputy Director, Middle Peninsula Juvenile Detention Commission, Virginia Peninsulas Public Service Authority, Community Policy and Management Team

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 4-1-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Amy Dubois - aye; Jackie Ingram - nay; to Appoint the Bette Dillehay, Interim County Administrator to the above-mentioned Committes.

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, - Supervisor - Aye

Jackie Ingram, - Supervisor - Nay

Amy Dubois, - Supervisor - Aye

16. ADJOURNMENT

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to Adjourn

Roll Call Vote:

Mike Rowe, Chairman - Aye

Melissa Mason, - Aye

Paul Hudgins, - Supervisor - Aye

Jackie Ingram, - Supervisor - Nay
Amy Dubois, - Supervisor - Aye

Michael C. Rowe, Chairman
Mathews County Board of Supervisors

Interim County Administrator

Julie A. Kaylor, Deputy County
Administrator/Clerk