



## **Mathews County Board of Supervisors**

### **Special Meeting**

Mathews County Historic Courthouse  
27 Court Street, Mathews, VA 23109

Chairman Rowe called for a Special Meeting for the purpose of discussion and appointment of an Interim County Administrator.

**Wednesday, December 8, 2021 at 3:00 PM**

### **MINUTES**

#### **1. CALL TO ORDER**

Chairman Rowe called the meeting to order.

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. ROLL CALL**

Board of Supervisors Members Present: Michael Rowe, Chairman  
Paul Hudgins, Supervisor  
Jackie Ingram, Supervisor  
Amy Dubois, Supervisor

Board of Supervisors Members Absent: Melissa Mason, Vice Chair

Staff Present: Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk  
Mrs. Judi Green, Deputy Clerk/Office manager

#### **4. DISCUSSION AND APPOINTMENT OF INTERIM COUNTY ADMINISTRATOR**

Vice Chair Mason arrived at 3:04 p.m.

Chairman Rowe stated the purpose of the meeting was to appoint an interim county administrator for the remainder of this year and that Mrs. Bette Dillehay, Library Director, had already agreed to serve. He noted her education and management experience.

Supervisor Hudgins stated that he was concerned that the entire Board was not involved in the selection process and that he was not made aware that a selection had been made until he received an email from Chairman Rowe. Supervisor Hudgins stated that Chairman Rowe took it upon himself to make this decision and noted that Mr. Wanner was already in this position and that there was no need to replace him. Chairman Rowe stated that Mr. Wanner resigned. Supervisor Hudgins stated that Mrs. Dillehay made the announcement of her being selected before the email was sent out to the Board.

Supervisor Ingram stated that this feels the same as other times, noting that by not discussing this with

the entire Board, it is not fair to others who may also be qualified to fill the position. She stated that one more time, this was single sourced and noted that this was illegal.

Supervisor Dubois stated that the Chairman has the right to talk to all Board members before the meeting, and asked if Supervisor Ingram had someone else in mind for the position.

Vice Chair Mason stated that she was aware of the concerns from Supervisors Hudgins and Ingram and noted that the process was being followed through the use of Berkley. She stated that the Chairman was within his right to do this, that he consulted with VACo and the VACo Supervisors Manual. Vice Chair Mason stated that there are plenty of opportunities to consult with others at the VACo conference to see what other localities are doing. She stated that they are now being given an opportunity to share their opinions and now is the opportunity to discuss and vote.

Supervisor Hudgins stated that an email was sent out with the decision and that there was no discussion.

Supervisor Ingram and Vice Chair Mason held a lively discussion on the matter with Supervisor Ingram feeling that her education and knowledge had been questioned.

Supervisor Dubois put forth a motion to execute the agreement as presented. Vice Chair Mason seconded the motion. Supervisors Hudgins stated that there was a typographical error on page 3 where the word "he" should be changed to "she/her". Supervisor Dubois amended her motion and Vice Chair Mason agreed.

Supervisor Hudgins asked whether the salary should also be discussed. Chairman Rowe offered that her salary be set at \$8,000 per month and that her term begin Monday, December 13, 2021.

**MOTION:** On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to Adopt the agreement as amended. Such agreement is attached to and made part of these minutes.

Roll Call Vote:

Michael C. Rowe, Chairman - Aye

Melissa Mason, Vice Chair - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram, Supervisor - Aye

Amy Dubois, Supervisor - Aye

## **5. RECESS or ADJOURNMENT**

**MOTION:** On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to adjourn.

Roll Call Vote:

Michael C. Rowe, Chairman - Aye

Melissa Mason, Vice Chair - Aye

Paul Hudgins, Supervisor - Aye

Jackie Ingram, Supervisor - Aye

Amy Dubois, Supervisor - Aye

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Michael C. Rowe, Chairman  
Mathews County Board of Supervisors

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Interim County Administrator

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Julie A. Kaylor, Deputy County  
Administrator/Clerk