



Mathews County Board of Supervisors

Regular Meeting
Harry M. Ward Auditorium
Mathews High School
9889 Buckley Hall Road,
Mathews, VA 23109

Tuesday, June 22, 2021 at 6:00 PM

MINUTES

CALL TO ORDER

Chairman Rowe called the meeting to order at 6:00 p.m.

INVOCATION

Reverend Barker was not in attendance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board of Supervisors Members
Present:

Michael Rowe, Chairman Melissa Mason, Vice Chair Paul
Hudgins, Supervisor Jackie Ingram, Supervisor Amy Dubois,
Supervisor

Board of Supervisors Members Absent:

None

Staff Present:

Mrs. Melinda Conner, County Administrator
Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk
Mr. Thomas D. Jenkins, Planning, Zoning and Wetlands Director
Mr. Kevin Zoll, Building Official
Ms. Andrea G. Erard, Esq., County Attorney
Mr. Michael Lesniak, IT Coordinator
Mrs. Caroline Oxley, Communications Manager/Deputy Clerk

APPROVAL OF AGENDA

Supervisor Dubois requested to amend the agenda to add Meeting Locations as a topic for consideration. Attorney Erard asked whether she would like it placed under Unfinished Business or New Business. Supervisor Dubois stated New Business.

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 3-2-0 as follows: Amy Dubois, Melissa Mason, Michael Rowe - aye; Paul Hudgins, Jackie Ingram - nay; to approve the agenda as amended.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Aye

OPPORTUNITY FOR CITIZEN COMMENTS

Mr. David Schlosser, representing the Mathews County Society for the Study of Parliamentary Procedure, requested that his time be extended to five minutes. Chairman Rowe allowed the extension. Offering to assist the Board with Parliamentary procedures, he provided Roberts Rules of Order books for each of the Board members.

Mr. David Jones read a job description for a Deputy County Administrator and recommended Deputy County Administrator Julie Kaylor be appointed as the interim County Administrator rather than contract for one. He also recommended the Board let the incoming Board decide on the future Administrator.

Mrs. Dee Russell, 276 Yeiser Lane, Hudgins, spoke regarding the solar facilities comprehensive plan language update, requested the Board adopt the language as presented by staff.

Ms. Sharon Frye of Westin Hall, Port Haywood, agreed with Mr. Jones and requested the Board wait until after the election in November to make a decision rather than spend \$30,000 to contract for an interim.

Ms. Susan Jones, who owns property at 32 Old Farm Road, requested the Board deny the application for an aviation facility in the residential neighborhood.

Mr. Travis Galloway, also of Old Farm Road, requested the Board deny the aviation facility.

PUBLIC HEARINGS

A. Scale Solar Facilities

Chairman Rowe read the rules for the conduct of public hearings. Mr. Thomas Jenkins, Planning Director, provided background on the matter and ask the Board for comments.

Vice Chair Mason asked if Mr. Jenkins had consulted with other communities. Mr. Jenkins confirmed he had. Supervisor Hudgins stated that he did not think there was enough land in Mathews to consider this and was concerned about giving up land that could have a better use.

Chairman Rowe opened the public hearing at 6:33 p.m. and called for speakers. The following citizens spoke against the matter: Capt David Callis, 324 Gwynn, and Mr. David Jones.

Chairman Rowe closed the hearing at 6:37 p.m.

Discussion ensued weighing the pros and cons and also the possibility of mandating something now that may have an adverse effect in the future. Mr. Jenkins confirmed that by adopting supportive language it does not mandate acceptance and that any future applications would be evaluated as a conditional use at that time. Vice Chair Mason stated that there are a lot of contingencies to consider and asked that the wording of the motion be

clear.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to adopt supportive language as presented and direct staff to draft a map of restricted areas and note that large scale solar is not appropriate at this time.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

B. FY2020-2021 Budget Amendment

Chairman Rowe asked Mrs. Conner to provide background on this matter. She stated that State Code requires a public hearing anytime a budget amendment exceeds 1% of adopted expenditures and noted that the recent federal American Rescue Plan Act funds received have created the need for this public hearing.

Supervisor Hudgins questioned what the American Rescue Plan Act money would be used for. Mrs. Conner stated that this is just to get this round of funding into the budget, noting that additional funding would be forthcoming next year. She then reviewed all of the additional revenue included in this amendment. Supervisor Hudgins requested additional information on how the ARP funds would be expended.

Chairman Rowe opened the public hearing at 6:47 p.m. and called for speakers. There being no speakers, Chairman Rowe closed the public hearing.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to adopt the amendments, as presented, to the Fiscal Year 2020-2021 adopted County Budget.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

Chair Rowe recognized Mrs. Sue Haywood and Ms. Brenda Robbins for their years of service. Supervisor Hudgins questioned why staff was not present. Chairman Rowe stated that Mrs. Haywood was on vacation and that he was unsure why Ms. Robbins was not in attendance but noted that they would be recognized and given their certificates at a later time.

CONSENT AGENDA

Supervisor Hudgins noted the following corrections to the May 25, 2021 Regular Meeting Minutes of the Board of Supervisors:

1. Page 16, post card sentence quarter of the way down, noted that "the citizen" had been selling them at the visitor center, instead of "he".
2. Same paragraph MCVIC be renamed to the Visitor Center because they do not properly represent

- all of Mathews County History instead of what was written in the minutes.
3. Amend line 2 HITW parking, second paragraph, "Vice Chair Mason's statement about not participating"

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to approve the Consent Agenda as amended.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County School System: Mrs. Nancy Welch, Division Superintendent

Mrs. Welch provided an update on school activities as well as how CARES funding was utilized in the school system and noted that public comment will be received at the next regular School Board meeting on the new American Rescue Plan funds. Supervisor Mason asked for clarification for public comment. Mrs. Welch noted that there would be an opportunity for public comment during the meeting as usual, that this would not be a public hearing. Mrs. Welch stated that the upcoming school year will be in person, five days per week.

B. Virginia Department of Transportation: Ms. Joyce McGowan, Residency Administrator

Mr. Ron Peaks, Assistant Residency Administrator, stated that Ms. Joyce McGowan has moved up to the District office and would no longer be reporting in Mathews. He stated that she started her new role on the 25th. Mr. Peaks reported that the annual traffic count would be done throughout the county, that Rt. 608 will be completed this summer, that the New Point Comfort Lighthouse project was moving forward, and he reported on surface treatment in various locations. Mr. Peaks provided an update on the Gwynn's Island bridge, noting that it was constructed in 1938. He also wished Ms. Conner well.

Supervisor Hudgins questioned the reason for the most recent Gwynn's Island bridge failure. Temperature was given as the reason.

Chairman Rowe stated that he would like the traffic count coming into the County. Mr. Peaks stated he would get that information.

C. Mathews County Department of Planning and Zoning: Mr. Thomas D. Jenkins, Director

Mr. Jenkins stated that in light of the vote taken on the solar matter, staff would most likely come back to the Board at a later time for further clarification because the vote taken was broad in nature.

Supervisor Hudgins asked how the New Point Comfort Lighthouse project was coming. Mr. Jenkins stated that staff is hoping the work will be complete by the end of July. He noted that National Lighthouse Day August 7th.

D. Mathews County Building Department: Mr. Kevin Zoll, Building Official

Mr. Kevin Zoll, Building Official, stated that his office experienced a drop in permits and inspections in May due to elevated building costs. Since that time, building costs have come down about 15% and permits are increasing. He stated he expects building costs to come down more. Mr. Zoll reported on the relocation of the 911 dispatch center to the back of the building, noting that when complete it will be ADA and COVID compliant. Mr. Zoll stated that restriping of parking spaces throughout the county is currently underway, and that work has begun at

Port Fun to make it ADA accessible. Supervisor Ingram asked that Mr. Zoll call her.

Chairman Rowe praised Mr. Zoll for the work being done, noting that it has been long overdue.

E. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

Mrs. Judy Rowe, Chair of the Broadband Advisory Board, provided an update on broadband related matters and deferred to Mr. Jeff Beekhoo of Broadband-Telecom to provide an update on the Radio Frequency (RF) analysis.

1. Consultant Services - Broadband Projects

Mrs. Rowe asked the Board to extend the existing contract with Broadband-Telecom Services for a period of 12 months with the option to extend an additional six months.

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to extend the contract with Broadband-Telecom Services for 12 months with the option to extend an additional six months.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

2. Mathews Radio Frequency Analysis

Discussion involved the height of the towers and coverage. Mr. Beekhoo stated that the towers were roughly 199 feet tall and that they are self-supporting. He noted that these towers will be capable of providing 100 percent coverage to the remaining underserved population. Addressing possible revenue, Mr. Beekhoo reported that a 10-year lease would be utilized and when asked about the feasibility of getting a cellular provider to locate services on those towers he stated that that was part of the strategic plan. Mr. Beekhoo stated that these towers would be the final piece of the plan and that within two years, the county would have full coverage.

Supervisor Hudgins questioned the life span of the towers. Mr. Beekhoo stated 25 years as long as regular maintenance is performed, and the equipment is cleaned and inspected routinely.

Mrs. Rowe requested that the Board approve this RF Analysis in order to complete the plan that the Board approved last year.

MOTION: On Motion of Melissa Mason, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to accept the RF Analysis as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

F. County Attorney: Ms. Andrea Erard

1. Legislative Update

County Attorney Erard provided a legislative update on laws that will take effect on July 1, 2021.

UNFINISHED BUSINESS

A. Audit Contract - Engagement Letter

Mrs. Conner stated that last month the Board of Supervisors directed staff to solicit for audit services. She stated that staff reached out to four firms known to provide this type of service for local government. Two were nonresponsive, one declined, and Robinson Farmer Cox Associates provided the only response. She stated that the response from RFC was accepted in order to keep timing of the audit on track.

Supervisor Hudgins questioned where this was advertised. Mrs. Conner stated that staff followed the Small Purchase Policy which does not require formal bids.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the contract with Robinson Farmer Cox Associates, as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

B. 4-CUP-20 - Aviation Facility (Helipad)

1. Application 4-CUP-20: Request from William H. Shewmake on behalf of Mark T. Motley Trust for a Conditional Use Permit per Section 175-7.3 of the Mathews County Zoning Ordinance to allow an aviation facility (helipad) on the parcel known as Tax Map 11A2 (A) 12. Property is zoning Rural (R2) zoning district.

Mr. Jenkins stated that last month he was directed to find statistics on the use of helicopters by the Rescue Squad. He stated that the Rescue Squad takes patients to Riverside approximately 150 times per year, and that Riverside does not track usage of their landing pad.

Supervisor Dubois questioned what would happen if the pad was unavailable for use by emergency services. Mr. Jenkins stated that one of the conditions is that the helicopter must be garaged and only used a limited number of times per month and that the scenario could happen where it would not be available for emergency services.

Supervisor Hudgins stated that he could not support this proposal, that it is not in a good location. He noted that the Planning Commission had voted to deny the request and provided a motion to help the Rescue Squad install an FAA approved landing pad on its property.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-1-0 as follows: Michael Rowe, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; Melissa Mason - nay; to deny 4-CUP-20.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Nay

Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

Chairman Rowe confirmed that Supervisor Hudgins motion is to deny 4-CUP-20. Supervisor Ingram seconded the motion. Supervisors Dubois and Mason agreed that this was a tough decision.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 4-1-0 as follows: Michael Rowe, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; Melissa Mason - nay; to help the Rescue Squad install an FAA helipad on their property, and to look into helping them financially.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

Chairman Rowe instructed the Rescue Squad to bring forth options for a helipad.

C. Children At Play Sign

Mr. Jenkins stated that Planning staff will make themselves available to help the Rescue Squad navigate this through the CIP.

Addressing the Children at Play sign, Supervisor Hudgins questioned how many children this would apply to. Mr. Jenkins stated that he was not aware, but the request is for two signs and the cost would be \$85.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to approve two Children at Play signs be installed on a portion of Circle Drive.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

NEW BUSINESS

A. Small Purchase Policy - Proposed Update per State Guidelines

Mrs. Conner stated that the current Small Purchase Policy is out of date. She noted that following the VA Public Procurement Act, staff provided suggested language which updates different thresholds for purchases. Chairman Rowe asked County Attorney Erard whether this would bring the County in line with the state. County Attorney Erard stated it would.

Supervisor Hudgins asked Mrs. Conner to read the proposed changes aloud.

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 4-1-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Amy Dubois - aye; Jackie Ingram - nay; to the approve the changes to the Small Purchase Policy, as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

B. Fiscal Year 2020-2021 Mathews County Budget

1. Intercategorical Funding Transfers

Mrs. Conner stated that these are routine matters handled every year. She stated that the first one allows staff to do intercategorical transfers in order to bring negative balances into the positive.

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to authorize staff to do intercategorical funding transfers.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

2. Authorization to Pay Outstanding Claims for Encumbrances to FY2020-2021

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to authorize staff to pay outstanding claims that were encumbered to the FY20-21 budget.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

C. Fiscal Year 2021-2022 Budget Amendments

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to approve the budget amendments as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor - Aye

Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

D. Fiscal Year 2021-2022 Mathews County Budget

Appropriation of the Adopted General Fund Budget including Social Services and Schools Supervisor Hudgins asked if any information was available for how the public safety radio system would be paid for. Mrs. Conner stated that the Board approved financing. Supervisor Hudgins asked for final figures. Mrs. Conner stated that she did not have that information with her, but that it had been previously provided to the Board.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to appropriate the FY21-22 County Budget, all funds, with all amendments.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

E. Board of Supervisors Meetings

Supervisor Dubois requested an additional topic be added to New Business to address Board of Supervisors Meeting dates and times. Supervisor Dubois presented a resolution to move all Board of Supervisors meetings back to Mathews High School auditorium, on the fourth Monday of every month with the exception of July when the meeting would be held on the fourth Wednesday. All meetings to be held at 6:00 p.m.

When questioned why this was being addressed again, Supervisor Dubois stated that she was urged by an organization to move to the high school for safety reasons. Supervisor Ingram questioned why the Planning Commission could meet in the Historic Courthouse, but the Board of Supervisors could not. Vice Chair Mason cited safety issues. Supervisor Dubois called for the question. Chairman Rowe restated the dates and times.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the resolution moving the Board of Supervisors meeting dates and times, as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Aye

SUPERVISORS' REPORT

A. Chairman Rowe

1. Posthumous Recognition of Service

Chairman Rowe recognized Mr. Harry M. Ward and Mr. Jason Perry, posthumously, for their service to Mathews County.

B. Supervisor Dubois

1. Mathews County Resource Council (MCRC) Supervisor Dubois provided an update.

Supervisor Dubois provided an update.

C. Supervisor Hudgins

1. Hole in the Wall Boat Ramp Parking

Supervisor Hudgins presented a plan to restrict 10 spaces at Hole in the Wall for boats only. Chairman Rowe stated that a lease is in effect and that in order to change the lease, all parties would have to agree with all proposed changes. County Attorney Erard recommended an additional agreement be drafted. She offered to draft an agreement to be voted on at the regular meeting in July.

Supervisor Hudgins stated that he and Supervisor Ingram met with the lessee, and that all parties were in agreement with the proposed changes. Supervisor Ingram confirmed. Mrs. Conner stated that she had a different understanding and was not sure that Mr. Casale was in full agreement with the proposed changes.

Vice Chair Mason stated that her mother had passed and that she was unable to participate in discussions. She directed County Attorney Erard to draft something that can be discussed with Supervisor Hudgins and Mr. Casale, noting that Mrs. Conner stated that there was no clarity and it needs to be pointed out. She further noted that this is important because this matter has been contentious. Vice Chair Mason recognized Supervisor Hudgins efforts noting that people were able to come to some form of agreement, and thanked Supervisor Hudgins for his efforts.

Discussion continued around increasing trailer spots. The Board asked County Attorney Erard to draft an agreement, present it to Mr. Casale and bring it back to the Board in July for consideration.

Supervisor Hudgins stated that Mr. Casale wants lights installed on the power poles and noted that the cost for this will come out of Mr. Casale's light bill every month. He stated that Mr. Casale expressed security concerns in the parking lot. Supervisor Hudgins stated that Mr. Casale also requested one portable toilet be placed on site for use by boaters and noted that he would cover this cost as well. Supervisor Hudgins stated that cameras show people using the bathroom around the building. Supervisor Hudgins stated that Mr. Casale also wants to add to one of the newest piers that he paid to build to accommodate additional boaters. Supervisor Hudgins addressed the bulkhead at the boat ramp, noting that the boards on both sides are in bad shape. Chairman Rowe asked Mr. Zoll and Mr. Jenkins to address pier and bulkhead concerns. It was noted that this work will need to be permitted, and that perhaps a dusk to dawn light and portable toilet be placed on site. County Attorney Erard stated that she would include these items in the lease amendment.

D. Supervisor Ingram

1. BOS IT Issues to Be Addressed to Ensure Citizens' Transparency

Supervisor Ingram asked if the County continues to employ a part time and full time IT person. Mrs. Conner stated that there is one full time IT person. Supervisor Ingram stated that there was no need for two IT people and that the part time position should end. Chairman Rowe stated that this matter needed to be addressed with Mrs. Conner later because personnel should not be discussed in the open meeting.

OPPORTUNITY FOR CITIZEN COMMENTS

Mrs. Judy Rowe asked the Board for assistance in dealing with VDOT and the Gwynn's Island bridge.

Mr. David Jones addressed Vice Chair Mason, Supervisor Dubois and Chairman Rowe and questioned what group wrote a letter claiming that the Historic Courthouse is unsafe to meet in and stated that this serves as a FOIA request.

Mr. David Schlosser addressed the Hole in the Wall matter.

Mrs. Dee Russell addressing the change in meeting location stated that the Board needs to do what it needs to do.

Mr. Robert Farmer addressing the Hole in the Wall parking matter, stated that this is the third time this has been addressed. He stated that he met with Supervisor Hudgins and Mr. Jenkins after the last Board meeting and received a copy of the map. He stated that six additional parking spaces could be attained if signage were to be moved or removed. He stated that he was glad to be part of this process.

Mrs. Julie Kaylor, addressing Mr. David Jones earlier comments, stated that she did not appreciate her personal information being provided in a public forum. She stated that she is not qualified, did not apply, nor does she want the County Administrator position and respectfully declined any further consideration by the Board.

APPOINTMENTS

A. Board of Zoning Appeals: Mr. Tim Doss

Supervisor Hudgins objected to the date of the application.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to recommend Mr. Tim Doss for appointment to the Board of Zoning Appeals.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye

Melissa Mason, Vice Chair – Aye

Paul Hudgins, Supervisor – Nay

Jackie Ingram, Supervisor – Nay

Amy Dubois, Supervisor - Aye

CLOSED MEETING

A. Enter Closed Meeting

1. Motion for closed meeting pursuant to Virginia Code sections 2.2-3711(A)(1) for the discussion and consideration of a prospective candidate for employment-Interim County Administrator, and 2.2-3711(A)(29) for the discussion of the award of a contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body- contract for the County Administrator search process and contract for an Interim County Administrator.

Supervisor Dubois provided a motion to enter closed meeting. Supervisor Hudgins provided an alternate motion which died for lack of a second.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay;

to enter closed meeting.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Aye

B. Return to Open Meeting

County Attorney Erard asked if the Board wish to reconvene open meeting and to certify that only those matters identified were discussed.

MOTION: On Motion of Melissa Mason, seconded by Amy Dubois, the Mathews County Board of Supervisors voted 3-0-2 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; None - nay; to reconvene open meeting and certify.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Aye

C. Action on Closed Matters

Supervisor Dubois thanked Chairman Rowe for coordinating this effort with all Board members equally and for providing a good solution for the Board to consider.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-1-1 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins - nay; Jackie Ingram - abstain; to approve the contract with the Berkley Group for executive search services and to appoint Mr. Sanford B. Wanner as the interim County Administrator effective August 1, 2021.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Abstain
Amy Dubois, Supervisor - Aye

ADJOURNMENT

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to adjourn.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye

Amy Dubois, Supervisor - Aye

Michael C. Rowe, Chairman

Melinda Conner, County Administrator

Julie A. Kaylor, Clerk