



Mathews County Board of Supervisors

Regular Meeting

Harry M. Ward Auditorium

Mathews High School

9889 Buckley Hall Road, Mathews, VA 23109

Monday, May 24, 2021 at 6:00 PM

MINUTES

CALL TO ORDER

Chairman Rowe called the meeting to order at 6:00 p.m.

INVOCATION

Pastor Ed Jordan of Gwynn's Island Baptist Church provided the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board of Supervisors Members

Present:

Michael Rowe, Chairman

Melissa Mason, Vice Chair

Jackie Ingram, Supervisor

Paul Hudgins, Supervisor

Amy Dubois, Supervisor

Board of Supervisors Members Absent:

None

Staff Present:

Mrs. Melinda Conner, County Administrator

Mrs. Julie A. Kaylor, Deputy County Administrator/Clerk

Mr. Thomas D. Jenkins, Planning, Zoning and Wetlands Director

Ms. Andrea G. Erard, Esq., County Attorney

Mrs. Caroline Oxley, Communications Manager/Deputy Clerk

Mr. Michael Lesniak, IT Coordinator

APPROVAL OF AGENDA

Supervisor Hudgins stated that changes were made to the agenda packet since Friday, noting that 8 pages had been added, but was unsure of what the changes were.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the agenda as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

OPPORTUNITY FOR CITIZEN COMMENTS

The following citizens commented on the Confederate Monument Referendum agenda item:

Mr. David Jones, Mr. Sonny Fauver, Mr. Joey Taylor, Mr. David Callis, Ms. Cheryl Dale, Mr. Bobby Dobson, Ms. Sharon Frye, Mr. Danny Soles, Capt. Mark Truscott

The following citizens commented on the change in meeting space and times:

Ms. Elena Sidel and Ms. Sharon Frye

PUBLIC HEARINGS

- A. Application 4-CUP-20: Request from William H. Shewmake on behalf of Mark T. Motley Trust for a Conditional Use Permit per Section 175-7.3 of the Mathews County Zoning Ordinance to allow an aviation facility (helipad) on the parcel known as Tax Map 11A2 (A) 12. Property is zoning Rural (R2) zoning district.

Mr. Thomas Jenkins, Planning and Zoning Director, stated that the applicant has the necessary permit from the Virginia Marine Resources Commission and noted that numerous letters in opposition were received and are included in the Board packet. Mr. Jenkins stated that staff does not support approval of the CUP but noted that the applicant proposed several conditions that would be adopted as part of the permit if the Board votes to approve the request. He then read the proposed conditions. Mr. Jenkins reported that the Planning Commission voted 6-0 to deny the request and that the Board of Supervisors now has 100 days to consider the matter.

Mr. Will Shewmake, attorney for the applicant, stated that the proposed helipad would be constructed to suit Emergency Medical services and that the pad would be state of the art. He noted the applicant's demonstrated commitment to public safety. Mr. Shewmake stated that conditions were proposed to try to eliminate or address any negative impact on the surrounding community. He noted that start up and landing only takes a few minutes and that when not in use, the vehicle would be garaged and that no fuel would be stored on site. Mr. Shewmake reported the noise level to be equivalent to that of a lawnmower. He provided testimonials from supporters.

Chairman Rowe opened the public hearing at 6:45 p.m. Chairman Rowe read the rules and invited public comment.

The following spoke against the matter:

Ms. Linda Rice, Mr. Fred Jones, Mr. Travis Calloway

The following spoke in favor:

Mr. Jim Garrave

The following spoke neither in favor nor against:

Ms. Cheryl Dale

There being no further speakers, Chairman Rowe closed the public hearing at 6:58 p.m. Chairman Rowe asked for comments from the Board.

Supervisor Dubois questioned how complaints received regarding the frequency of landings and departures would be handled. Mr. Jenkins stated that it would be on a case-by-case basis. She stated that having the stats on the number of emergencies would demonstrate the true need. Mr. Jenkins stated that he did not have that information. Supervisor Hudgins stated that the location is not an appropriate place for a helipad, but that he would support one in a different area, noting that the Gwynn's Island bridge would be an issue for access. He also stated that there is a liability here and that staff would not be able to police this.

Mr. Shewmake suggested the Board approve the CUP with the conditions offered, and that if the rules are not followed, the CUP be revoked. He again stated the need for this for public safety.

Supervisor Hudgins questioned landings regardless of weather conditions. Mr. Shewmake stated that ordinarily in certain conditions pilots cannot fly. Vice Chair Mason questioned the public safety concern, noting that if it were a true concern this facility could be built in a more suitable location.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 2-3-0 as follows: Michael Rowe, Paul Hudgins - aye; Melissa Mason, Jackie Ingram, Amy Dubois - nay; to deny the request for 4-CUP-20.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair -Nay
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Nay

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 2-3-0 as follows: Amy Dubois, Melissa Mason - aye, Michael Rowe, Paul Hudgins, Jackie Ingram, - nay; to table the matter and confer with EMS for more information.

Roll Call Vote:

Michael C. Rowe, Chairman – Nay
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor - Aye

Both motions died. The matter will come before the Board again in June.

RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

Chairman Rowe recognized the following staff members for years of service to Mathews County: Rebecca Barnhardt, Library - 15 years, Colanne Bunting, Library - 5 years, Maude Donovan, Library - 5 years, Melissa Keel, Dispatch - 5 years, Gregory Lewis, Library - 25 years, Willie Love, Emergency Services - 5 years, Patricia Miles, Dispatch - 5 years

CONSENT AGENDA

Supervisor Hudgins stated that he felt the meetings needed to be recorded so that he may go back and review the meeting to make sure the minutes are correct and that without the recording, he could not approve the minutes. He then noted a typographical error on Page 91, where the route number is listed as 18. He stated that there is no Rt. 18 in Mathews County and that it should be corrected to read Rt. 618.

Chairman Rowe commented that this is the road that Supervisor Hudgins resides on.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the Consent Agenda as amended by Supervisor Hudgins.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County School System: Mrs. Nancy Welch, Division Superintendent

Superintendent Welch stated that Mathews County Public Schools has received a waiver confirming no reduction in funding due to the declared state of emergency. Ms. Welch stated that her office has all historical documents related to the naming of the elementary school and noted that School Board visited this matter and voted to change the name to Mathews Elementary.

1. Resolution to Appropriate CARES Act ESSERF Funds

Superintendent Welch presented a resolution asking the Board to appropriate CARES Act ESSERF Funds to the current fiscal year budget.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to approve the resolution as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

B. Mathews County Department of Planning and Zoning: Mr. Thomas D. Jenkins, Director

1. Public Hearing: Solar Facilities

Mr. Jenkins requested the Board schedule a public hearing to amend the Comprehensive Plan to address solar facilities. He noted that the Planning Commission voted 5-1 to include language in the Comprehensive Plan that would not be in favor of solar facilities.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to schedule the public hearing for the June 2021 regular meeting of the Board of Supervisors.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye

2. Children at Play Street Sign

Mr. Jenkins stated that his office had received a request for a Children at Play Street sign to be erected on a portion of Circle Drive. He stated that VDOT requires the sign to be paid for, installed, and maintained by the County, even though it will be erected in the VDOT right of way. He noted that VDOT changed the section of road in question to 35 mph, so it meets all requirements. Mr. Jenkins stated that he did not have information regarding the cost of the sign and hardware.

Supervisor Hudgins questioned how many children were in that area. Mr. Jenkins stated that Mr. John Sokor, who lives at 511 Circle Drive, was the person who made the request. Mr. Sokor addressed the Board and noted that one of his grandchildren is autistic and he is concerned for his safety should he get in the roadway.

Supervisor Hudgins stated that he would like to know the cost before deciding. Chairman Rowe asked Supervisor Hudgins if he would like to table the matter until that information is available. Supervisor Hudgins agreed and put forth a motion.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to table the matter until June to get more information on costs.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye

Melissa Mason, Vice Chair – Aye

Paul Hudgins, Supervisor – Aye

Jackie Ingram, Supervisor – Aye

Amy Dubois, Supervisor – Aye

C. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

Mrs. Judy Rowe provided an update on broadband activities. She stated that an updated study would be presented at the next Board of Supervisors meeting. She stated that the Broadband Advisory Board continues to look at ways to service the remaining unserved homes as well as other grant opportunities.

UNFINISHED BUSINESS

A. Confederate Monument Referendum

County Attorney Erard prepared a brief presentation to explain the legal requirements. She stated that in 2020 a motion was offered by Supervisor Hudgins and seconded by Supervisor Ingram to put the matter to referendum. Attorney Erard stated that state law says that within the locality, the governing body has the ability to remove, contextualize, or cover the monument as it sees fit. She noted that at public hearing held in September of 2020, quite a few people spoke on the matter. She further noted that some of them offered contextualization, some talked about leaving where it is, and that tonight is about getting clarity on the question the Board wishes to ask the citizens in November. Attorney Erard stated that the results of the referendum are not binding, noting that future Boards are not bound by any decision this Board makes with regard to the question on the ballot. Attorney Erard stated that she reviewed how other localities have approached the matter where others have been put to referendum. She provided two sample questions for the Board's consideration and stated that the Board needs to select one question and that it must be a yes or no question. Chairman Rowe stated that this has to go to the Circuit Court Judge to get on ballot in November.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None -

nay; to use language asking the question on whether the monument should be relocated.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

B. Hole in the Wall NextGen Septic Permit Application

Mrs. Conner stated that the permit fee is between \$200 and \$250 for the Hole in the Wall septic repair. She noted that the proposed system would be a NextGen system.

Supervisor Hudgins stated that he read that a NextGen system is not recommended for commercial use, especially restaurant use, and asked why this is the proposed system. He requested to see the engineers report. Chairman Rowe stated that all reports have been submitted to the health department, they have reviewed it and have authorized the County to move forward with the application. He reminded the Board that this will eliminate the pump and haul situation.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the permit application submitted to the Virginia Department of Health for the repair to the Hole in the Wall septic system, as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Nay
Jackie Ingram, Supervisor – Nay
Amy Dubois, Supervisor – Aye

Supervisor Ingram asked that a letter be written to Mr. Casale, to restrain him and to order him to cease and desist, and that no more additions be added to this property. Supervisor Ingram questioned whether a meter had been installed at the site and stated that everything has been done without her knowing anything about it. Chairman Rowe stated that the reason for moving forward with the permit is to stop the pump and haul. Supervisor Ingram stated that she was told by the NextGen professional that this system is not acceptable. Chairman Rowe stated that it is a new system and is currently experimental in the US.

Vice Chair Mason asked for clarification. Mrs. Conner confirmed that an engineer has to stamp the application/report and noted that the Health Department is permitting this as a pilot in the state of Virginia.

Supervisor Hudgins questioned whether this permit would allow discharge from the system into the water. Chairman Rowe stated that it would not allow discharge into the water. Supervisor Ingram stated that she needs to know where the drain field will be.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 3-2-0 as follows: Michael Rowe, Melissa Mason, Amy Dubois - aye; Paul Hudgins, Jackie Ingram - nay; to approve the permit application as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

NEW BUSINESS

A. Audit Contract

Mrs. Conner stated that the County has worked with Robinson Farmer Cox Associates for a number of years and recommended renewing the contract with them subject to a cooperative procurement agreement with Gloucester County.

Supervisor Ingram questioned why the County does not go with a new auditor. Supervisor Hudgins stated that the County needs a new set of eyes. Mrs. Conner stated that there are not many firms that conduct these types of audits, and that RFC has an excellent reputation. She noted that it is a Board decision, but the recommendation is to continue with RFC and that is a strong recommendation. Supervisor Ingram insisted that staff advertise for audit services.

Supervisor Dubois stated that she conferred with staff who noted that for continuity purposes it is important to remain with RFC. She then referred to Mrs. Kaylor for clarification. Mrs. Kaylor stated that with the upcoming staffing changes, continuity is important and that it would be best to stay with RFC. Mrs. Kaylor stated that the cost for this service does not rise to the level of a formal bid but noted that the County's adopted Small Purchase Policy allows for direct solicitation and offered to move forward with that process if the Board wished.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to direct staff to follow the Small Purchase Policy for the procurement of audit services.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

B. Public Hearing: Budget Amendment

Mrs. Conner stated that a public hearing is required when amendments to the budget exceed 1% of the budgeted expenditures and requested the Board schedule a public hearing at the June meeting.

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to schedule a public hearing for budget amendments to the Fiscal Year 2020-2021 budget.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

SUPERVISORS' REPORT

A. Chairman Rowe

1. Meeting Location and Times: July through December 2021

Chairman Rowe presented proposed meeting dates, times, and location for the remainder of calendar year 2021. He noted that the June meeting had already been scheduled for 6:00 p.m. on June 22, 2021 in the Harry M. Ward auditorium.

MOTION: On Motion of Amy Dubois, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to approve the schedule as presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye

Melissa Mason, Vice Chair – Aye

Paul Hudgins, Supervisor – Aye

Jackie Ingram, Supervisor – Aye

Amy Dubois, Supervisor - Aye

B. Supervisor Hudgins

1. Citizen's Concern About Their Locally Made Post Cards

Supervisor Hudgins stated that he spoke with a citizen who takes photos around the county and turns those into post cards. He noted that he had been selling them at the Visitor Center, but recently received a call from the Visitor Center saying one of the post cards could not be sold there. Supervisor Hudgins stated that it was a photo of the monument and asked who has the right to decide what is or is not permitted to be sold in the Visitor Center. He then suggested the Mathews County Visitor and Information Center be renamed to The Visitor Center because he feels that they do not properly represent Mathews County.

Chairman Rowe stated that MCVIC has its own Board and that this is not a matter for the Board of Supervisors to decide.

2. Hole in the Wall Parking

Supervisor Hudgins stated that he has spoken with Vice Chair Mason about parking near the public boat ramp at the Hole in the Wall. He stated that he planned to meet with Mr. Casale to discuss a no parking sign to be placed at the ramp. He further stated that Vice Chair Mason could not meet in person, so he would go and report back to Vice Chair Mason and the Board of Supervisors.

Vice Chair Mason stated that she does want to go with him and instructed Supervisor Hudgins to call her and let her know when the meeting would be. She stated that Mr. Casale is a partner and that this matter should be handled with a team effort.

Chairman Rowe stated that Mr. Jenkins has the updated survey of the property which identifies the parking spaces in question.

Supervisor Hudgins addressed another matter not included on the agenda. He stated that Mr. Gene Reams had written some grants for the Sheriff's office and asked Mrs. Conner what those were for. She suggested he discuss this with the Sheriff. Supervisor Hudgins stated that on page 373, it was noted that steps had been built and questioned where these were and asked whether that project was advertised and bid. Chairman Rowe suggested that he discuss this with Mr. Kevin Zoll. Supervisor Hudgins then addressed page 374 which showed the maintenance contract for Liberty Square with a cost of \$7,014. He asked for clarification on the frequency of this bill. Mrs. Conner suggested that if Supervisor Hudgins would ask staff these questions ahead of the

meeting, staff would be happy to provide the information, but noted that the information is not readily available during the meetings.

In another matter, Supervisor Hudgins stated that Mr. Paul Gibson reached out to him regarding the County's telephone system and proceeded to read an email received from Mr. Gibson. Mrs. Conner stated that migrating to Ring Central is not a new project and reminded the Board that this was in direct response to the COVID pandemic in order to enable staff to work remotely. She then read her email response to Mr. Gibson confirming the matter had been handled.

3. No Parking Sign at Public Boat Ramp

No further information was provided.

C. Supervisor Ingram

1. IT Information

Supervisor Ingram stated that she needs to get information about the IT person, noting that she has never met him and also noting that issues need to be met.

2. Hole in the Wall Septic

Supervisor Ingram stated that she has asked many times but the subject changes. She asked if the meter had been installed on the Hole in the Wall yet. Mrs. Conner stated that there has been a meter on the well from the very beginning, and that a meter is not needed on the septic system. Supervisor Ingram asked who made this determination. Supervisor Ingram stated that she has talked to pump and haul people, that a balance needs to be struck somewhere. She stated that she cannot get an answer, and again asked if a meter was going to be installed. Chairman Rowe stated that the reason for replacing the septic system is so that this does not need to be done.

Supervisors Ingram and Hudgins stated that information is needed as to what is being used at that site.

Supervisor Ingram again stated her frustration with not knowing what is going on and her inability to get answers to her questions.

D. Supervisor Dubois

1. Mathews County Resource Council

Supervisor Dubois provided a report on a recent Mathews County Resources Council meeting.

2. VACO Supervisor's Forum

Supervisor Dubois reported on the VACo Supervisors Forum. Supervisor Hudgins held up a slide from a presentation given at that meeting and suggested that Mathews County citizens are being looked upon as if they are "CAVE" people.

Vice Chair Mason stated that Supervisor Hudgins needed to attend the meetings in order to understand the context. She noted that the Virginia Association of Counties represents all counties in the state of Virginia, that they provide classes on how to be a member of the Board of Supervisors, as well as providing various information to the counties. She stated that a lot of the information would not be available without VACo. She stated that the slide in question did not say Mathews, that it was an incorrect assumption.

COUNTY ADMINISTRATOR'S REPORT

A. Administrator's Report

Mrs. Conner provided a brief update and offered to answer any questions.

OPPORTUNITY FOR CITIZEN COMMENTS

Mr. David Jones stated his opposition to the experimental system proposed for the Hole in the Wall. Ms. Marcia Inge questioned why the tenant is not paying for the Hole in the Wall septic system to be pumped.

Ms. Dierdre Dunn stated that she is not familiar with County government or procedures and asked what the decision was with regard to the referendum matter. County Attorney Erard offered to speak to Ms. Dunn after the meeting.

Mr. Farmer stated that parking at the Hole in the Wall is a problem and that something should be done to accommodate boat owners.

APPOINTMENTS

A. Board of Zoning Appeals: Mr. Tim Doss

MOTION: On Motion of Amy Dubois, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay, to table the matter until a signed application could be presented.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor - Aye

ADJOURNMENT

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Michael Rowe, Melissa Mason, Paul Hudgins, Jackie Ingram, Amy Dubois - aye; None - nay; to adjourn.

Roll Call Vote:

Michael C. Rowe, Chairman – Aye
Melissa Mason, Vice Chair – Aye
Paul Hudgins, Supervisor – Aye
Jackie Ingram, Supervisor – Aye
Amy Dubois, Supervisor – Aye

Michael C. Rowe, Chairman
Mathews County Board of Supervisors

Melinda Conner, County Administrator

Julie A. Kaylor, Deputy County Administrator/Clerk