



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Rev.1 Added Line Items 8D (revised), 10B, 11D, & 14A&B. Documents were added to line items 9A,B & C & 10A.

Thursday, July 16, 2026 at 6:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
 - A. Pastor Grady Brown of Living Waters Church is expected to provide the invocation.
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL / ESTABLISHMENT OF A QUORUM**
- 5. APPROVAL OF AGENDA**
- 6. SPECIAL PRESENTATION**
 - A. County Attorney Andrea Erard re: 2026 Legislative Updates [CLICK TO VIEW FULL LIST](#)
- 7. OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*
- 8. CONSENT AGENDA**
 - A. Meeting Minutes
 1. April 16th, 2026 Meeting Minutes
 2. May 21st, 2026 Meeting Minutes
 - B. Supplemental Appropriations
 1. Registrar's Office re: Department of Elections Reimbursement \$5,896.50
 - C. Referral of Rezoning Application 202600621 James Callis, Jr. rezone TM 16-A-161 from RU to R1.
 - D. Mathews Market Days Activity Permit
- 9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES**

- A. Mathews County Department of Planning and Zoning, Mr. Joshua Bartlett, Director of Planning and Zoning Administrator (**Planning Commission meeting scheduled for 7.14.2026**)
- B. Mathews County Public Schools, David S. Daniel, Ed.D, Superintendent re: Surplus Funds
- C. Tiffany R. Gordon, MSW, Director, Mathews Department of Social Services re: Surplus Funds

10. NEW BUSINESS

- A. Comp Board 3.5% salary increase effective August 1, 2026, Presentation and request from Board.
- B. Resolution 26-19 Establishment of Tourism Advisory Committee

11. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Reminder, there will be a joint meeting with the Economic Development Authority and Board of Supervisors will be held on July 29th, 2026 at 4:00 PM in the Historic Courthouse.
- C. National Night Out will be held on August 4th, 2026 from 4:00 PM-7:00 PM at the Mathews High School Athletic Field. There are still sponsorship opportunities. Please reach out to Sgt. Hill at 804-725-7177.
- D. Summer Cooling Centers Locations and Hours

12. SUPERVISORS' REPORT

13. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

14. APPOINTMENTS

- A. Resolution 26-20 re: Middle Peninsula Juvenile Detention Commission reappointment/appointment.
- B. Reappointment of Ms. Susan Thomas to the Board of Zoning Appeals. Her term is set to expire on August 31st, 2026.

15. CLOSED MEETING

- A. Enter Closed Meeting
 - 1. Pursuant to § 2.2-3711 (A) (1) of the Code of Virginia (1950), as amended, for the annual performance evaluation of specific public officers, appointees, or employees of any public body – County Administrator
 - 2. Virginia Code § 2.2-3711(A)(3) discussion or consideration of the disposition of publicly held real property because discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors-384 Old Ferry Road; and
 - 3. Virginia Code § 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members pertaining to actual litigation because such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board of Supervisors – Hole in the Wall Waterfront Grill, LLC v. Mathews County Board of Supervisors and Ramona Wilson in her capacity as the County Administrator CL25-220; and

4. Virginia Code § 2.2-3711(A)(8) for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by the County Attorney – Virginia Freedom of Information Act; legal requirements applicable to settlement negotiations; legal requirements for the disposition of publicly held property; contract law; legal advice regarding breach of contract as it pertains to the lease between Mathews County and the Hole in the Wall Waterfront Grill, LLC.
- B. Return to Open Meeting
- C. Action on Closed Matters (if necessary)

16. ADJOURNMENT