



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, March 19, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00 PM.

2. INVOCATION

- A. The Rev. Dede Parrish is expected to provide the invocation.
Rev. Parrish proved the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Tim Doss
Supervisor Janice Phillips
Chairperson Tom Bowen
Vice-Chair Patrick Beattie
Supervisor David Walsh

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Assistant County Administrator, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On the motion of Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to approve the agenda as amended to remove line item 9A and 15A, move line item 11A to Line Item 6F Add line item 11.1 New Business Resolution 26-08, Collective Bargaining Legislation

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

6. SPECIAL PRESENTATION

- A. Recognition of Mr. Julian Doug Wilton's Service to the County.
Mrs. Wilton was presented with a proclamation honoring her late husband's community service contributions.
- B. Introduction of the Mathews County Interim Commonwealth's Attorney, Ms. Kimberly Hensley
Ms. Kimberly Hensley, Interim Commonwealth Attorney was introduced.
- C. Ramona Wilson, County Administrator, and Tim Tillage, Director of Facilities, regarding the Capital Improvement Plan, including MCPS HVAC repairs and replacement, detailed expenditures related to the \$5,000,000 bond, and the proposed allocation of the \$12,000,000 bond.
Documents are included in "other" documents in the original packet posting.
- D. Discussion with Davenport Public Finance regarding updates on the bank loan options and Virginia Resources Authority (VRA) financing options.
Documents are included in "other" documents in the original packet posting.

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 4-1-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, David Walsh - aye; Patrick Beattie - nay; to Approve obtaining the interim financing funds using the bank option.

Roll Call Vote:

Patrick Beattie, Vice Chair - Nay
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

MOTION: On the motion of Janice Phillips, seconded by David Walsh, the Mathews County Board of Supervisors voted 4-1-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, David Walsh - aye; Patrick Beattie - nay; to approve borrowing the funds.

Roll Call Vote:

Patrick Beattie, Vice Chair - Nay
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- E. David S. Daniel, Ed.D. — Division Superintendent, and Ms. Mari Gibbs, EdD, OTR, Chair, MCSB, re: Achievement Improvements for the past two years.
Documents are included in "other" documents in the original packet posting.

7. **OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*
Richard Hicks
North, VA
Opposed to Triangle's presentation on the septic issue.

8. **PUBLIC HEARINGS**

- A. Proposed Ordinance 26-01 to expand the number of members of the Mathews Memorial Library Board of Trustees from five to seven and to readopt a completely updated Ordinance pertaining to the creation and operation of the Mathews Memorial Library.

MOTION: On the motion of Tim Doss, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to table the public hearing until the next regularly scheduled meeting.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- B. Application #202501069: Requested by ProSafe Acquisition, LLC (Applicant) and OT Ventures LLC (Property Owner) for a Conditional Use Permit pursuant to Section 175-9.3(P) of the Mathews County Zoning Ordinance for the purpose of constructing and operating a self-storage facility. The property is identified as Tax Map Parcel 9-A-3 and is zoned Business-2 District. (B-2).

MOTION: On the motion of Patrick Beattie, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve application 202501069 as submitted.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

9. **RECOGNITION OF EMPLOYEES**

- A. Recognition of Tim Tillage, Director of Facilities, for five years of dedicated service to the citizens of Mathews County.
Removed from the agenda

10. **CONSENT AGENDA**

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to approve the consent agenda as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- A. Meeting Minutes
- B. Supplemental Appropriations
 - 1. MCSO - LexisNexis Reimbursement — \$78.97
- C. May Faire 2026 VDOT Activity Permit
- D. Section 125 Annual Agreement, allowing employers to deduct employee insurance premiums (health, dental, vision) on a pre-tax basis.
- E. Proclamation of Support, re: May Faire 2026

11. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Elizabeth A. Brown, Clerk of Court re: VA Deed Alert System
Ms. Brown encouraged all the citizens to sign up for the VA Deed Alert System.

MOTION: On the motion of Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Adopt Resolution 26-08 as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to grant approval for the county administrator to withdraw \$2,598,525.05 and gift the funds to the Mathews Volunteer Fire Department.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

B. News & Events

1. Tour de Chesapeake Registration is now open [REGISTRATION AND INFORMATION LINK](#)
2. VDOT Paving Schedule
3. Demolition of Coleman Bridge Tolling Plaza to begin Monday, March 16th, 2026

C. Mathews County Volunteer Fire Department re: Funding Request

13. SUPERVISORS' REPORT

Supervisor Doss wanted to recognize the MVFD and MVRs for all they do. We are blessed to have them.

Supervisor Bowen was in agreement with Mr. Hicks, the county will do their due diligence in respect to the alternative septic systems.

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Richard Hicks
North, Va
Opposed to Triangle Environmental Septic System

John Craig Lewis
Potato Neck Rd.
Reported on a dangerous buoy

Lee Dawson
Foster, VA
In favor of the new HVAC for the schools.

Sharon Frye
Port Haywood, VA
In favor of Resolution 26-08

15. APPOINTMENTS

- A. Mathews County Library Board of Trustee Appointments
Removed from the agenda

16. ADJOURNMENT

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David

Walsh - aye; None - nay; to Adjourn.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

T.C. Bowen III, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator
Deputy Clerk to the Board