



Mathews County Board of Supervisors

Special Called Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, February 5, 2026 at 11:00 AM

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Tim Doss
Supervisor Janice Phillips
Chairperson Tom Bowen
Vice-Chair Patrick Beattie
Supervisor David Walsh

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi GreenMs. Kelly Bassford, Administrative Assistant
Ms. Andrea G. Erard, Esq., County Attorney

4. APPROVAL OF AGENDA

5. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

1. Virginia Code §§ 2.2-3711(A)(7) & 2.2-3711(A)(8) for discussion and briefings by staff members and the provision of legal as to an out-of-Court settlement and other related advice by the County Attorney, Tina C. Babcock, and Patrick Tench pertaining to Hole in the Wall Waterfront Grill, LLC v. Mathews County Board of Supervisors and Ramona Wilson, CL25-220 and Hole In The Wall Waterfront Grill, LLC v. Board of Supervisors of Mathews County, et al., CL25-233.

B. Return to Open Meeting

MOTION: On the motion of David Walsh, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Return to Open Meeting and Certify

Roll Call Vote:

Patrick Beattie, Vice Chair - I so Certify

David Walsh, Supervisor - I so Certify

Tim Doss, Supervisor - I so Certify

Janice Phillips, Supervisor - I so Certify

Tom Bowen, Chairperson - I so Certify

C. Action on Closed Matters (if necessary)

6. OPEN MEETING DISCUSSIONS

A. Additional information regarding January 23, 2026 hearing date pertaining to Hole in the Wall Waterfront Grill, LLC v. Mathews County Board of Supervisors and Ramona Wilson, CL25-220. Supervisor Walsh apologized for a previous statement made regarding a court date.

B. Clarification/discussion of Board process in terms of staff requests and information sharing among Board members.

It was requested that when Board members make a request from the admin team, that could be extensive to include Ramona in the email to keep everyone in the loop.

7. ADJOURNMENT

MOTION: On the motion of David Walsh, seconded by None, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Adjourn

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

T.C. Bowen III, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator

