



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, February 19, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00PM.

2. MOMENT OF SILENCE

A moment of silence honoring Commonwealth Attorney Marie Wassl and Planning Commission Member, J. Doug Wilton

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Tim Doss
Supervisor Janice Phillips
Chairperson Tom Bowen
Vice-Chair Patrick Beattie
Supervisor David Walsh

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Assistant County Administrator, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On the motion of Tim Doss, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the agenda as amended to add line item 6B, remove line item 9B and add line item 12.E

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

6. RECOGNITION OF EMPLOYEES

- A. Christy Jarvis, Administrative Specialist for the Mathews County Sheriff's Office 30 years of dedicated service and retirement.
Ms. Jarvis was recognized for her years of dedication and service to the citizens of Mathews County.
Ms. Marie Walls' memory was honored.

7. SPECIAL PRESENTATION

- A. VA250 Committee Chair Fred Lyon re; Upcoming 250th Celebration Events and Updates
Fred Lyon, Chair of the VA250 Committee, provided an update on the upcoming celebrations.
- B. Shannon L. Kennedy, Ed.D., President, Rappahannock Community College and Ms. Judy Rowe, RCC Board member re: Update
Ms. Kennedy provided an update on the current opportunities at the college.
- C. Ms. Judy Rowe, Broadband Advisory Chair, re: Broadband Update
Mr. Rowe, Chair, Broadband Advisory Board provided an update from the advisory board.
- D. Virginia Peninsulas Public Service Authority (VPPSA) Jennifer Wheeler, Executive Director, re: Hub & Spoke Presentation
Mr. Wheeler provided the latest improvements at Rappahannock Community College.
- E. Triangle Environmental, Jill Georger, Business Development Lead re: **PRESENTATION will be sent on 2.19.2026**
Presentation included in the packet.

8. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

John Craig Lewis

Potato Neck Rd.

Disappointed, there was not a prayer (a moment of silence was held in honor of Commonwealth Attorney Marie Walls and Planning Commission Member J. Doug Wilton)

Richard Hicks

North, VA

Disagrees with the decision to not open the warming centers during the snow.

Dee Russell

Hudgins, VA

In support of the positive movement regarding the Hole In the Wall.

9. PUBLIC HEARINGS

- A. Changes to Mathews County Ordinance § 175-15.28 - Special regulations for short-term vacation rentals.
Brooke Holland
Port Haywood, VA

Opposed to the proposed changes.

Dee Russell
Hudgins, VA
Opposed to proposed changes.

Suzie Buckhalter
Foster, VA
Opposed to the proposed changes

Kenneth & Beverly Childress
Hudgins, VA
Opposed to proposed changes.

MOTION: On the motion of Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 3-2-0 as follows: Tim Doss, Patrick Beattie, David Walsh - aye; Janice Phillips, Tom Bowen - nay; to Postpone any decisions for 60 days.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Nay
Tom Bowen, Chairperson - Nay

- B. **Application #202501069:** Requested by ProSafe Acquisition, LLC (Applicant) and OT Ventures LLC (Property Owner) for a Conditional Use Permit pursuant to Section 175-9.3(P) of the Mathews County Zoning Ordinance for the purpose of constructing and operating a self-storage facility. The property is identified as Tax Map Parcel 9-A-3 and is zoned Business-2 District. (B-2).

Cancelled

10. CONSENT AGENDA

MOTION: On the motion of Tim Doss, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the consent agenda as presented with one grammatical correction.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- A. January 15th, 2026 Meeting Minutes
- B. January 29th, 2026 Budget Workshop Meeting Minutes
- C. Supplemental Appropriations
1. E911 -\$21,478.50 - Intrado ESI Net Transition

2. MCVIC re: marketing \$5,000.00

11. UNFINISHED BUSINESS

- A. Approval /Adoption for the following:

2026 Bylaws

2026 Code of Ethics

2026 Rules of Procedure

Revised Employee Handbook

MOTION: On the motion of Janice Phillips, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the 2026 Bylaws, Codes of Ethics and Rules of Procedure as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the revised employee handbook as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

12. NEW BUSINESS

- A. Schedule a joint meeting with the Economic Development Authority — proposed date is March 23, 2026 at 4:00 PM

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the date of March 23rd at 4:00 PM in the Historic Courthouse for the Joint Meeting with the EDA.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

- B. Resolution for Special Election pursuant to VA Code § 24.2-228.1

MOTION: On the motion of David Walsh, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve Resolution 26-06 as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- C. Janice Towne has resigned from Parks & Rec. Advisory
- D. Authorizing the County Administrator to execute a contract with VDEM, upon approval of the County Attorney, for a grant award of \$223,465.60 with a County match of \$125,699.40 for upgrading the generator and associated electrical at the County's shelter located at Thomas Hunter Middle School.

MOTION: On the motion of Tim Doss, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the resolution as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

12E (As Amended)

MOTION: On a motion by Tim Doss, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, and David Walsh - aye; None - nay; to Approves scheduling meeting on February 26th, 2026 at 1:00PM in the Historic Courthouse.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

13. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
The department reports and financials were included in the packet; there were no questions.
- B. News, Events and Updates
Ms. Wilson was accepted to the Virginia Women's Municipal Leadership Institute's Leadership Institute and was able to have this paid for with a grant from VRSA.

14. SUPERVISORS' REPORT

Supervisor Walsh, nothing to report.

Supervisor Phillips discussed the email received from a citizen about flooding at Ridge Rd. Mr. Beattie is the owner and stated that the USDA has been on his property for several years trapping beaver. The next step is VDOT to make repairs to the ditch.

Supervisor Beattie talked about the VACo training he is attending and is making good connections with the networking opportunities.

Supervisor Doss reminded everyone of the difficult week it has been for the county team, first responders and the Sheriff's office who responded to the call involving Ms. Walls.

Supervisor Bowen - nothing to report.

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Richard Hicks

North, VA

Disagrees with the meeting location being changed (originally scheduled for THMS, the notice was published of the location change on February 11th, 2026). Provided information on STVR.

Sharon Frye

Port Haywood, VA

Disagrees with the meeting location being changed (originally scheduled for THMS, the notice was published of the location change on February 11th, 2026). Thanked Supervisor Doss for looking out for our constitutional rights.

16. ADJOURNMENT

MOTION: On the motion of David Walsh, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Adjourn

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

T.C. Bowen III, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator
Deputy Clerk to the Board