



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, January 15, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chairperson at 6:00 PM.

2. INVOCATION

- A. Pastor Grady Brown of Living Waters Church is expected to provide the invocation.
The invocation was provided by Pastor Grady Brown.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Tim Doss
Supervisor Janice Phillips
Chairperson Tom Bowen
Vice-Chair Patrick Beattie
Supervisor David Walsh

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Assistant County Administrator, Deputy Clerk
Ms. Ashley Hubbard, Accounting Analyst

5. APPROVAL OF AGENDA

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve agenda as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

6. SPECIAL PRESENTATION

- A. Robinson, Farmer, Cox Associates re: FY25 Final Audit Presentation (**Documentation to follow**)
Taylor Stover of RFC Associates provided the final FY25 audit results.
- B. Davenport & Company re: Mathews County FY25 Financial Status Update & Capital Planning Analysis (**Documentation to follow**)
Davenport Public Finance, Kyle A. Laux, Senior Vice President re: FY25 Financial and Capital Planning Status.
- C. Hole in the Wall Restaurant update
Chairperson Bowen discussed an alternative septic system that should be considered for the failing septic systems *throughout* the county. Triangle Environmental will be sharing information at the February 19th, 2026 meeting. Additional information can be found the following website link: [Alternative Septic Information](#).

MOTION: On the motion of David Walsh, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve holding the February 19th, 2026 meeting at Thomas Hunter Middle School.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks
North, VA
Opposed to the County borrowing money.

Sharon Frye
Port Haywood, VA
Opposed to the County borrowing money.

Penny Pastiva
Hudgins, VA
Opposed to the County borrowing money. The schools should be dealt with now.

Peter Machen
Foster, VA
Opposed to the County borrowing money.

Diane Bogul (sp)
Cobbs Creek, VA

Expressed her concern about the ATV/UTV event that took place the past weekend. This was advertised to over 7,000 people and there was a fee to enter.

8. CONSENT AGENDA

MOTION: On the motion of Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the consent agenda as presented.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- A. December 15th, 2025 Meeting Minutes
- B. Schedule a Public Hearing re: changes to Mathews County Ordinance §175-15.28—Special Regulations for short-term vacation rentals.

9. UNFINISHED BUSINESS

MOTION: The Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to postpone the approval and adoption of the documents (including the employee handbook) until our next meeting so that each member can send edits/suggestions to the clerk for circulation

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

- A. 2026 Bylaws
- B. 2026 Code of Ethics
- C. 2026 Rules of Procedure

10. NEW BUSINESS

- A. Employee Handbook Revisions

11. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

MOTION: On a motion by Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Approve the revisions to the budget calendar to change the times of the January 29th and February 5th workshops to 1:00 am, and hold a joint workshop with MCPS at 6:00 PM on February 24th, 2026.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

12. SUPERVISORS' REPORT

Supervisor Doss attended the Regional Jail Budget meeting, and the budget was approved with a reduction of over 1 million dollars, causing an estimated reduction in the county's fourth quarter payment of \$248,000.00.

Vice-Chair Beattie, proceed with caution when implementing the sales tax and ensure the funds are used appropriately. I don't like debt and if we can avoid it at all, that would be my preference.

Supervisor Walsh — even though Verizon stumbled nationally (recently) however in the next few months Verizon will be installing their equipment on the Bohannon Tower. This will give the citizens additional wireless coverage in that area.

Supervisor Philips, I like all the good news, and I agree with Mr. Beattie about the sales tax. I wanted to give a shout-out to Ms. Wilson and her team in the Building Officials and Planning department. I also had a request asking if we could get the yellow lines in the courthouse area brightened up (Ms. Wilson will be reaching out to VDOT).

Vice-Chair Beattie asked about the January 23rd court date for HITW vs. Mathews County, Ms. Wilson provided an explanation.

Chairperson Bowen — I feel like this is the best time to see if we can come to an agreement, before another court date comes around in a cost-saving effort. We may know by the end of March what the decision is regarding the General Assembly's decision on the sales tax and, if it's passed, we will have a referendum in the November election for the citizens to vote on.

MOTION: On the motion of David Walsh, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Authorize the County Attorney to ask for a continuance of four months.

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye

David Walsh, Supervisor - Aye

Tim Doss, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tom Bowen, Chairperson - Aye

13. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Sheriff April Edwards

The Sheriff shared the MCSO year-end stats (document will be sent for the February meeting).

Donna Machen
Foster, VA

Opposed to the county borrowing money

Sharon Frye
Port Haywood, VA

I do not feel the county has been served well in the past.

Penny Pastiva
Hudgins, VA

I do not feel that the county is currently serving its citizens.

Daniel Schroeder
Cobbs Creek, VA

I agree with Mr. Beatties concerning borrowing money.

Hunt Thompson
Mathews, VA

Leverage is good and it allows the opportunity to take advantage of a good situation.

William Small
North, VA

I have worked with waste management systems and agree that the Triangle Environmental presentation may have valuable information for the county to consider.

The chairperson called for a five minute recess before entering into the closed meeting.

14. **CLOSED MEETING** *(if necessary)*

A. Enter Closed Meeting

MOTION: On the motion of Tim Doss, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Enter Closed Meeting

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

1. **§2.2-3711 (A)(1)** of the Code of Virginia, 1950, as amended, for discussion or consideration, candidates for appointment to the Department of Social Services, Middle Peninsula Planning District Commission, and VA250; and

B. Return to Open Meeting

MOTION: On the motion of Janice Phillips, seconded by David Walsh, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Reconvene and Certify the closed meeting.

Roll Call Vote:

Patrick Beattie, Vice Chair - I so certify
David Walsh, Supervisor - I so certify
Tim Doss, Supervisor - I so certify
Janice Phillips, Supervisor - I so certify
Tom Bowen, Chairperson - I so certify

C. Action on Closed Matters (if necessary)

Tiffany Gordon to the Middle Peninsula Northern Neck Behavior Health Center. Her 3-year term will expire on January 31st, 2028.

Tim Hill to the Middle Peninsula Planning Commission (Reappointment). His term will expire on December 31st, 2026.

Cathy Nelson to the VA250 Committee. Her term will expire on December 31st, 2026.

Ron Lambert to the Department of Social Services Board to fulfill the unexpired term of Dr. Kevin Hogge, whose term was set to expire in June 2026.

MOTION: On the motion of David Walsh, seconded by Patrick Beattie, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to approve the appointments as presented.

Roll Call Vote:

Tom Bowen, Chair - Aye
Patrick Beattie, Vice-Chair - Aye
David Walsh, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Supervisor - Aye

15. ADJOURNMENT

MOTION: On the motion of Tim Doss, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Tim Doss, Janice Phillips, Tom Bowen, Patrick Beattie, David Walsh - aye; None - nay; to Adjourn

Roll Call Vote:

Patrick Beattie, Vice Chair - Aye
David Walsh, Supervisor - Aye
Tim Doss, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tom Bowen, Chairperson - Aye

Tim Doss, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator
Deputy Clerk to the Board

