



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, July 31, 2025 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:05 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
Supervisor Dave Jones
Chairperson Tim Doss
Supervisor Janice Phillips
Vice-Chair Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Assistant County Administrator, Deputy Clerk
Ms. Ashley Hubbard, Accounting Analyst
Ms. Andrea G. Erard, Esq., County Attorney

4. APPROVAL OF AGENDA

MOTION: On the Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the agenda as amended to remove line item 5A and 9E and to add Line Item 9F, Mathews County Sheriff's Office Grant Discussion

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

5. SUPERVISORS REPORT

Supervisor Jones shared some historical meeting clips and pictures (September 27th, 2016).

Supervisor Walls - Bouy #4 has been deployed at the Hole in The Wall and wanted to thank the MVFD for a job well done with the Boat Docking Contest.

Supervisor Phillips — Market Days Liaison reminded everyone that there are new events scheduled this year re: Miss Mathews. The County purchased the property at 384 Old Ferry Rd. in 1957 from the Fosters.

Supervisor Bowen read an email concerning his law license explaining that he is in retired status. He shared some photos of the building at 384 Old Ferry Rd.

Supervisor Doss reminded everyone about the National Night Out Event on August 5th, 2025.

County Administrator Ramona Wilson provided clarifications regarding Tom Bowens emails from the prior meeting.

A. ~~HOLE IN THE WALL DISCUSSION, CLARIFICATIONS AND CORRECTIONS~~

6. PUBLIC HEARINGS

A. EXPLORATION OF OPTIONS FOR THE POTENTIAL SALE OF THE STRUCTURE LOCATED AT 384 OLD FERRY ROAD WHERE A RESTAURANT IS CURRENTLY LOCATED IN MATHEWS COUNTY, VIRGINIA. IN ORDER TO LIST THE PROPERTY FOR SALE OR ENTER INTO AN AGREEMENT WITH A THIRD PARTY FOR ASSISTANCE IN MARKETING AND SELLING THE STRUCTURE, STATE LAW REQUIRES THAT THE COUNTY ADVERTISE AND CONDUCT A PUBLIC HEARING.

Ramona Wilson read comments submitted online by Capt. David Callis and Mr. Paul Gibson (Both opposed to selling the property)

Jeff Valdrighi
Cobbs Creek, VA
Opposed to selling the property.

Lee Dawson
Foster, VA
Opposed to selling the property.

Richard Hicks
North, VA
Opposed to selling the property.

Dee Russell
Hudgins, VA
In favor of selling the land to the current leaseholder.

Matt Jenkins
Cobbs Creek, VA
Presented a possible solution to the septic issues in the area.

William Bolin
Topping, VA
There is too much animosity among the board members.

Albert Clark
Hudgins, VA
Opposed to selling the property.

Tyrone Hudgins
Grimstead, VA
If the property is going to be sold, sell it on the open market.

Supervisor Jones would like to see the tanks replaced, place the building back up for lease.
County Attorney, Andrea Erard answered the question regarding the current state of the lease. The county's position is that there is no lease at this time.
Supervisor Bowen informed everyone that nothing could be done until the court hearing on October 22nd, 2025.

No action was taken.

7. CONSENT AGENDA

MOTION: On Motion of Janice Phillips, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the consent agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

- A. June 18th, 2025 Meeting Minutes
- B. Supplemental Appropriations
 - 1. Mathews County Memorial Library Request re: Carry forward \$7,850.00 in Donations
 - 2. MVFD Additional Funding Supplement re: FY25 FIRE PROGRAM, \$8,731
- C. Advertise a Public Hearing for Poplar Grove Tax Exemption
- D. Mathews Main Street VDHC Participation
- E. Mathews Market Days Activity Permit, September 4-7th, 2025

8. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. Bobby Andrade, Director of Planning

Robert Andrade, Director of Planning, read the staff report (attached)

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 3-2-0 as follows: Mike Walls, Dave Jones, Tim Doss - aye; Janice Phillips, Tom Bowen - nay; to Approve placing the Resolution regarding CW Hudgins Landscaping on the agenda under line item 9G.

Roll Call Vote:

Tom Bowen, Vice Chair - Nay
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Nay
Tim Doss, Chairperson - Aye

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Judy Rowe, Broadband Advisory Chair shared her presentation (attached).

9. NEW BUSINESS

- A. Reassessment RFP Discussion

MOTION: On the Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to authorize the County Administrator to enter into negotiations and develop a contract subject to review and approval by the county attorney.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

- B. Joint Meeting of the Economic Development Authority and the Board of Supervisors on August 27th, 2025 at 4:00 PM
The meeting will be held on August 27th, 2025 at 5:00 pm in the Historic Courthouse.

- C. Mathews County School Board

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the three resolutions for re-appropriation of funds as requested by Mathews County Public Schools.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

1. Request Re-appropriation of Unexpended ALL In Tutoring Funds from FY 2025 to FY 2026
School Budget re:\$142,616.45
 2. Request Re-appropriation of Unexpended Virginia Tiered System of Supports (VTSS) Grant Funds
from FY 2025 to FY 2026 School Budget re: \$4,354.10
 3. Request Re-appropriation of Unexpended Thomas Hunter Middle School Asbestos Abatement
State Funds from FY 2025 to FY 2026 School Budget re: Grant Balance of \$979,256.53
- D. Board of Zoning Appeals request re: Additional Educational Funds of \$400.00
MOTION: On the Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the request of the additional educational funds of \$1,800.00

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

- E. Resolution re: Authorize the county attorney to file an appeal with the Virginia Supreme Court
9G (As Amended)
MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve Sheriff Edwards to proceed with the grant request to help fund a School Resource Officer.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

MOTION: On the Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 0-5-0 as follows: None - aye; Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - nay; to adopt the resolution as presented, the motion failed.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

10. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials

B. Promotions and New Hires Welcome

11. OPPORTUNITY FOR CITIZEN COMMENTS

Donna Machen

Foster, VA

Commented on the status of Supervisor Bowens bar license.

Josie Thorpe

Hallieford, VA

Shared some history on Gwynn's Island.

Dee Russell

Hudgins, VA

Disagrees with the resolution regarding a contractor being placed on the agenda.

Sheriff April Edwards

MCSO

Provided clarification regarding the closure of the Hole in The Wall. There was not a raid and there were no customers at the time of the closure.

Lee Dawson

Foster, VA

I appreciate all the effort that is being put into solving the septic problems at 384 Old Ferry Rd.

Richard Hicks

North, VA

The county needs to hire an engineer to solve the septic issues. There is no such permit according to the state for a permanent pump and haul.

12. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

1. Virginia Code § 2.2-3711(A)(1) for the purpose of the discussion and evaluation of a specific appointee of the Board.

B. Return to Open Meeting

MOTION: On the Motion of Dave Jones, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to reconvene in open session and certify that only the matters identified in the motion was heard, discussed or considered.

Roll Call Vote:

Tom Bowen, Vice Chair — I so Certify
Mike Walls, Supervisor — I so Certify
Dave Jones, Supervisor — I so Certify
Janice Phillips, Supervisor — I so Certify
Tim Doss, Chairperson — I so Certify

C. Action on Closed Matters (if necessary)

MOTION: On the Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen—aye; None—nay; to approve a pay increase for the county administrator, a 3% pay raise plus the same increase in benefits as provided to Mathews County staff this fiscal year, retroactive to July 1, 2025.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

13. ADJOURNMENT

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

Tim Doss, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator
Deputy Clerk to the Board