



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, August 21, 2025 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00 PM.

2. INVOCATION

A. The Rev. Angie Hoen of Mathews Chapel United Methodist Church is expected to provide the invocation.

Rev. Hoen provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of	Supervisor Mike Walls
Supervisors	Supervisor Dave Jones
Members	Chairperson Tim Doss
Present:	Supervisor Janice Phillips
	Vice-Chair Tom Bowen

Board of
Supervisors
Members
Absent:

Team	Ms. Ramona Wilson, County Administrator, Clerk
Members	Ms. Judi Green, Senior Executive, Deputy Clerk
Present:	Mr. Robert Andrade, Director of Planning
	Ms. Andrea Erard, County Attorney
	Mr. Tim Tillage, Director of Facilities

5. APPROVAL OF AGENDA

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

6. RECOGNITION OF EMPLOYEES

- A. Deputy Will Hargis, K9 Handler (Karma) Will Hargis - 5 years of serving and protecting the citizens of Mathews County.
The board and the citizens recognized K9 Deputy Hargis (and Karma) for their dedication and service to keeping the citizens of Mathews County safe.
- B. Dawn Lewis, Deputy Commissioner - 5 years of dedicated service to the Citizens of Mathews County
The board and the citizens recognized Dawn for her dedicated service to the citizens of Mathews County.

7. SPECIAL PRESENTATION

- A. Proclamation 2025-02 re: Constitution Week
MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Accept Proclamation 202502 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

- B. Proclamation 2025-03 re: National Dog Service Month
MOTION: On Motion of Janice Phillips, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Accept Proclamation 2025-03 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

8. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks
North, VA

I would like to know who was not doing their job when the agreement with HITW was initiated, from previous administration to the health department.

Sheriff Edwards

MCSO Sheriff

Provided an update on the inmate work program.

9. CONSENT AGENDA

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the consent agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

- A. Meeting Minutes
- B. Supplemental Appropriation Request
- C. Authorization to advertise for a Public Hearing re: the approved LUP #637-46973 for Peach Point Rd. & Gales Neck Rd. Golf Cart Use.

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. Bobby Andrade, Director of Planning
Mr. Andrade read the staff report from the last Planning Commission meeting, there were no questions.
- B. Mathews County Treasurer, Wendy Stewart re: Portfolio Update
Wendy Stewart, Treasurer, provided details of the county's financial portfolio and expenses.

11. UNFINISHED BUSINESS

- A. Reschedule the Joint Meeting with the Economic Development Authority and Board of Supervisors from August 27th, 2025, to August 28th, 2025, at 5:00 pm in the Historic Courthouse.
MOTION: On Motion of Mike Walls, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the new proposed date.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

12. NEW BUSINESS

A. Regional Water Supply Plan Resolution

MOTION: On Motion of Dave Jones, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Resolution 2025-22 as amended.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

B. Funding Request Resolution

MOTION: On Motion of Dave Jones, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Resolution 2025-23 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

C. Evergreen Approval Resolution re: THMS Gutters

MOTION: On Motion of Janice Phillips, seconded by None, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Resolution 2025-24 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

13. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

B. Strategic Plan Update

C. News and Events

QR Code to Pre-Register for the Upcoming Rabies Clinic on October 11th, 2025 from 8:00AM-11:00AM!



14. SUPERVISORS' REPORT

Supervisor Walls — I would like to thank Mr. & Mrs. Noble of Noble Pest Control for keeping the county rates at a reasonable rate.

Supervisor Bowen asked if anyone had any pictures of Festival Beach to please email them to him.

Supervisor Phillips was happy to see that there were 4 new single-family dwelling permits opened. She also requested a report to show the outstanding open permits.

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Wendy Stewart

Mathews County Treasurer

Remember everyone that you can now make online donations for our K9 Karma fund!

Richard Hicks

North, VA

Disagrees with paying for a municipal water system study.

Sharon Frye

Port Haywood, VA

Disagrees with paying for a municipal water system study.

Tim Tillage

Director of Facilities and Grounds

Thanked his team for all the hard work and dedication to the work done at the schools.

16. ADJOURNMENT

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

Tim Doss, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Assistant County Administrator
Deputy Clerk to the Board