



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, May 15, 2025 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00 PM.

2. INVOCATION

A. The Reverend Gary Barker is expected to provide the invocation
Rev. Barker provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
 Supervisor Dave Jones
 Chairperson Tim Doss
 Supervisor Janice Phillips
 Vice-Chair Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
 Ms. Judi Green, Senior Executive, Deputy Clerk
 Ms. Andrea Erard, County Attorney
 Robert Andrade, Director of Planning
 Joshua Bartlett, Planner

5. APPROVAL OF AGENDA

MOTION: On Motion of Mike Walls, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

6. SPECIAL PRESENTATION

A. VA250 re: 250th Celebration Update

This will be presented at a later date.

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks

North, VA

Opposed to Tiny Homes in Mathews County.

8. PUBLIC HEARINGS

A. Secondary Six-Year Plan for Fiscal Years 2026 through 2031 in Mathews County and on the Secondary System Construction Budget for Fiscal Year 2025-2026

MOTION: On Motion of Janice Phillips, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve Resolution 25-17 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

B. Proposal to gift 498 Church St., Mathews, VA 23109 (TM 21-A-18) to the Mathews Volunteer Fire Department.

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Resolution 25-18 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Mr. Bobby Andrade, Director of Planning Staff Report included in "Other Documents"

10. UNFINISHED BUSINESS

A. Resolution 25-16 re: Interim Finance Support Agreement

MOTION: On Motion of Janice Phillips, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve Resolution 25-16 as Presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

- B. Energy Audit Postponement - Ramona Wilson
The Board agreed to postpone the Energy Audit for one year.
- C. Strategic Work Plan Update - Ramona Wilson
Ms. Wilson provided an update on the Strategic Plan Action Items.

11. NEW BUSINESS

- A. Planning Commission Sub-Committee

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to the formation of the Sub Committee with Dave Jones and Janice Phillips serving on the subcommittee as liaisons.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
Ms. Wilson provided some clarification on several of the line items in the financial report.
- B. News & Events
 - 1. NNO Sponsorship Opportunity
Please visit the MCSO page at www.mathewscountyva.gov for more information!
 - 2. 2025 Municipal Clerks Honor Roll
 - 3. Emergency Notification Registration QR Code.
- C. Construction Estimate re: Remote Drainfield
As directed by the board, Ms. Wilson provided a rough estimate for a remote drain field at 384 Old Ferry Rd. \$583,000.00 was the total.
- D. Applicants Needed re: Upcoming Vacancies for Boards & Commissions (see list)

Ms. Wilson urged citizens to submit applications to serve on local boards and commissions. Additional items: Jason Hudgins, Maintenance Supervisor, obtained 2 grants for abandoned boat removal. Sheriff Edwards was awarded the Cease Fire Grant, \$106,062.00 with no match. The Library will be receiving additional funds from the state.

- E. Water Study Update
Discussed in the Strategic Plan updates.

13. SUPERVISORS' REPORT

Chairperson Doss recognized Police Week and thanked them for all they do.

A. Parks and Recreation Discussion - Mr. Walls

Supervisor Walls, Tim Tillage, has ordered the replacement of the buoy at The Hole In the Wall.

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the following request by the Parks & Rec. Advisory board to include, but not limited to plans for South Bay Haven Park, should include a pier, kayak launch, a small fence along the east side of the property line, a pavilion placed on the existing concrete pad, parking spots added on the north end with an outlet to the main road, a porta potty and trash cans

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

Supervisor Bowen asked that the county be good neighbors and enforce the county park ordinance and ensure the area is maintained.

Supervisor Phillips is the liaison for Market Days, and the committee has requested permission to use the property where the fire department was going to be for parking. The committee will handle any grass-cutting if necessary. Thank you to the Commissioner of Revenue and the Treasurer's Department for getting the tax bills out so quickly. May Faire was a wonderful event.

Supervisor Bowen, with a county our size, the budget will always be difficult since we are obligated to provide the same services as larger municipalities. Supervisor Bowen attended a meeting regarding a Regional 911 center and asked for a motion to allow a speaker to come and make a presentation.

DISCUSSION re: Regional E911 Presentation

Supervisor Walls is in favor of saving money. However, he does not feel that a Regional E911 Center will work for Mathews.

Supervisor Doss - I have spoken to the Sheriff about a regional center, and she is not in favor. Since dispatch reports to the Sheriff, it would be the Sheriff's decision.

Supervisor Jones, I attended the Middlesex meeting, and from what I gathered, the location of the regional center was discussed. The county where the center is located would run the center.

Supervisor Phillips - I was thinking about the grant for the feasibility study, and will the grant cover the projected cost of the dispatch center moving forward?

Sheriff Edwards is opposed to a regional center. It would diminish the safety and service of court citizens.

MOTION: On Motion of Tom Bowen, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 2-3-0 as follows: Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones, Tim Doss - nay; to the approval of scheduling a presentation for a Regional E911 Center, the

motion was denied.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Nay

Dave Jones, Supervisor - Nay

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Nay

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Laura Carson,
E911 Communications Manager
Opposed to the Regional Communications Center.

Ronnie Lewis
MVFD President
Opposed to the Regional Communications Center.

Scottie Bergman
MVRs President
Opposed to the Regional Communications Center.

April Edwards, Sheriff
Quality of life and a positive working environment will win every day. As of July 1

Dee Russell
Hudgins, VA
This week is National Police Week. We should also remember those who are no longer with us.

15. APPOINTMENTS

A. Library Board - Karen Deramus and Tim Hill (2 vacancies)

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to appoint Ms. Karen Doremus to the Library Board of Trustees whose term is set to expire on May 31st, 2029

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

16. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to enter Closed Session for the reasons stated on the agenda.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

1. §2.2-3711(a)(3) for the discussion of the potential disposition of public property because discussion in an open meeting would negatively affect the bargaining position/negotiating strategy of the public body – 384 Old Ferry Road; and
2. § 2.2-3711(A)(8) for consultation with the County Attorney regarding 2 specific legal matters requiring legal advice – Alliance Contract and process for emergency procurement of additional IT services.
3. 2.2-3711(A)(1) for the discussion of the performance of a specific appointee
4. §2.2-3711 (A) (1) for the discussion or consideration of 1 appointment to the Board of Zoning Appeals and 1 appointment to the Economic Development Authority.

B. Return to Open Meeting

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Return to Open Meeting

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

C. Action on Closed Matters (if necessary)

MOTION: On Motion of Mike Walls, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to appoint the following: Mr. Stan Grice to the Board of Zoning Appeals to fulfill the unexpired term of Sonny Fauver
Ms. Dee Russell to the Economic Development Authority to fill the unexpired term of Conrad Bareford.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to refer a text amendment to the planning commission prepared by the

county attorney to exempt the county of Mathews from zoning subdivision requirements of the Mathews county code.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

17. ADJOURNMENT

MOTION: On Motion of Janice Phillips, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

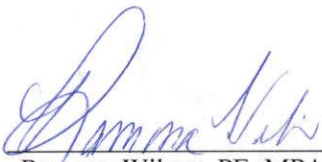
Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye



Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board



Tim Doss, Chairperson
Mathews County Board of Supervisors



Judi Green, Senior Executive,
Deputy Clerk to the Board