



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Wednesday, June 18, 2025 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00 pm.

2. INVOCATION

The Rev. Dede Parrish

A. Rev. Dede Parrish is expected to provide the invocation.

The Rev. Dede Parrish provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present:

Supervisor Mike Walls
Supervisor Dave Jones
Chairperson Tim Doss
Supervisor Janice Phillips
Vice-Chair Tom Bowen

Board of Supervisors Members Absent:

Team Members Present:

Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

6. BUILDING OFFICIAL INTRODUCTION

Ms. Wilson introduced the Building Official, Mr. David Biederman.

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Dianne Congrove

754 South Bay Haven

Opposed to the Public Access plan at South Bay Haven

Merle Guy

779 South Bay Haven Drive

Opposed to the Public Access plan at South Bay Haven

Susan Bonner

809 South Bay Haven

Opposed to the Public Access plan at South Bay Haven

Helen Bedford

107 Millstone Lane

Opposed to the Public Access plan at South Bay Haven

John Craig Lewis

739 Potato Neck Rd.

In favor of the Public Access plan at South Bay Haven

Albert Clark

303 South Bay Haven

Opposed to the Public Access plan at South Bay Haven

Bobby Dobson

Cobbs Creek, VA

FY27 Budget should start earlier. Disagrees that the MCSB is top-heavy in administration.

Tabitha Clark

303 South Bay Haven

Opposed to the Public Access plan at South Bay Haven

Lisa Edwards

75 Millstone Lane

Opposed to the Public Access plan at South Bay Haven

Jerry Ligon

838 Gwynnsville Road

Opposed to the Public Access plan at South Bay Haven

John Bonner

809 South Bay Haven

Opposed to the Public Access plan at South Bay Haven

Suzanne D. Melin

68 Stutts Creek Dr.

Regarding low-income housing, we hope that any plans will be shared. THMS abatement is concerning.

8. SUPERVISORS' REPORT

Supervisor Doss, I apologize for not replying to a citizen's email. I am willing to come to you and discuss any concerns. Please call my cell or email me (multiple times if needed). On May 30th, there were two tornadoes that touched down in the county. We are very blessed to have our first responders. Supervisor Walls, I made the motion regarding South Bay Haven last month, so I would like to address that. There was some misinformation regarding South Bay Haven; the Planning Commission approved the zoning change to conservation in 2022. This is being sent back to the Planning Commission for review. There is no charge for the fireworks this year on July 5th at Williams Wharf.

Supervisor Jones, I took for granted that Parks & Rec talked to the citizens who live in South Bay Haven. The board will do the right thing.

Supervisor Phillips, I like the idea of a compromise at South Bay Haven. Please fill out applications for the Boards and Commissions. We get reports from each of our departments, and I would like to thank them for preparing them each month for us.

Supervisor Bowen, we have scheduled Ms. Wilson's performance review. I would like to make the following motion: The pay increase for county employees approved in the FY26 budget shall not apply to the county administrator. The Board will be holding a closed meeting on July 17th, 2025, to conduct the County Administrators' Performance Review.

MOTION: On Motion of Tom Bowen, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the motion as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

We need to put the South Bay Haven plans on hold so that the citizens can share their thoughts and input.

9. PUBLIC HEARINGS

- A. **Text Amendment: 202500046:** Modify the definition of Utility Use, Major in §175-2.2 to add that ground-mounted solar farms/solar arrays are excluded from the current definition.

Albert Clark

303 South Bay Haven

Opposed to Solar Farms

Bobby Dobson

Cobbs Creek, VA

Opposed to Solar Farms

Sharon Frye

Port Haywood, VA

Opposed to Solar Farms

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 4-1-0 as follows: Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; Mike Walls - nay; to approve **referring this back to the Planning Commission** to clarify the language.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

10. CONSENT AGENDA

MOTION: On Motion of Mike Walls, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve the consent agenda as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

A. Meeting Minutes

1. April 17th, 2025 Meeting
2. May 15th, 2025 Meeting

11. UNFINISHED BUSINESS

A. South Bay Haven Discussion

Supervisor Walls stated that there is no control at the park. If a development plan is agreed on, we need to enforce the ordinance there as well.

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adopt OPTION B,

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

12. NEW BUSINESS

A. Mathews County Historical Society Request re: Lease Extension

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to approve holding a public hearing for the MCHS Lease extension request.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

B. Resolution and Proposed Ordinance for consideration of the Planning Commission

MOTION: On the Motion of Janice Phillips, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 2-3-0 as follows: Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones, Tim Doss - nay; to Approve the ordinance as presented, the motion was *denied*.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Nay
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Nay

C. FY26 Budget Appropriation Resolution

Supervisor Walls does not want to see any amendments in the future.
Supervisor Jones does not feel as though all revenue streams have been declared.

MOTION: On Motion of Janice Phillips, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 4-1-0 as follows: Mike Walls, Tim Doss, Janice Phillips, Tom Bowen - aye; Dave Jones - nay; to Approve Resolution 25-19 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Nay
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

13. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

Ms. Phillips - I have a concern: the revenue is short. Hopefully, once the taxes are collected, this will look better.

Mr. Jones - I had a conversation with Ms. Stewart last week regarding the budget, and in that discussion, she informed me that she was allocating some salary savings funds available and wanted to use these funds to provide a bonus to several employees who have gone above and

beyond. A question for the county attorney is to provide clarification if the Treasurer can provide a bonus/supplement to employees within her department and administration. Mr. Doss asked Ms. Erard to look into the Ordinance that allows a bonus.

B. UPDATES:

- Davis Creek
- VRSA Insurance
- GIS Requests
- Radio Project

Davis Creek Report attached to "other" documents.

VRSA - there was a significant increase. Mr. Walls asked that we get a quote from VAcorp next year.

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Dee Russell

Port Haywood, VA

There have been exceptions for the county with land subdivision.

Richard Hicks

North, VA

The same rezoning requests for the citizens have been denied.

Lenora Scott

1031 Old Ferry Rd.

When will Verizon be in our area?

15. APPOINTMENTS

A. Joanna Ball - Library Board of Trustees

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Appoint Ms. Joanna Ball to the Library Board of Trustees.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

B. Kevin Hogg - Reappointment re: Department of Social Services Board

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Appoint Mr. Kevin Hogge to the Department of Social Services.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

16. CLOSED MEETING (*if necessary*)

A. Enter Closed Meeting

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Enter Closed Session

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

1. Va. Code § 2.2-3711(A)(8) for consultation with legal counsel for legal advice regarding contractual issues – 384 Old Ferry Road; and
2. Va. Code § 2.2-3711(A)(8) for consultation with legal advice regarding contractual issues – Contract(s) with Alliance.

B. Return to Open Meeting

MOTION: On Motion of Tom Bowen, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to return to open meeting and certify that only the matters that were identified in the motion to go into closed meeting were heard, discussed or considered.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

C. Action on Closed Matters (if necessary)

Is there a motion from someone who voted on the prevailing side to reconsider item 12B (Resolution and Proposed Ordinance 2025-20)?

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 3-2-0 as follows: Tim Doss, Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones - nay; to approve resolution 2025-20 as presented.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Nay
Janice Phillips, Supervisor - Aye

Tim Doss, Chairperson - Aye

MOTION: On Motion of Tom Bowen, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 3-2-0 as follows: Tim Doss, Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones - nay; to authorize the advertisement of a public hearing to consider the possibility of selling the structure at 384 Old Ferry Rd., which at this point is occupied by The Hole In the Wall Restaurant.

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Nay
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

17. ADJOURNMENT

MOTION: On Motion of Dave Jones, seconded by Janice Phillips, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

Tom Bowen, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Janice Phillips, Supervisor - Aye
Tim Doss, Chairperson - Aye

Tim Doss, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board