



Mathews County Planning Commission

Tuesday, May 13, 2025 at 7:00 PM

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Mr. Wilton gave the Invocation

4 ROLL CALL / ESTABLISHMENT OF A QUORUM

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Commissioners Present:	Chairperson Billy Cook Vice-Chair Harry Meeks Member Donald Morgan Member Frances Minor Member Byron Rauch Member Robb Riddle Member Julian Wilton
Commissioners Absent:	James Meade
Staff Present:	Bobby Andrade, Director of Planning Joshua Bartlett, Planner Kelly Bassford, Administrative Assistant Tim Bowen, Board of Supervisor, Ex-Officio

5. APPROVAL OF AGENDA

MOTION: On Motion of Julian Wilton, seconded by Robb Riddle, the Mathews County Planning Commission voted 7-0-0 as follows: Billy Cook, Harry Meeks, Donald Morgan, Frances Minor, Byron Rauch, Robb Riddle, Julian Wilton - aye; None - nay; to Approve the Planning Committee Meeting Agenda.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye
Doug Wilton, Member - Aye
Frances Minor, Member - Aye
Byron Rauch, Member - Aye
Donald Morgan, Member - Aye
Robb Riddle, Member - Aye

6. APPROVAL OF MINUTES

6.A. Approval of April 8th Planning Commission Minutes

MOTION: On Motion of Julian Wilton, seconded by Frances Minor, the Mathews County Planning Commission voted 7-0-0 as follows: Billy Cook, Harry Meeks, Donald Morgan, Frances Minor, Byron Rauch, Robb Riddle, Julian Wilton - aye; None - nay; to Approve the Minutes as presented.

Roll Call Vote:
Billy Cook, Chair - Aye
Harry Meeks, Vice Chair - Aye
Doug Wilton, Member - Aye
Frances Minor, Member - Aye
Byron Rauch, Member - Aye
Donald Morgan, Member - Aye
Robb Riddle, Member - Aye

7. PUBLIC COMMENT PERIOD *(One opportunity of 3 minutes per speaker)*

8. PUBLIC HEARINGS

9. UNFINISHED BUSINESS

9.A. Committee update on small house study.

Mr. Riddle and Ms. Minor reported that the Committee's study on affordable housing is ongoing. Chair Cook asked members of the Board of Supervisors and Planning Commission to join in a meeting with HRSD representatives to find a way to add additional Mathews County property to the Sanitation District.

10. NEW BUSINESS

10.A. Public Hearing to be scheduled to add Agritourism to Mathews County Code and Ordinances

The Commission discussed adding agritourism to the Mathews County Code. They agreed that the County Attorney's input on how to adjust the broader Virginia Code to fit Mathews County is needed. The Commission agreed to lay this issue over until the next regular Commission Meeting in order to consult with the County Attorney and conduct more research.

11. PLANNING DIRECTOR'S REPORT *Notice of Variance and Appeal*

11.A. The Planning Commission is looking at ways to spur growth and make housing more affordable in the County

11.B. The Planning Office is to develop a Special Events Permit, either for events held on County owned property or for all special events with a separate application to be filled out in order to rent County owned property.

The Planning Commission discussed instances where and when a Special Events Permit would be useful in the county. Issues of reasonable cost for a permit, as well as handling disputes regarding areas that have historically been open to any public but would now be Special Events Permitted, were discussed. The Commission agreed to obtain more insight from the Board of Supervisors and revisit at the next meeting.

12. PLANNING COMMISSION REQUESTS/DIRECTIVES

Chair Cook brought forth that he would like to have the next Commission Meeting Agenda published to the Commission 7 days ahead of the scheduled meeting.

MOTION: On Motion of Donald Morgan, seconded by Harry Meeks, the Mathews County Planning Commission voted 7-0-0 as follows: Billy Cook, Harry Meeks, Donald Morgan, Frances Minor, Byron Rauch, Robb Riddle, Julian Wilton - aye; None - nay; to Approve the recommendation as presented.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Byron Rauch, Member - Aye

Donald Morgan, Member - Aye

Robb Riddle, Member - Aye

13. PUBLIC COMMENT PERIOD *(One opportunity of 3 minutes per speaker)*

14. ADJOURN

MOTION: On Motion of Byron Rauch, seconded by Julian Wilton, the Mathews County Planning Commission voted 7-0-0 as follows: Billy Cook, Harry Meeks, Donald Morgan, Frances Minor, Byron Rauch, Robb Riddle - aye; None - nay; to Adjourn the Planning Commission Meeting.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Byron Rauch, Member - Aye

Donald Morgan, Member - Aye

Robb Riddle, Member - Aye

Billy Cook, Chair

Kelly Bassford, Admin Specialist