



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, October 17, 2024 at 6:00 PM

MINUTES

1. CALL TO ORDER

2. INVOCATION

- A. Rev. Gary Barker of Kingston Parish is expected to provide the invocation.
Rev. Gary Barker provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
Supervisor Dave Jones
Vice-Chair Tim Doss
Chairperson Janice Phillips
Supervisor Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

Supervisor Doss requested to add the Sheriff's Report to the agenda under New Business, Supervisor Jones requested a Closed Meeting at the end of the regular meeting Pursuant to Virginia Code section 2.2-3711(A)(1) for the discussion or consideration of the annual performance evaluation of a specific employee and to discuss the performance of two specific employees.

6. SPECIAL PRESENTATION

- A. Introduction of two new team members in the Planning and Zoning Department.

County Administrator, Ramona Wilson introduced Bobby Andrade, Director of Planning, and Joshua Bartlett, Planner. They both began on October 1st, 2024.

B. Connect Here Awards re: Broadband Advisory Board

Judy Rowe, BBAB Chairperson, gave the Connect Here Awards to the 5 recipients.

7. **OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks

North, VA

The county does not have a permanent pump and haul permit, just a temporary one for the past 5 years.

Viki Armentrout

Gwynns Island, VA

Does not support the highway marker on Gwynns Island.

Dave Skirvin

Gwynns Island, VA

Does not support the highway marker on Gwynns Island

Edith Turner

NAACP

In support of the highway marker on Gwynns Island and has documents to show the facts are correct.

Tyrone Hudgins

Grimstead, VA

Does not support the highway marker on Gwynns Island

James Hudgins Jr.

Hudgins, VA

His family member was involved in an incident spoken about earlier regarding the highway marker.

Glenn Gwynn

Gwynns Island, VA

Does not support the highway marker on Gwynns Island

Shelly Van Cleave

Gwynns Island, VA

Does not support the highway marker on Gwynns Island

Ruth Machen

Foster, VA

Does not support the highway marker on Gwynns Island

Peter Machen

Foster, VA

Does not support the highway marker on Gwynns Island

Sheila Crawley

Port Haywood, VA

In support of the highway marker on Gwynns Island

Bobby Dobson
Cobbs Creek, VA
Suggested the county break the lease with the Hole In the Wall.

Scottie Bergman
MVRS President
Grateful for the support the Board has given the Rescue Squad and wanted to acknowledge the Sheriff's Department for the unwavering support they give during emergencies.

8. PUBLIC HEARINGS

- A. **ORDINANCE NO. 24-11:Application 2-ZA-24:** Text amendment to the Mathews County Zoning Ordinance, §175-15.28 (B) Special Regulations for Short-Term Vacation Rentals, initiated by a motion of the Planning Commission.

Richard Hicks
North, VA
Is in support of the Proposed Text Amendment

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Ordinance 24-11, Application 2-ZA-24 as presented.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- B. **ORDINANCE NO. 24-12:** AMENDS THE MATHEWS COUNTY CODE TO ADD A "NO WAKE" ZONE, LOCATED ON PUT-IN-CREEK, A TRIBUTARY TO THE EAST RIVER: 37° 24' 57.4848" N76° 20' 15.1584" W Lat Long(37.415968, -76.337544)

MOTION: On Motion of Dave Jones, seconded by Tim Doss, the Mathews County Board of Supervisors voted 4-0-1 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips - aye; None - nay; Tom Bowen - abs: to Approve the Ordinance as presented.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Abs
Janice Phillips, Chairperson - Aye

- C. **ORDINANCE NO. 24-13:** AMENDS THE MATHEWS COUNTY FEE SCHEDULE for THE BUILDING DEPARTMENT FEES AND PLANNING AND ZONING DEPARTMENT FEES to adjust current fees and add a zoning verification fee.

Bobby Dobson
Cobbs Creek, VA
Not in favor of this Ordinance.

Ruth Machen
Foster, VA
Not in favor of this Ordinance.

Sharon Frye
Port Haywood, VA
Not in favor of this Ordinance.

No action was taken so that additional information could be gathered before it was brought back to a public hearing.

9. CONSENT AGENDA

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to remove September 19th, 2024 minutes from the consent agenda.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Consent Agenda as Amended.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

A. Meeting Minutes

1. September 19th, 2024 Regular Meeting Minutes

B. Supplemental Appropriations

1. MCSO - Heat Grant Funds from FY24 to FY25
2. Bay Consortium Funding
3. Victim Witness Budget Adjustment
4. MCSO - DMV Grant

- 5. Library C4K Pass-thru Grant

- C. VDOT Activity Permit - MCVIC Christmas Parade

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Emergency Management - David Dixon
Mr. Dixon was ill and could not attend the meeting.
- B. Virginia Department of Transportation: Mr. Lee McKnight, Saluda Residency Administrator - Project Updates and Rural Rustic Resolution re: White Point Lane
Mr. McKnight provided an update on VDOT projects.
MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Rural Rustic Resolution 24-22 as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

11. UNFINISHED BUSINESS

- A. Amendment to the Regular Meeting Schedule re: Reschedule the Strategic Planning Workshop to November 4th, 2024.
MOTION: On Motion of Dave Jones, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Amend the regular meeting schedule to include the Strategic Planning Retreat for November 4th, 2024.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

12. NEW BUSINESS

- A. Radio Project Update and Funding Request, Bob Brown, MVRs
MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the appropriation request for \$131,916.42 for the Radio Equipment request.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

B. Proposed Budget Schedule

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Accept the Proposed Budget Schedule as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

Supervisor Doss suggested a third party outside investigator conduct the IT Administrative investigation due to statements made by the Sheriff.

13. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

Ms. Wilson provided her IT report to the Supervisors. The details will be discussed in the Closed Session.

There was a 5-minute recess.

B. Updates on Haven Beach and Davis Creek

Haven Beach - The rock is being loaded on the barges today. The additional dredging should take place in December.

Davis Creek - Parcels are being evaluated to present to the Army Corps of Engineers.

C. News & Events

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to move 16 A to 13D and Appoint Ms. Marie Walls, Mathews County Commonwealth Attorney to the ASAP Board

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

14. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meetings. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meetings. When speaking during Supervisors' Reports, Board members shall be limited to ten {10} minutes, at which time the Chairperson may at his discretion suspend further presentation from the Board members and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

Supervisor Doss, after seeing our last meeting, wanted to apologize to Ms. Wilson for the way he spoke to her during the meeting.

Supervisor Walls read a Resolution he asked the board to consider signing in regard to the Highway Marker at Gwynn's Island.

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 3-2-0 as follows: Mike Walls, Dave Jones, Tim Doss - aye; Janice Phillips, Tom Bowen - nay; to Approve the Resolution as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Nay

Janice Phillips, Chairperson - Nay

Supervisor Jones spoke about the agenda posting and the cut-off time for Citizen Comments.

Supervisor Bowen gave an update about Haven Beach and the parking.

Supervisor Walls said he misinterpreted the bylaws #6.4 and verified that the packets and agenda were to be posted 5 days in advance and not 5 business days.

Chairperson Phillips asked the board to reconsider the fee schedule increases.

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Judy Rowe, BBAB Chair

Provided an update on the BBAB

Sheila Crowley

Port Haywood, VA

When people make statements in public bodies, that becomes history.

Sharon Frye

Port Haywood, VA

Whose marker is this, Gwynns Island, the State or the NAACP?

James Hudgins Jr.

Hudgins, VA

Shared a story involving the Callis Family.

16. APPOINTMENTS

This was moved to line item 13A.

A. Tri-River ASAP Board - Marie Walls, Mathews County Commonwealth Attorney

This was moved to line item 13A.

Enter into Closed Meeting as Amended on the Agenda.

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Enter Closed Session pursuant to Virginia Code section 2.2-3711(A)(1) for the discussion of the performance of two specific appointees / employees of the county.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

MOTION: On Motion of Mike Walls, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to reconvene an open meeting and certify the closed meeting

Roll Call Vote:

Tim Doss, Vice Chair - I so Certify

Mike Walls, Supervisor - I so Certify

Dave Jones, Supervisor - I so Certify

Tom Bowen, Supervisor - I so Certify

Janice Phillips, Chairperson - I so Certify

MOTION: On Motion of Dave Jones, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to move forward with the Administrative IT Investigation based on comments made by Sheriff Edwards at today's meeting.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

17. ADJOURNMENT

MOTION: On Motion of Dave Jones, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

Janice Phillips, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA

County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board