



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, August 15, 2024 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the Chair at 6:00 pm.

2. INVOCATION

A. Brenda Peterson of Antioch Baptist, is expected to provide the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
Supervisor Dave Jones
Vice-Chair Tim Doss
Chairperson Janice Phillips
Supervisor Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On Motion of Dave Jones, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Agenda as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye

6. SPECIAL PRESENTATION

- A. Schneider Electric: Abby Weigel, Program Manager re: Energy Audit Update Presentation in original packet.
- B. Vanasse Hangen Brustlin, Inc (VHB): Richard Wiatt, PLA
Richard Wiatt shared presentations (in packet)
 - 1. RAISE Grant Update
Insert Ricks PP from HCH Desktop
 - 2. East River Boatyard Update
- C. Cheryl S. Giggetts, Principal Consultant, CTA Consultants, LLC re: Radio Update
Ms. Giggetts provided an extensive overview of the status of the project (presentation in packet)

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Gerald Sadler

Junk vehicles are ruining our County.

Ben Sims

10325 Buckley Hall Rd.

Veterans tax relief needs to be looked at.

Wendy Stewart, Treasurer

Requested that the vacant position be reinstated

April Edwards, Sheriff

Provided updates on grants

8. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

- A. Mathews County Clerk of Courts, Elizabeth Brown - 5 Years of Service

9. CONSENT AGENDA

- A. Meeting Minutes

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the meeting minutes as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

1. July 1st, 2024 Special Called Closed Meeting
2. July 18th, 2024 Regularly Scheduled Meeting

B. CUP Permits

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the CUP Permits for submission to the Planning Commission.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Judy Rowe, Chair, BBAB provided an update on the status of the project.

11. UNFINISHED BUSINESS

- A. Abandoned Boat Ordinance (tabled from July 18th meeting)

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adopt the Ordinance as Presented

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

- B. Financial Policy and Guidelines

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Financial Policy as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

12. NEW BUSINESS

- A. Zoning Verification Application and Fee Schedule **re: Schedule a Public Hearing for September 19th, 2024**

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Public Hearing Request

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- B. Closed Meetings Update

Moving forward, when possible for the remainder of this year, we are going to make every effort to have any closed meetings begin at 4:00 or 4:30. Our regular meetings will still begin as scheduled at 6:00 pm. This will prevent the supervisors, team members and media from being here late in the evening.

13. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials

- B. **Main Street Funding Request**

This will be revisited once the final audit is complete.

- C. Open Positions Update

We have several open positions in the PZW Department. I am also looking at staffing needs to see if we have enough staff for the workload per department.

- D. **Joint Planning Commission and Board of Supervisors Public Hearings re: Separate Public Hearings**

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 3-2-0 as follows: Tim Doss, Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones - nay; to Approve that we do not conduct joint public hearings with the planning commission unless there is approval by the chair of each board, or a majority vote of *both* boards.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Nay
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- E. **~~V~~DOT Ditching** Project Updates

RFB was sent out twice. The first submission received no responses, the second posting received 1 bidder. The supervisors would like to see this project started as soon as possible.

- F. **Comprehensive Strategic** Plan Update

A majority of the supervisors prefer an 8 hour combined meeting for the Strategic Plan and Board Retreat.

G. FEMA-4512-DR-VA-0023 Grant for Generator at Fire Station 1 Update

The county has been awarded \$115,000.00 through a hazard mitigation grant to update the generator at the Fire Department. This can be moved to the new Fire House once completed. The Hole in The Wall Dredge reimbursement was received last week in the amount of \$1,300,000.00.

14. SUPERVISORS' REPORT

Supervisor Bowen-There is a big need for additional parking at Haven Beach. There was a meeting at the beach attended by Tim Tillage, Facilities Manager, Supervisor Bowen and Supervisor Jones.

Lewie Lawrence of the MPPDC gave some suggestions that may provide a resolution.

Supervisor Doss - Thanked the schools for the convocation invite

Supervisor Jones - Would really like to see us take over the school maintenance, allowing the school to concentrate on teaching and the Facilities department to take care of maintenance. This is a cost-saving opportunity.

Chairperson Phillips wanted to thank all of our volunteers who make Mathews County a great place to live.

Supervisor Walls requested that the burn barrel discussion be removed and to have the county attorney send a letter to the complainant advising him that the DEQ visited the property and saw no violations.

The Land Conservancy is doing an amazing job at Williams Wharf.

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Daniel Kleintop

Hallieford, VA

I applaud the passing of the abandoned vessel ordinance, but it may not be enough. There is a derelict / abandoned boat on Queens Creek that has been there for several years.

16. ADJOURNMENT

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

Janice Phillips, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board