



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, July 18, 2024 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the chair at 6:00pm.

2. INVOCATION

- A. Rev. Linda Johnson of Antioch Baptist Church, is expected to provide the invocation.
The Rev. Linda Johnson provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
Supervisor Dave Jones
Vice-Chair Tim Doss
Chairperson Janice Phillips
Supervisor Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive, Deputy Clerk
Ms. Andrea G. Erard, Esq., County Attorney
Ms. Maria Hubbard, Planner

5. APPROVAL OF AGENDA

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Amend the agenda to remove line item 10A

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the agenda as amended to include line item 9A, 7-CUP-24 as approved by the Planning Commission on July 16th, 2024.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks
North, VA

Visited the Health Department to view the permits for the sewage system at the Hole in The Wall. There needs to be a fix.

Bobby Dobson
Cobbs Creek, VA
Discussed the sewage system at the Hole in The Wall.

7. PUBLIC HEARINGS

- A. Proposed Ordinance 24-06, Abandoned Vessel Ordinance
There were no citizen comments.

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Table the Proposed Ordinance 24-06 for 60 days.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- B. Proposed Ordinance 24-07, Amendment to the Park Ordinance

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Ordinance 24-07 as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

8. CONSENT AGENDA

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Consent Agenda as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

A. Meeting Minutes

1. June 20th, 2024 Meeting Minutes

B. Supplemental Appropriations

1. FY24 Fire Program - \$1,919.00

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Maria Hubbard, Planner - Will be updated after the Planning Commission Meeting on July 16th, 2024.**

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve Application 7-CUP-24 as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair**
Ms. Rowe, Chair, provided an update on the current status of Broadband.

10. UNFINISHED BUSINESS

- A. Outdoor Burning Discussion - Andrea Erard**
Removed as amended.

11. NEW BUSINESS

- A. Schedule a Special Called Meeting, Thursday, August 22nd, 2024 at 1:00 PM re: Interim Financing Approval

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Special Called Meeting on August 22nd, 2024 in the Historic Courthouse at 1:00 pm re: Interim Financing Approval

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

- B. Preliminary Audit Results

The preliminary results showed 2 minor findings regarding VRS (Virginia Retirement Services). The full report will be provided upon completion. The estimated timeline is September 2024.

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials

- B. News, Events and Updates

Applicants are needed for the Library Board of Trustees, and citizens are encouraged to apply.

- C. EMPG Grant Update

13. SUPERVISORS' REPORT

Supervisor Walls said the latest event that was held at Williams Wharf was one of the best he has attended. He also said what a wonderful job the Land Conservancy has done.

Supervisor Doss received a letter from Tom Robinson of the Mathews Museum requesting the county loan them the Campeachy Chair.

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the request of the Mathews Museum.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

Supervisor Jones brought up the radio system status, and it is imperative that we get this issue resolved. Ms. Wilson provided an update regarding our contracted services with CTS. They will be attending the August meeting with an update.

Supervisor Bowen encouraged the citizens to volunteer for boards and committees.

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

April Edwards

MCSO

Spoke of required training for 911 communications and currently there is no one certified in the department.

Ronnie Lewis, President MVRs

The radio system is failing

Judy Rowe

Towers being taken down soon

Bobby Dobson

Cobbs Creek, VA

Many community organizations are fading away due to lack of volunteers.

15. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Enter Closed Session

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

1. § 2.2-3711 (A) (1) of the Code of Virginia, 1950, as amended, for the discussion, consideration, or interviews of prospective candidates for appointment to the Board of Zoning Appeals
2. § 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members pertaining to actual litigation because such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body- In re: July 12, 2023 Decision of the Mathews County Board of Zoning Appeals - CL23000196 & Hole in the Wall Waterfront Grill, LLC v. Board of Supervisors of Mathews County, et al., CL23000-282-00
3. § 2.2-3711(A)(8) for consultation with the County Attorney regarding a specific legal matter requiring legal advice – 384 Old Ferry Road in Mathews, Va.

B. Return to Open Meeting

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Certify the closed meeting.

Roll Call Vote:

Tim Doss, Vice Chair - I so Certify
Mike Walls, Supervisor - I so Certify
Dave Jones, Supervisor - I so Certify
Tom Bowen, Supervisor - I so Certify
Janice Phillips, Chairperson - I so Certify

C. Action on Closed Matters (if necessary)

MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Recommendation of Mr. Timothy Berkoff to the Board of Zoning Appeals to fulfill the unexpired term of Mr. Mark Lenz who submitted his resignation.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

16. ADJOURNMENT

MOTION: On Motion of Mike Walls, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

Janice Phillips, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board