



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, June 20, 2024 at 6:00 PM

MINUTES

1. CALL TO ORDER

2. INVOCATION

A. Pastor Ed Jordan of Gwynn's Island Baptist Church is expected to provide the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
Supervisor Dave Jones
Vice-Chair Tim Doss
Chairperson Janice Phillips
Supervisor Tom Bowen

Board of Supervisors Members Absent:

Team Members Present: Ms. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive, Deputy Clerk
Ms. Ashley Hubbard, Accounting Analyst
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Agenda as Presented

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

6. SPECIAL PRESENTATION

- A. Linda G Hodges, LCSW, Executive Director Middle Peninsula-Northern Neck Community Services Board

Ms. Hodges provided information on the current status of group homes.

- B. **Davenport Investments Update - Kyle A. Laux, Sr. Vice President and Gregor Bates, Analyst (Documents Added)**

Presentation in original packet.

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Richard Hicks
North, VA

Meeting changes are conflicting with other meetings. The Hole in The Wall is still costing the county money and it needs to end.

John Craig Lewis
Potato Neck Rd.

Would like the meetings to be later to allow citizens time to get home from work.

April Edwards, Sheriff, MCSO

Shared details on the new mobile command trailer and tactical drone purchased with grant funding.

Bobby Dobson
Cobbs Creek, VA

We have to press our elected officials in Richmond to change the way they distribute funds for the educational system.

Dr. Mari Gibbs
MCSB Chairperson

Reiterated what was said at the MCSB meeting and encouraged consistent meetings with the two boards leadership.

8. CONSENT AGENDA

MOTION: On Motion of Mike Walls, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Consent Agenda as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

A. Meeting Minutes

1. May 16th Board of Supervisors Meeting
2. June 6th, 2024 Special Meeting of the Board of Supervisors

B. Supplemental Appropriations

1. MCSO re: VSP Training Grant (not fully expended) and DCJS Grant Reimbursement 6 - \$5,707.16
2. Various Reimbursements and Pass Thru Funds: \$17,003.68 (Information attached)

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Ms. Ramona Wilson, Interim Zoning Administrator

1. **This line item has been removed from the agenda, and no action items from the Planning Commission. Application 2-ZA-24**

B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Presentation included in the original packet.

C. Virginia Department of Transportation: Mr. Lee McKnight, Residency Administrator

D. Mathews County Parks & Recreation, Nick Koch, Chair re: Schedule a Public Hearing to Update Park Ordinance

MOTION: On Motion of Tom Bowen, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the advertisement for a Public Hearing on July 18th, 2024 to amend the current Park Ordinance 23-05.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

10. UNFINISHED BUSINESS

A. **Budget Amendment #1 Appropriation Resolution (Documents Added)**

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom

Bowen - aye; None - nay; to Approve the Resolution as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

B. Dedication to Excellence

MOTION: On Motion of Tom Bowen, seconded by Tim Doss, the Mathews County Board of Supervisors voted 3-2-0 as follows: Tim Doss, Janice Phillips, Tom Bowen - aye; Mike Walls, Dave Jones - nay; to Approve the Dedication to Excellence as amended.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Nay
Dave Jones, Supervisor - Nay
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

11. NEW BUSINESS

- A. Market Days Committee re: Alcohol permit for Zoll Vineyards to participate in event.
Supervisor Jones read an email he received from the Chairperson of Mathews Market Days to allow alcohol at the event.

MOTION: On Motion of Tim Doss, seconded by Tom Bowen, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the request with a two (2) drink limit.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

B. **VDOT Smart Scale for 2026 (Document Added)**

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the Resolution 2024-18 as Presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Parks & Recreation Committee Survey: [DIRECT LINK TO SURVEY CLICK HERE](#)
- C. **Grant Updates re: Cybersecurity and MCSO**
Director of IT, Patrick DePumpo, applied for a Cybersecurity Grant and will be attending a seminar at the end of the month to find out the amount awarded.
- D. Haven Beach Update
MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the request to expand the parking.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

- E. Radio Update
- F. **Authorization to execute an agreement with Virginia Masonry re: Point-Up on Historic Green Buildings**
MOTION: On Motion of Tim Doss, seconded by Dave Jones, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve executing the agreement as presented.

Roll Call Vote:

Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

13. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten {10} minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

- A. Chairperson Phillips re: Finance Committee Update.
Supervisor Walls introduced members of the Waterways Committee and thanked them all for their service. There are galvanized poles in the channel and are in the way. Vernon (Grady) Haywood stated that he would pull them up as soon as he gets approval from the board. MVFD Board Liaisons will be Supervisor Walls and Chairperson Janice Phillips. Port Fun Family Day was a huge success.
Supervisor Jones talked about the school maintenance budget and the possibility of taking that

over.

Supervisor Doss provided an update regarding the Senior Center/EOC.

Supervisor Bowen - I am very pleased with the progress that has been made at Parks & Rec.

Chairperson Phillips - The Board of Building Appeals committee are paid by the fees charged when submitting the appeal. The Finance Committee met with Davenport to review and recommend some guidelines.

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

Judy Rowe

Gwynn, VA

I wanted to compliment the school board for beginning the streaming process of their meetings.

John Craig Lewis

739 Potato Neck Road

I took a picture of an over 60ft pipe that had washed ashore.

Bobby Dobson

Cobbs Creek, VA

Thanked Supervisor Jones for the suggestion of combining the school and county maintenance departments.

Linda Hodges

17 Preston Point Rd.

Thanked the board for the forward-thinking of getting a MobiMat for the physically challenged visitors.

15. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

MOTION: On Motion of Tom Bowen, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Enter Closed Session for the reasons stated on the agenda.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

1. **§2.2-3711 (A) (1) of the Code of Virginia, 1950, as amended, for discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; Board of Zoning Appeals and Department of Social Services**

2. I move that the Board go into closed meeting pursuant to Virginia Code section 2.2-3711(A)(1) to discuss the following:

- The hiring of an Emergency Services Coordinator

- The appointment of two members of the Social Services Board
- A recommendation regarding two members of the Board of Zoning Appeals
- The annual performance evaluation of the County Administrator

B. Return to Open Meeting

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Return to Open Meeting

Roll Call Vote:

Tim Doss, Vice Chair - I so Certify

Mike Walls, Supervisor -I so Certify

Dave Jones, Supervisor - I so Certify

Tom Bowen, Supervisor - I so Certify

Janice Phillips, Chairperson - I so Certify

C. Action on Closed Matters (if necessary)

MOTION: On Motion of Tim Doss, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Authorize the hiring of Mr. David Dixon as our Emergency Service Coordinator.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

MOTION: On Motion of Dave Jones, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the recommendation of Mr. Mark Lenz and Mr. Timothy Berkoff to the Board of Zoning Appeals.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye

Tom Bowen, Supervisor - Aye

Janice Phillips, Chairperson - Aye

MOTION: On Motion of Tom Bowen, seconded by Dave Jone, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Approve the reappointment of Ms. Jean Howard and Mr. Desmond Smith to the Department of Social Services Board.

Roll Call Vote:

Tim Doss, Vice Chair - Aye

Mike Walls, Supervisor - Aye

Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

16. ADJOURNMENT

MOTION: On Motion of Mike Walls, seconded by Tim Doss, the Mathews County Board of Supervisors voted 5-0-0 as follows: Mike Walls, Dave Jones, Tim Doss, Janice Phillips, Tom Bowen - aye; None - nay; to Adjourn

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Dave Jones, Supervisor - Aye
Tom Bowen, Supervisor - Aye
Janice Phillips, Chairperson - Aye

Janice Phillips, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board