



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Thursday, May 16, 2024 at 6:00 PM

AGENDA

Agenda Updates in RED (rev1) BLUE (rev2, added PC documents)

1. CALL TO ORDER

2. INVOCATION

A. Rev. Julia Forrest from Antioch Baptist Church is expected to provide the invocation

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

5. APPROVAL OF AGENDA

6. SPECIAL PRESENTATION

A. Schneider Electric re: Energy Audit Kickoff Information (Additional documents attached)

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

A. Public Comment Received - Electoral Board

8. PUBLIC HEARINGS

A. Ordinance No. 24-02 Amends The Mathews County Wetlands Code Chapter § 166-6. Public Hearing On Application; Notice, To Change The Notice Requirements For Public Hearings

B. Proposed text amendment to the Mathews Code Chapter 122 Sand Dunes

C. Proposed property transfer from Mathews County Board of Supervisors to the Mathews County Volunteer Fire Department to allow for additional parking and access to New Point Station 5.

9. CONSENT AGENDA

A. Meeting Minutes

1. Board of Supervisors Regularly Scheduled Meeting, April 18th, 2024

2. Board of Supervisors Special Called Meeting, May 1st, 2024 (Minutes Attached)

B. Supplemental Appropriations

1. Department of Social Services received \$507 from state for Family Partnership Meetings
2. Reimbursement funds for MIFI program through E-Rate: \$4,543.26
3. Add. Funds received at the end of FY23 to be passed through to MVFD: \$9,235.00
4. Add. Funds received for pass thru to MCVIC: \$2,943.00

C. LoveWorks - County Managed Fund Account

D. Fireworks Committee re: Requested to have the County manage funds

10. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Ms. Maria Hubbard, Planner

- 10.A.1 **TABLED Application 2-ZA-24:** Text amendment to the Mathews County Zoning Ordinance, §175-15.28 (B) Special Regulations for Short-Term Vacation Rentals, initiated by a motion of the Planning Commission. (Documentation to be added after Planning Commission Meeting on 5.14.2024)

- 10.A.2 **Application #3-CUP-24:** Request from Canine Companions for Independence, C/O Robert Schwinn, Legal Administrator, for a Conditional Use Permit for a country club use per Section §175-6.3 (4) of the Mathews County Zoning Ordinance to operate a club/office/training space on parcels 20-A-11, 20-A 12 & 20-A-13. These parcels are located in the Residential (R-1) Zoning District. (Documentation to be added after Planning Commission Meeting on 5.14.2024) **Recommend Approval, Documents Attached**

1. 3-CUP-24 Staff Report rev1

- 10.A.3 **Application #4-CUP-24:** Request from Canine Companions for Independence, C/O Robert Schwinn, Legal Administrator, for a Conditional Use Permit for an event venue per Section §175-6.3 (19) of the Mathews County Zoning Ordinance to operate an event venue on parcels 20-A-11, 20-A 12 & 20-A-13. These parcels are located in the Residential (R-1) Zoning District. (Documentation to be added after Planning Commission Meeting on 5.14.2024) **Recommend Approval, Documents Attached**

1. 4-CUP-24 Staff Report rev1

B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

C. Parks and Recreation Advisory Commission - Mr. Nick Koch, Chairperson

D. Mathews County Building Official, Jon Morr

1. Update on incident at 311 Cradle Point Rd., North, VA
2. Engineering Report re: 384 Old Ferry Rd., Gwynn, VA

E. Mathews County Sheriff's Department, Sheriff April Edwards re: Grant Update

11. UNFINISHED BUSINESS

- A. Dedication to Excellence re: Updated Boards, Committees and Commissions Procedures
(Document Added)
- B. Finance Committee Update
- C. Emergency Operation Center re: Appropriation of Emergency Funds
- D. Budget Approval re: FY25 Operating and CIP Budget Resolution and Presentation

12. NEW BUSINESS

- A. National Night Out re: Fund Establishment

13. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Current Employment Opportunities and Applications to date.
- C. Request to change Emergency Services to Emergency Management to include changing all Emergency Related Documents and on the Website.

14. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten {10} minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

16. APPOINTMENTS

- A. Economic Development Authority: Ramona Wilson

17. CLOSED MEETING *(if necessary)*

- A. Enter Closed Meeting
 - 1. Pursuant to Virginia Code section 2.2-3711(A)(1) for the discussion or consideration of the annual performance evaluation of a specific employee and to discuss the performance of another specific employee.
- B. Return to Open Meeting
- C. Action on Closed Matters (if necessary)

18. ADJOURNMENT