



Mathews County Board of Supervisors

Special Meeting
COIA Training
Historic Courthouse
27 Court Street, Mathews, VA 23109

Thursday, February 15, 2024 at 5:30 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by the Chair at 5:33 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Supervisor Mike Walls
 Supervisor Tim Doss
 Supervisor Janice Phillips

Board of Supervisors Members Absent: Dave Jones, Tom Bowen

Staff Present: Ms. Ramona Wilson, County Administrator, Clerk
 Ms. Judi Green, Senior Executive, Deputy Clerk
 James Knighton, Director of Planning & Zoning
 Ms. Andrea G. Erard, Esq., County Attorney

4. APPROVAL OF AGENDA

MOTION: On Motion of Mike Walls, seconded by Tim Doss, the Mathews County Board of Supervisors voted 3-0-0 as follows: Mike Walls, Tim Doss, Janice Phillips - aye; None - nay; to Approve the agenda as presented.

Roll Call Vote:
Tim Doss, Vice Chair - Aye
Mike Walls, Supervisor - Aye
Janice Phillips, Chairperson - Aye

5. CONFLICT OF INTEREST ACT TRAINING : Andrea Erard, Esq., County Attorney

Supervisor Bowen attended the meeting at 5:38 pm.

- A. Presentation provided by Andrea Erard, Esq., County Attorney
The Council shall provide training sessions for local elected officials on the provisions of the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.). The Council may provide

such training sessions by online means.

[Ethics Webinar](#) (LINK)

Each local elected official ... shall complete the training session ... within two months after assuming the local office and thereafter, at least once during each consecutive period of two calendar years while he holds such office, commencing with the date on which he last completed a training session.

Supervisor Jones attended the meeting at 5:48pm.

6. OPPORTUNITY FOR CITIZEN COMMENTS

No Comments at this time

7. ADJOURNMENT

The meeting was adjourned by the Chair at 6:00 pm.

Janice Phillips, Chairperson
Mathews County Board of Supervisors

Ramona Wilson, PE, MPA
County Administrator, Clerk to the Board

Judi Green, Senior Executive,
Deputy Clerk to the Board