



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Thursday, March 21, 2024 at 6:00 PM

AGENDA

ADDITIONAL DOCUMENTATION ADDED TO THE FOLLOWING LINE ITEMS 6A, 8B, 13A (BUILDING PERMIT REPORT) 13A (UPDATED EXP-REV REPORT)

Updated Line Item 6A and 6B (revised financial policy)

1. CALL TO ORDER

2. INVOCATION

A. The Rev. Gary Barker of Kingston Parish is expected to provide the invocation

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

5. APPROVAL OF AGENDA

6. SPECIAL PRESENTATION

A. The week of April 14th to the 20th is Animal Control Week. **(Moved to April due to a scheduling conflict)**

B. Davenport Presentation - Kyle Laux, Senior Vice President and David Rose, Senior Vice President and Manager of Public Finance

C. Mathews County LOVEworks Project - Lori Dusenberry, Chairperson for The Mathews LOVEworks Committee

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

8. PUBLIC HEARINGS

A. Proposed Text Amendment to Existing Ordinance §158-19(9) to authorize golf carts to operate on Cherry Point Road from the intersection of Cherry Point Road and East Shore Drive to the termination of Old Cherry Point Road, including all side roads that intersect Cherry Point and Old Cherry Point on Gwynns Island. [LINK TO CURRENT ORDINANCE](#)

- B. A proposal to convey approximately 112 square feet of property owned by the county to Mathews County Historical Society for the James Store in order to allow for a boundary line relocation to accommodate an entrance to the store after the building is lifted.

9. **CONSENT AGENDA**

- A. Meeting Minutes
 - 1. Board of Supervisors COIA Training, February 15th, 2024
 - 2. Board of Supervisors Regularly Scheduled meeting, February 15th, 2024.
- B. Supplemental Appropriations
 - 1. Mathews County Sheriff's Office, DMV Grant Reimbursement - \$7,848.40 (Details in Attachment)
 - 2. Library Community Foundation - \$944.00
- C. Resolution in Support of Lowering the Concealed Carry Permit fee as approved on February 15th, 2024.

10. **REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES**

- A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director
 - 1. **Comprehensive Plan Amendment:** Comprehensive Plan amendment, to add language to the Gwynn's Island: Special Action Projects section of the comprehensive plan (starting on pg. 204) to support the County owned parcel, acquired through the Hazard Mitigation Grant Program being used as low impact public access. Specific language can be obtained through the Mathews County planning & Zoning.
 - 2. **Application 2-CUP-24:** Request from Kevin Bisson for a Conditional Use Permit for a home enterprise per Section §175- 5.3 (7) and §175-15.5 (B) of the Mathews County Zoning Ordinance to operate a powder coating business on parcel 20-A-67A. This parcel is in the rural (RU) district.
- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair

11. **UNFINISHED BUSINESS**

- A. Dissolve Boundary Line in Court Square

12. **NEW BUSINESS**

- A. Request from American Legion Riders, Chapter #75
- B. Schedule a Public Hearing on Proposed FY25 Budget and Proposed Tax Rate for April 18th, 2024
- C. Schedule a Public Hearing for April 18th, 2024 re: Property at New Point Fire Station
- D. Schedule a Public Hearing for April 18th, 2024 re: Tax Relief for The Elderly Income Adjustments
- E. Resolution for Section 125 Cafeteria Plan Participation

- F. Proclamation re: Flights to Freedom
- G. Authorize the County Administrator to Execute the agreement with The Berkley Group to Facilitate Strategic Planning
- H. Authorize the County Administrator to Execute agreement with Robinson, Farmer, Cox Consultants (Audit Services):\$46,500.00

13. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Updates for The Hole In the Wall re: Pump and Haul and Dredging Project
- C. RFP Updates:
 RFP2024-01 New Fire Station Design: 9 Responses
 RFP2024-02 Informal Solicitation for Class and Comp Plan 2024: 11 Responses
 RFP2024-03 Informal Solicitation for Audit Services: 2 Responses
 IFB24-001 Ditch Cleaning Services: 1 Response

POSTED Requests for Quotes: (Due 3.22.2024)
 RFQ2024-02 Pier at Whites Creek
 RFQ2024-03 Roses Creek Landing Pier
 RFQ 2024-05 Roane Point Pier
- D. The Official State-Wide Video Program 2024 Showcase re: Mathews County Invitation

14. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

15. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

16. APPOINTMENTS

- A. Boards and Committee Appointment Procedure Updated Process

17. CLOSED MEETING *(if necessary)*

- A. Enter Closed Meeting
 - 1. §2.2-3711 (A) (1) of the Code of Virginia, 1950, as amended, for discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body;
 Wetlands Board Appointment applicants on file: Richard Marshall (current member requesting reappointment), Timothy Berkoff (new applicant) and Thornton (Tim) Hill (new applicant)
 Parks & Recreation Advisory Board: Janice Towne (returning member), Dan Reno, a change of membership to Alternate.

2. Pursuant to Virginia Code §2.2-3711(A)(3) for the discussion or consideration of the acquisition of real property for a public purpose, because discussion in an open meeting would be detrimental to the bargaining position or negotiating strategy of the County.

B. Certification to Return to Open Meeting

C. Action on Closed Matters (if necessary)

18. ADJOURNMENT