



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, December 19, 2023 at 6:00 PM

AGENDA

Due to an equipment malfunction of the audio equipment, there is a possibility that the AUDIO portion of the meeting will not be available during the live video stream. The technicians have been working to resolve the issue since last Friday. However, they have not been able to readily locate a replacement. The audio portion will be recorded on a handheld recorder and uploaded once the meeting is over. We apologize for any inconvenience and appreciate your patience and understanding while we work to get the equipment repaired / replaced as quickly as possible. Please call the Administration Office at 804-725-7172 with any questions or concerns. Thank you, County Administration Team

1. CALL TO ORDER

2. INVOCATION

A. Rev. Dede Parrish is expected to provide the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

5. APPROVAL OF AGENDA

6. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE

A. Carla Faulkner - Director of Elections & Voter Registrar, 10 years of Service

B. Tom Bowen, Commonwealth Attorney - Retirement

C. Ms. Jackie Ingram, 4 years of Service as a Member of the Board of Supervisors

D. Rev. Dr. Melissa Mason, 4 years of Service as a Member of the Board of Supervisors

E. Mr. Paul Hudgins, Vice-Chair, 4 years of Service as a Member of the Board of Supervisors

7. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

A. T. Broderson submission

- B. C. Bridge submission

8. CONSENT AGENDA

- A. Meeting Minutes Approval: November 14th, 2023 Regularly Scheduled Meeting.
- B. Supplemental Appropriations
 - 1. Royce Publications Donation to Mathews Sheriff's Office (Police Supplies)- \$2,000.00
Sale & Salvage Property supplement the Maintenance Dept. Budget (Port Fun Maint.) - \$8,320.00
 - 2. Correction. It was originally moved to Buildings & Grounds, and should have been the Building Official Department. *Original transfer approved by BOS September 23, 2023 - \$54,765.00
Emergency Procurement for Sheriff's Office VXRail Storage Upgrade - \$21,612.84

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director
 - 1. Application 7-ZA-23: Amend Sections 175-2.2 Definitions, 175-8.2 Business-1, Permitted Uses, 175-9.2 Business-2 Uses permitted by right, 175-10.2 Industrial Uses permitted by right, 175-15 Supplemental district regulations and 175-24.2 Village of the Mathews County Zoning Ordinance and add Section 175-15.30 as it pertains to special regulations for mobile food vendors as uses permitted by right in the Business-1 (B-1), Business-2 (B-2), Industrial (I) and Village Mixed Use (VMU) Zoning Districts.
 - 2. VDOT SMART Portal- Pre-Scoping Projects
- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair, and Jon Morr, Building Official, to provide an update on Tower Lights.
- C. Brenden Rivenbark, Chief Operating Officer, Three Rivers Health District

10. UNFINISHED BUSINESS

11. NEW BUSINESS

- A. The organizational meeting date is scheduled for Wednesday, January 3rd, 2024 at 1:00 pm in the Historic Courthouse. The FOIA and COIA sessions will take place before the meeting beginning at 12:00 pm.
- B. FY24-25 Proposed Budget Schedule
- C. NOAA Weather Data Collector on New Point Lighthouse

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Radio Tower Update
- C. News and Events

1. New Point Comfort Lighthouse Merit Award

2. RAVE and Smart 911 Update

13. SUPERVISORS' REPORT *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

14. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker)*

15. PRESS CORRECTIONS AND CLARIFICATIONS (if necessary)

16. APPOINTMENTS

A. Reappointment of Richard Hicks, Board of Building Appeals

B. Ms. Patricia Stall has resigned from the Planning Commission. Currently, we have three applications on file for consideration: Brian Russell, James Meade and Jennifer Wimmer.

C. Tom Robinson submitted a letter of resignation from the Board of Zoning Appeals on 12.5.2023. Currently, we have three applications on file for recommendation to the Circuit Court Judge: Mr. Scott Gibbs, Mr. James Meade and Mr. Mark Lenz.

D. Ms. Edith Turner, reappointment for 2 years remaining on the current term to the MPNNCSB (term to expire December 31st, 2025).

17. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

1. Per §2.2-3711 (A)(1) of the Code of Virginia, 1950, as amended, for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

B. Return to Open Meeting

C. Action on Closed Matters (if necessary)

18. ADJOURNMENT