



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, October 24, 2023 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by Dave Jones, Chairperson at 6:00 pm.

2. INVOCATION

A. Rev. Dede Parrish is expected to provide the invocation
Rev. Parrish provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Vice-Chair Paul Hudgins
Supervisor Jackie Ingram
Supervisor Mike Walls
Chairman Dave Jones

Board of Supervisors Members Absent: Melissa Mason

Staff Present: Mrs. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive and Deputy Clerk to the Board
James Knighton, Director of Planning & Zoning
Tim Tillage, Facilities Manager

5. APPROVAL OF AGENDA

The agenda was amended to add line item 11B, Appointments.

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Approve the agenda as amended.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

A. Public Comment Guidelines

Willie Love

Moon, VA

Vehicle policy is not being adhered to as it was while he was employed.

Tiffany Gordon

DSS

I personally wanted to thank the board for the parking lot expansion. They had been waiting a long time!

Calvin Morgan

210 Rockfish Way

Vehicle policy is not being adhered to. Page 2 - taking home county vehicles.

Mike Dershowitz

1330 Ebenezer Church Rd

Requested the Board consider not denying the 3-CUP-23 Request.

Sharon Donahue

Winding Rivers

Opposed to the approval of the 3-CUP-23 application.

Stephen Donahue

Winding Rivers

Opposed to the approval of the 3-CUP-23 application.

Marie Poplowski

77 Dinwiddie Way

Opposed to the approval of the 3-CUP-23 application.

David Poplowski

77 Dinwiddie Way

Opposed to the approval of the 3-CUP-23 application.

Harry Meeks

84 PLANKATANK WAY

Opposed to the approval of the 3-CUP-23 application.

Kathy Harmon

1160 Ebenezer Church Rd.

Opposed to the approval of the 3-CUP-23 application.

Jeannine Johnson

110 Snug Harbor Lane

Opposed to the approval of the 3-CUP-23 application.

Shane Johnson

110 Snug Harbor Lane

Opposed to the approval of the 3-CUP-23 application.

Bonnie Meeks
84 PIANKATANK WAY
Opposed to the approval of the 3-CUP-23 application.

Donald Morgan
Moon, VA
Opposed to the approval of the 3-CUP-23 application.

Mr. Walls has concerns regarding the recent hire of the Emergency Services Coordinator.

7. PUBLIC HEARINGS

A. Proposed Ordinance 23-05, Parks & Public Access

Curtis VanCleve
756 Whites Creek Lane
In Favor of Ordinance 23-05

Ricky Elder
38 Rigby Lane
In Favor of Ordinance 23-05

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Table Ordinance 23-05 for 30 days so the County Attorney can review.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

Ms. Wilson pointed out that our next meeting is not in 30 days, it is on November 14th due to the holiday schedule. Since the previous motion was passed, a new motion was made to hear this on November 14th, 2023.

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Table the approval of Ordinance 23-05 until our next regular meeting on November 14th, 2023.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

8. CONSENT AGENDA

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Approve the

Consent agenda as presented.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

A. Regularly Scheduled Meeting Minutes, September 26, 2023

B. Supplemental Appropriations

1. Additional funding for the radio tower, as discussed and approved under the Administrators' report during the September 2023 BOS meeting: \$81,296.00

9. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director

1. **Application 5-CUP-22:** Request from Shannon Jones for a Conditional Use Permit for a home enterprise per Section 175-7.3 and 175-15.5 B. of the Mathews County Zoning Ordinance to operate a dog grooming facility on parcel 25 (10) 2Q. This parcel is in the Residential-2 (R2) district.

The original motion was made to table for 30 days, Mr. Hudgins amended his motion to table this until the next regularly scheduled meeting on November 14th, 2023.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Table the application for 5-CUP-22 for 30 days, then amended his motion to table until November 14th, 2023.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

2. **Application 3-CUP-23:** Request from 1330 Ebenezer, LLC. for a Conditional Use Permit per Section 175-6.3 (18) of the Mathews County Zoning Ordinance to operate an event venue with a maximum amount of 150 guests on parcel 1A (3) B1 and 1A (3) B2. This parcel is in the residential-1 and rural (R-1/RU) district.

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Deny the 3-CUP-23 as recommended by the Planning Commission

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

3. [LINK TO VIEW PUBLIC COMMENTS](#)

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Mr. Beekhoo provided a detailed update on the broadband project. The Board wants a light placed on the second tower.
- C. Mathews County Facilities Department, Mr. Tim Tillage, Facilities Manager
- 1. Project Updates
Facilities Manager, Tim Tillage provided an update of all current projects. A copy of this can be found in the original packet documents.
- D. Ramona Wilson to report on behalf of Mathews County Public Schools
County Administrator, Ramona Wilson read aloud the report requested from Superintendent Dr. Daniels regarding the recent school bus accident. A copy of this report was included in the original packet documentation.

10. UNFINISHED BUSINESS

- A. MPPDC Grant Resolution
This item was carried over from the September meeting to verify that all nine jurisdictions would be participating. All nine have stated they will be participating. However, Mathews County is the only county which has brought forth a resolution. Ms. Wilson changed the verbiage to read that Mathews County would only participate if all nine jurisdictions participated.

No action was taken

11. NEW BUSINESS

- A. Hole in The Wall Resolution: Dredging Resolution
MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Approve the Resolution as Presented.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Appoint Ms. Jean Howard to the Department of Social Services Board.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

12. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
The Animal control reports show the sheer number of calls they answer. In April, 2022 we recognized our Animal Control team and in 2023 we were in a transition and failed to recognize them. Our Animal Control

officer, Misty Schwartz, worked for over 2 months by herself and did an amazing job. Since bringing on Deputy ACO Calvin Johnson, she has been training him. He has been an asset to the department as well.

B. Aaron's Beach - \$750.00 – Total cost of the recently purchased sign that is missing.

C. News and Events

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Approve the Resolution to Participate in Operation Greenlight as presented.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

Mr. Hudgins asked about the phone system problems that the offices at Liberty Square are currently experiencing. Ms. Wilson explained the investigation findings so far by Patrick and Daniel.

13. **SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

Mr. Walls asked for a copy of the vehicle use policy signed by Stevie Ray. The vehicle use policy was changed when Mr. Ray was hired as the Emergency Service Coordinator / Hazmat Specialist.

14. **OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker)*

Dee Russell

Hudgins, Va

Spoke about School bus Act 8VAC20-70-130, concerned about the lack of legal representation at board meetings.

Diana Swenson

Hallieford, VA

Agrees that we can utilize the tennis courts for pickle ball as well.

Bobby Dobson on behalf of the MCPS Board

School bus updates, and the left over funds to the teachers.

Randal Dobson

Cobbs Creek, VA

The school bus garage is believed to be an inspection station.

15. **PRESS CORRECTIONS AND CLARIFICATIONS** *(if necessary)*

16. **CLOSED MEETING** *(if necessary)*

A. Enter Closed Meeting

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Enter Closed Session

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

1. Va. Code § 2.2-3711(A)(8) for consultation with legal counsel regarding specific matters requiring legal advice;
-condition of structure(s) and contractual matters regarding 384 Old Ferry Road;
2. VA. Code § 2.2-3711(A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body;

B. Return to Open Meeting

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Return to Open Meeting

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

The Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Certify the Closed Meeting

Roll Call Vote:

Paul Hudgins, Vice Chair - I so certify

Jackie Ingram, Supervisor - I so certify

Mike Walls, Supervisor - I so certify

David Jones, Chairperson - I so certify

C. Action on Closed Matters (if necessary)

17. ADJOURNMENT

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 4-0-0 as follows: Paul Hudgins, Jackie Ingram, Mike Walls, Dave Jones - aye; None - nay; to Adjourn

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Mike Walls, Supervisor - Aye

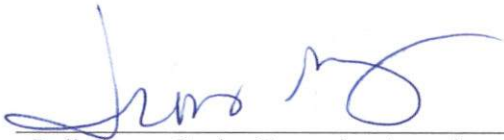
David Jones, Chairperson - Aye



Dave Jones, Chairperson
Mathews County Board of Supervisors



Ramona Wilson, County Administrator
Clerk to the Board



Judi Green, Senior Executive Associate
Deputy Clerk to the Board