



Mathews County Board of Supervisors

Regular Meeting
Historic Courthouse
27 Court Street, Mathews, VA 23109

Tuesday, July 25, 2023 at 6:00 PM

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairperson Dave Jones at 6:00 pm.

2. INVOCATION - Pastor Ed Jordan is expected to provide the invocation

Pastor Ed Jordan provided the invocation.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL / ESTABLISHMENT OF A QUORUM

Board of Supervisors Members Present: Vice-Chair Paul Hudgins
Supervisor Jackie Ingram
Supervisor Melissa Mason
Supervisor Mike Walls
Chairman Dave Jones

Board of Supervisors Members Absent:

Staff Present:

Mrs. Ramona Wilson, County Administrator, Clerk
Ms. Judi Green, Senior Executive and Deputy Clerk to the Board
Ms. Ashley Hubbard, Accounting Analyst
James Knighton, Director of Planning & Zoning
Jon Morr, Building Official
Ms. Andrea G. Erard, Esq., County Attorney

5. APPROVAL OF AGENDA

MOTION: On Motion of Paul Hudgins, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the agenda as amended.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

Line Item 5A - recognition of Major John Williams, Sheriff's Office Retirement.

The Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Melissa Mason, Dave Jones, Jackie Ingram, Mike Walls - aye; None - nay; to approve the resolution as presented

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

Line Item 5A - recognition of Ms. Angie Ingram, Clerk of Circuit Court's Retirement

The Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Melissa Mason, Dave Jones, Jackie Ingram, Mike Walls - aye; None - nay; to approve the resolution as presented

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

6. OPPORTUNITY FOR CITIZEN COMMENTS *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*

Patricia Stall

North, VA

Shared 2 articles Northern Neck Sentinel Article

7. CONSENT AGENDA

The change to line item 7B4 is only to correct the name of the account to excess boat, machinery and tools revenue.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the consent agenda as amended.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

A. Meeting Minutes

1. May 23, 2023 minutes correction by Mike Walls to reflect a final vote of 4-1-0 on line item 13 (Supervisors Report) re: Plaques with solders names placed on the Monument.

2. Board of Supervisors June 27th, 2023 minutes.

B. Supplemental Appropriations

1. Library Art Grant - \$1,000.00

2. Sheriff's Office - donation received from the Rotary Club - \$500.00
3. Sheriff's Department, Rotary Reimbursement - \$247.60
4. Budget Supplement from tax revenue for overexpended Assessor Professional Services - \$88,606.25

These funds came from excess Boat, Machinery and Tools tax revenue.

8. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director
Request to approve a private road named Oakland Creek Lane

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Melissa Mason, Dave Jones, Jackie Ingram, Mike Walls - aye; None - nay; to approve the road name.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

Zoning text amendment for 5ZA23 to read as follows; (see code § 175-15.28 Special regulations for short-term vacation rentals in its entirety in the packet)

F. There shall be a fire evacuation route displayed in a common area of the short-term vacation rental.

G. There shall be an operable 2-A:10-B:C fire extinguisher located in an accessible location inside the short-term vacation rental.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Melissa Mason, Dave Jones, Jackie Ingram, Mike Walls - aye; None - nay; to approve the text amendment

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairman - Aye

- B. Mathews County Broadband Advisory Board: Mrs. Judy Rowe, Chair
Presentation included in the packet.
- C. Mathews County Building Department: Mr. Jon Morr, Building Official - Public Hearing Information
Section 106, VA State Building Code Public Hearing is to be held on August 22, 2023 at our regularly scheduled meeting.

MOTION: On Motion of Mike Walls, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the Public Hearing

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

9. UNFINISHED BUSINESS

A. Heritage Park Discussion

Supervisor Walls would like verification from our Real Estate attorney regarding the easement / right of way. If this does not cost the county money, he would like to see us move forward with this public access site.

Chairperson Jones would like this vetted through an attorney for confirmation as well.

The Vice-Chair, Mr. Hudgins agrees that this would be a great asset to the county. His concern as well is the restrictive easement. He also discussed a conversation with Mr. Tom Robinson implicating that we may have to go to court.

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve consulting with a Real Estate Attorney regarding taking back The Heritage Park Property, concentrating on the ROW Easement

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

Ramona Wilson, County Administrator, will contact a Real Estate Attorney to have the easement access clarified.

B. Budget Amendments

There was a discussion regarding the meeting location of the Parks & Recreation Advisory Committee. Holding the meetings at the bank does not allow the citizens to attend. Although the bylaws were previously approved by the board, there needs to be amendments made to move the meeting location so the citizens have the opportunity to attend.

Chairperson Jones read a letter submitted by Mr. Mark Eubanks (included) [Letter to D Jones Link](#)

[Budget Amendment Resolutions Link](#)

C. Mr. Mark Eubanks - Discussion

The motion was made to move forward with obtaining quotes for replacing the missing structures that Mr. & Mrs. Eubanks was forced to tear down by the previous administration.

MOTION: On Motion of Melissa Mason, seconded by Paul Hudgins, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the motion to proceed.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairperson - Aye

Send a letter of apology to the Eubanks.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve County Administrator Ramona Wilson drafting a formal letter of apology to Mr. & Mrs. Eubanks.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

10. NEW BUSINESS

A. Parks & Recreation - Bylaws Discussion

The bylaws need to be amended to include a meeting location that is open to the public. This will be revisited at next month's meeting.

There was a 5 minute recess.

B. Board of Zoning Appeals Discussion

The Board of Supervisors would like to appeal the decision made by the BZA regarding the Hole in The Wall decision.

MOTION: On Motion of Paul Hudgins, seconded by Jackie Ingram, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Approve the decision to appeal.

Roll Call Vote:

Paul Hudgins, Vice Chair - Aye

Jackie Ingram, Supervisor - Aye

Melissa Mason, Supervisor - Aye

Mike Walls, Supervisor - Aye

David Jones, Chairman - Aye

11. COUNTY ADMINISTRATOR'S REPORT

A. Other Reports and Financials

B. Emergency Services Coordinator and Hazmat Specialist - Stevie Ray

Ramona announced the new Director Of Emergency Services, Stevie Ray, who started with the county on July 17, 2023. He has jumped right in and is doing a great job. Vice-Chair Paul Hudgins stated that we were very lucky to have him apply for the position.

C. Board of Equalization Updates

A notice was publicized outlining how to contact the BOE if you want to appeal your assessment, along with a list of available appointments.

D. Memorial Plaque for the Monument

The board would like to see if there are any more names before making a decision on what size plaque is needed.

E. Knight's Wood Road (SR 613) and Tabernacle (SR 611) closed at the intersection from August 1st-August 4th.

Supervisor Walls asked Ms. Wilson if there was an update on the dredging at the HITW. Ms. Wilson did receive an email from the contractor asking if the county would like to pull phase 3 out and submit it for rebid on our own. The decision was made to rebid phase 1,2 & 3. We have a contractor for phase 4.

- 12. SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meetings. . When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairperson may at his discretion suspend further presentation from the Board members and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*

Chairperson Jones spoke about the funds that were left in the FY22-23 MCPS school budget. The teachers did not get a raise last year and the board feels as though the teachers should get the raises that are due, even if it is in the form of a bonus. Ramona will be following up to verify how we can return that money to them by next month. The county is very grateful to the school for returning the funds.

Supervisor Hudgins stated that fellow Supervisor Rev. Dr. Mason was followed home by someone in the county to verify that she resided in Mathews County. The board does not agree with the investigation and that it could have been cleared up with a phone call, tax records or a driver's license. Rev. Dr. Mason shared that she stayed with her mother during her illness and ultimate passing and has since been helping care for her grandchild. She does feel as though a public apology is in order because no one contacted her or any other member of the board to verify the information before the investigation.

- 13. OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker)*

Fay Respress

457 Field Pt. Rd.

Moon, VA

There has been nothing done with the proposed Heritage Park Site since the Public Access Authority took ownership. There is confusion over the property lines.

Dave Thomas

454 Field Pt Road

Moon, VA

Does not agree that Heritage Park is a good place to have Public access.

Judy Rowe

Shared what a great asset Rev. Dr. Mason has been to the county and hated to hear that she was treated in such a way.

Tom Bowen

425 Waterview Lane

Requested information on the pumping at the HITW

John Craig-Lewis

Potato Neck Rd.

Asked why the lights were on in the public restrooms in the courthouse after hours.

Sharon Frye

Thanked Rev. Dr. Mason for all of her good work for the county.

Jack Kirby

Cobbs Creek, VA
Happy with the decision made in regards to the Eubanks.

Richard Hicks
North, VA
Addressed the septic rating at the HITW.

George Machen
Foster, VA
Laws are being broken at HITW. When will they be held accountable?

Tim Tillage
answered Supervisor Walls' question regarding the hold up on the pier repairs.

14. CLOSED MEETING *(if necessary)*

A. Enter Closed Meeting

1. Per §2.2-3711(A)(7) for Consultation with legal counsel and briefings by staff members pertaining to actual litigation because such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body- Mathews County v. JB Property LLC/JB Property LLC v. Mathews County.

MOTION: On Motion of Paul Hudgins, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Enter Closed Session, Chairperson Jones asked the record to reflect that he will recuse from attending the Closed Session.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

B. Return to Open Meeting

Vice-Chair Mr. Hudgins returned to an open meeting

MOTION: On Motion of Mike Walls, seconded by Melissa Mason, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Return to Open Meeting.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye

CERTIFY CLOSED MEETING:

WHEREAS, the Mathews County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 D. of the Code of Virginia, 1950, as amended, requires a certification by the Mathews County Board of Supervisors that such a closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Mathews County Board of Supervisors on the 25th day of July, 2023, hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Mathews County Board of Supervisors.

Paul Hudgins, Vice Chair - I so certify
Jackie Ingram, Supervisor - I so certify
Melissa Mason, Supervisor - I so certify
Mike Walls, Supervisor - I so certify
David Jones, Chairperson - I so certify

C. Action on Closed Matters (if necessary)

The motion was made to pay JB Properties the remaining 10% owed on the contract between Mathews County and JB Properties related to 674 Morse Point Rd., and the HMPG Grant, and the County will non-suit its case against JB Properties, and the county issue an apology to JB Properties, and the County release the bond posted by JB Properties related to the aforementioned contract re: 674 Morse Point Rd.

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 4-0-1 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls - aye; None - nay; Abstain-1 to Approve the Motion as Presented.

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Abstain

15. PRESS CORRECTIONS AND CLARIFICATIONS (if necessary)

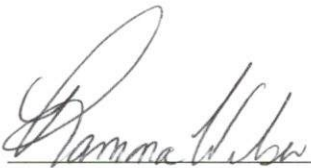
16. ADJOURNMENT

MOTION: On Motion of Melissa Mason, seconded by Mike Walls, the Mathews County Board of Supervisors voted 5-0-0 as follows: Paul Hudgins, Jackie Ingram, Melissa Mason, Mike Walls, Dave Jones - aye; None - nay; to Adjourn

Roll Call Vote:
Paul Hudgins, Vice Chair - Aye
Jackie Ingram, Supervisor - Aye
Melissa Mason, Supervisor - Aye
Mike Walls, Supervisor - Aye
David Jones, Chairperson - Aye



Dave Jones, Chairman
Mathews County Board of Supervisors



Ramona Wilson, County Administrator
Clerk to the Board



Judi Green, Senior Executive Associate
Deputy Clerk to the Board