



Mathews County Planning Commission

Tuesday, March 14, 2023 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A JOINT MEETING OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON March 14, 2023 AT 7:00 PM.

Members Present:

Board of Supervisors Dave Jones, Chairman
Paul Hudgins, Vice Chairman
Jackie Ingram, Member
Mike Walls, Member

Planning Commission Billy Cook, Chairman
Harry Meeks, Vice-Chair
Frances Minor, Member
Patricia Stall, Member
Donald Morgan, Member
Doug Wilton, Member
Paul Logan, Member
Paul Hudgins, Ex-Oficio

Members Absent: Melissa Mason, Member

Also Present: James Knighton, Director of Planning & Zoning
Heather Thomas, Wetlands, Marine Projects, and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ROLL CALL OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION

Mrs. Thomas called roll and established quorum.

5. REVIEW OF PUBLIC HEARING PROCEDURE

Mr. Jones reviewed the public hearing procedure.

6. PUBLIC HEARINGS

6.A. **APPLICATION 1-CUP-23:** Request from Melissa Moughon for a Conditional Use Permit per Section 175-5.3 of the Mathews County Zoning Ordinance to operate a home enterprise for the purpose of real estate closings on parcel 26A2 (7) 3. This parcel is in the Residential-2 (R2) district. Mr. Knighton read the staff report.

Ms. Minor asked if there would be a sign. Mr. Knighton answered that Ms. Moughan decided after the packet was published to request a sign.

Mr. Jones asked if there were any speakers for, against or neither that wished to speak. There were none.

Mr. Jones thanked Ms. Moughan for starting a new business in Mathews.

Mr. Knighton stated the tax map will need to be amended on condition one.

7. ADJOURNMENT OF THE BOARD OF SUPERVISORS

Mr. Jones adjourned the Board of Supervisors.

There was a five minute recess.

8. PLANNING COMMISSION CALLED TO ORDER

Mr. Cook called the Planning Commission back to order.

9. APPROVAL OF MINUTES

9.A. FEBRUARY 14, 2023 MINUTES

MOTION: On Motion of Mr. Wilton, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to approve the March 14th meeting minutes.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Paul Logan, Member - Aye

10. PUBLIC COMMENT PERIOD

Mr. Cook read the public comment procedure and asked for any speakers. There were none.

11. NEW BUSINESS

11.A. APPLICATION 1-CUP-23: Request from Melissa Moughon for a Conditional Use Permit per Section 175-5.3 of the Mathews County Zoning Ordinance to operate a home enterprise for the purpose of real estate closings on parcel 26A2 (7) 3. This parcel is in the Residential-2 (R2) district.

MOTION: On Motion of Mr. Morgan, seconded by Mrs. Stall, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to recommend approval of 1-CUP-23 with condition one amended to state the correct tax map number and change hours of operation on Friday from 9-1 to 9-5.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Paul Logan, Member - Aye

Ms. Minor let the Commissioners know that Mr. Cook and herself visited the site prior to the meeting. At that time, the applicant asked about a sign and information was given on the requirements for that.

11.B. Zoning Ordinance Items to Review

MOTION: On Motion of Mr. Morgan, seconded by Mr. Wilton, the Mathews County Planning Commission voted 7-0-0 as follows: None - aye; None - nay; to have a public hearing to address text amendment items 3, 5 and 7.

Roll Call Vote:

Billy Cook, Chair - Aye

Doug Wilton, Vice Chair - Aye

Frances Minor, Member - Aye

Patricia Stall, Member - Aye

Donald Morgan, Member - Aye

Harry Meeks, Member - Aye

Paul Logan, Member - Aye

Mr. Knighton reviewed the list of ordinances that needed to be corrected or reviewed. After discussion, the Commissioners decided to have a public hearing for three ordinances that are simple corrections and created a committee to review item nine to include: Patricia Stall and Doug Wilton.

12. PLANNING DIRECTOR'S REPORT

13. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton reviewed the cases heard and to be heard by the Board of Zoning Appeals.

14. PLANNING COMMISSION REQUESTS/DIRECTIVES

15. OTHER MATTERS

16. PLANNING COMMISSION ADJOURN

**THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MRS. STALL AND
SECONDED BY MR. WILTON, THIS MEETING WAS DECLARED ADJOURNED.**