



Mathews County Planning Commission

Tuesday, April 11, 2023 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A JOINT MEETING OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON APRIL 11th, 2023 AT 7:00 PM.

Members Present:

Board of Supervisors

Dave Jones, Chairman
Rev. Melissa Mason, Member
Mike Walls, Member

Planning Commission

Billy Cook, Chairman
Harry Meeks, Vice-Chair
Frances Minor, Member
Patricia Stall, Member
Donald Morgan, Member
Doug Wilton, Member
Byron Rauch, Member
Dave Jones, Ex-Oficio

Members Absent:

Paul Hudgins, Vice Chairman
Jackie Ingram, Member

Also Present:

James Knighton, Director of Planning & Zoning
Heather Thomas, Wetlands, Marine Projects, and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

The invocation was given.

4. ROLL CALL OF THE BOARD OF SUPERVISORS AND PLANNING COMMISSION

Heather Thomas called roll and a quorum was established.

5. REVIEW OF PUBLIC HEARING PROCEDURE

Mr. Jones read the public hearing procedure.

6. PUBLIC HEARINGS

- 6.A. **1-ZA-23:** Text amendment to the zoning ordinance, §175-6.3 (19), initiated by a motion of the Planning Commission, to correct §175-3.2 B to §175-15.3 B.

Mr. Knighton read the staff report.

Mr. Jones asked the board members and commissioners if they had any questions for Mr. Knighton. There were none.

Mr. Jones asked for speakers for, against or neither. There were none.

There being no additional questions or comments, the public hearing was closed.

- 6.B. **2-ZA-23:** Text amendment to the zoning ordinance, §175-17.2 (C), initiated by a motion of the Planning Commission, to add the word “park” to “(excluding manufactured home, which shall submit a site plan per the terms of Article 17)”

Mr. Knighton read the staff report.

Mr. Jones asked the board members and commissioners if they had any questions for Mr. Knighton. There were none.

Mr. Jones asked for speakers for, against or neither. There were none.

There being no additional questions or comments, the public hearing was closed.

7. ADJOURNMENT OF THE BOARD OF SUPERVISORS

THERE BEING NO FURTHER BUSINESS, THIS JOINT PUBLIC HEARING WAS DECLARED ADJOURNED. THERE WAS A FIVE MINUTE RECESS FOR THE BOARD TO LEAVE PRIOR TO THE REGULARLY SCHEDULED PLANNING COMMISSION MEETING.

8. PLANNING COMMISSION CALLED TO ORDER

Mr. Cook called the planning commission to order.

9. APPROVAL OF MINUTES

9.A. MARCH 14TH MINUTES

MOTION: On Motion of Mr. Wilton, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to recommend approval of March 14th minutes.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byron Rauch, Member - Aye

10. PUBLIC COMMENT PERIOD

Mr. Cook read the public comment procedure. There were no comments.

11. UNFINISHED BUISNESS

11.A. Zoning Ordinance items to look over

Mr. Knighton reviewed the group home ordinance and informed the board that he is currently consulting the county attorney on how this language needs to change.

The list of items to be considered, included in the packet, was discussed. Mr. Cook created two committees to review four zoning items as follows:

Mr. Morgan, Mr. Meeks and Mr. Rauch-Further Define Structures/175-5.4 Family Subdivison Committee

Mr. Cook, Ms. Minor and Mrs. Stall-Major/Minor Subdivison/ As built plans Committee

12. NEW BUSINESS

12.A. **1-ZA-23:** Text amendment to the zoning ordinance, §175-6.3 (19), initiated by a motion of the Planning Commission, to correct §175-3.2 B to §175-15.3 B.

MOTION: On Motion of Mr. Wilton, seconded by Mr. Rauch, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to recommend approval of 1-ZA-23.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byron Rauch, Member - Aye

12.B. **2-ZA-23:** Text amendment to the zoning ordinance, §175-17.2 (C), initiated by a motion of the Planning Commission, to add the word “park” to “(excluding manufactured home, which shall submit a site plan per the terms of Article 17)”

MOTION: On Motion of Mr. Rauch, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to recommend approval of 2-ZA-23.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byron Rauch, Member - Aye

13. COMMITTEE REPORTS

13.A. Business-1 Text Amendment Committee

MOTION: On Motion of Mr. Morgan, seconded by Mr. Wilton, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to hold a public hearing at the May 9th meeting for this text amendment.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byron Rauch, Member - Aye

Mr. Wilton reviewed their committee report. Discussion was had about the relief it would have on these properties.

14. PLANNING DIRECTOR'S REPORT

15. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton informed the commissioners of the cases that had been heard and to be heard by the BZA.

16. PLANNING COMMISSION REQUESTS/DIRECTIVES

MOTION: On Motion of Mrs. Stall, seconded by Mr. Morgan, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to include paperwork on speaker Tom De Weese in the May 9th agenda packet.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byron Rauch, Member - Aye

Mrs. Stall requested that information be included in the packet for next month's meeting for review about Tom De Weese, speaker on property rights. Mr. Wilton asked if this would be public if he came to speak. It was stated this would be open to the public. Mr. Cook clarified that the motion is for information to be included in the packet for review.

17. OTHER MATTERS

17.A. Review of Board of Supervisors Action

Mr. Knighton reviewed the approval of 1-CUP-23 by the BOS.

18. PLANNING COMMISSION ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. MORGAN AND SECONDED BY MR. WILTON, THIS MEETING WAS DECLARED ADJOURNED.