



Mathews County Planning Commission

Tuesday, February 14, 2023 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A REGULAR MEETING OF THE PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON February 14, 2023 AT 7:00 PM.

Planning Commission

Members Present:

Billy Cook, Chairman
Harry Meeks, Vice-Chair
Frances Minor - Member
Patricia Stall, Member
Donald Morgan, Member
Doug Wilton, Member
Paul Logan, Member
Dave Jones, Proxy Ex-Oficio

Members Absent:

Also Present:

James Knighton, Director of Planning & Zoning
Heather Thomas, Wetlands, Marine Projects, and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Mr. Wilton gave the invocation.

4. ROLL CALL OF PLANNING COMMISSION

Roll was called and a quorum was established.

5. APPROVAL OF MINUTES

5.A. January 10th Meeting Minutes

MOTION: On Motion by Mr. Morgan, seconded by Mr. Wilton, the Mathews County Planning Commission voted 7-0-0 as follows: None - aye; None - nay; to approve the minutes of the January 10th meeting with the amendments.

Roll Call Vote:

Billy Cook, Chair - Aye
Harry Meeks, Vice Chair - Aye
Doug Wilton, Member - Aye
Frances Minor, Member - Aye
Donald Morgan, Member - Aye
Patricia Stall, Member - Aye
Paul Logan, Member - Aye

Corrections were listed.

6. PUBLIC COMMENT PERIOD

Mr. Cook reviewed the public comment procedure. He asked for any speakers and there were none. The public comment period was closed.

7. UNFINISHED BUSINESS

7.A. FY24-FY28 CIP

MOTION: On Motion of Mr. Wilton, seconded by Mr. Meeks, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to add the resurfacing/renovation of the tennis court to FY24 in the amount of \$65,000.

Roll Call Vote:

Billy Cook, Chair - Aye
Harry Meeks, Vice Chair - Aye
Doug Wilton, Member - Aye
Frances Minor, Member - Aye
Donald Morgan, Member - Aye
Patricia Stall, Member - Aye
Paul Logan, Member - Aye

MOTION: On Motion of Mr. Morgan, seconded by Mr. Wilton, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to recommend approval of the Capitol Improvement Plan FY24-28 with amendments.

Roll Call Vote:

Billy Cook, Chair - Aye
Harry Meeks, Vice Chair - Aye
Doug Wilton, Member - Aye
Frances Minor, Member - Aye
Donald Morgan, Member - Aye
Patricia Stall, Member - Aye
Paul Logan, Member - Aye

Mr. Knighton reviewed new changes to the CIP after discussions with Kevin Zoll, Building Official. Mr. Meeks thanked Mr. Jones for saving money on the library roof repairs. Mr. Cook asked for clarification on the LED lights funding. Mr. Cook asked the Commissioners if they had

any questions for Mr. Knighton. Mr. Logan asked about current funding for the new Station One for the fire department. Mr. Jones stated that the board had to review funding at their next meeting and then a decision would be made. Mr. Meeks asked about the funding of the tennis court. Mr. Jones stated that there is a Parks and Rec committee being formed to address the funding of this. Mr. Meeks asked who he would contact to join the Parks and Rec Committee. Mr. Jones answered that it would be Tom Robinson. Mr. Logan stated that the tennis court is currently on the CIP.

8. NEW BUSINESS

8.A. 2022 Annual Report

MOTION: On Motion of Mr. Wilton, seconded by Mr. Morgan, the Mathews County Planning Commisison voted 7-0-0 as follows: seven - aye; zero - nay; to approve the 2022 Annual Report.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Paul Logan, Member - Aye

Mr. Knighton reviewed the 2022 Annual Report. Mr. Cook asked the Commissioners if they had any questions or comments.

9. COMMITTEE REPORTS

Mr. Cook dispersed the existing committees and asked for any comments or questions.

10. PLANNING DIRECTOR'S REPORT

Mr. Knighton informed the Commission that the Dollar General site plan has been submitted.

11. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton informed them of the current variances.

12. PLANNING COMMISSION REQUESTS/DIRECTIVES

Mr. Cook asked if any Commissioners had requests or directives. There were none.

13. OTHER MATTERS

Mr. Cook reminded the Commissioners of their Code of Ethics. Mr. Jones commended the Commission for all their efforts.

14. ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. WILTON AND SECONDED BY MRS. STALL, THIS MEETING WAS DECLARED ADJOURNED.