Mathews County Planning Commission

Tuesday, January 10, 2023 at 7:00 PM

MINUTES

1. **CALL TO ORDER**
   AT A REGULAR MEETING OF THE PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON January 10, 2023 AT 7:00 PM.

Planning Commission
Members Present: Billy Cook, Chairman
Doug Wilton, Vice-Chair
Frances Minor - Member
Patricia Stall, Member
Donald Morgan, Member
Harry Meeks, Member
Paul Logan, Member
Paul Hudgins, Ex-Oficio

Members Absent:

Also Present: James Knighton, Director of Planning & Zoning
Heather Thomas, Wetlands, Marine Projects, and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**
   The invocation was given.

4. **ROLL CALL OF PLANNING COMMISSION**
   Heather Thomas called roll and established a quorum was present.

5. **APPROVAL OF MINUTES**

   5.A. December 13th, 2022 Minutes

MOTION: On Motion of Mr. Morgan, seconded by Mr. Meeks, the Mathews County Planning Commission voted 7-0-0 as follows: seven - aye; zero - nay; to approve the minutes for December 13, 2022.

Roll Call Vote:
Billy Cook, Chair - Aye
Doug Wilton, Vice Chair - Aye
Frances Minor, Member - Aye
Patricia Stall, Member - Aye
Donald Morgan, Member - Aye
Harry Meeks, Member - Aye
Paul Logan, Member - Aye

6. PUBLIC COMMENT PERIOD

Byran Rausch, 1430 Knightwood Dr
Mr. Rausch asked the Commissioners to delay CIP discussions until the February meeting so that accurate requests can be sent in.

Dave Jones, Buckley Hall Rd
Mr. Jones welcomed the new Commissioner to the group.

Mike Walls, Hudgins
Mr. Walls stated the biggest objective for the Commissioners is to vet the CIP prior to the board approving it and welcomed the Commissioner.

Donnie Lewis,
Mr. Lewis stated that he represents the fire department and if the Commissioners have any requests or questions, to contact him.

7. UNFINISHED BUSINESS

7.A. FY24-FY28 CIP

Mr. Knighton reviewed the email received by the Department of Conservation and Recreation on the grant for dredging possibilities for Davis Creek.

Mr. Meeks added that Mr. Jones believes the county would be able to utilize the sand dredged to be sold to concrete facilities to alleviate the grant match cost. Mr. Morgan asked if they would be able to review more details about the grant in the next meeting. Mr. Knighton stated that they would be able to review it. Mr. Cook asked if the fund allocation should stay the same or change it to the general fund. Mr. Knighton added that it should stay how it is allocated for now.

Mr. Knighton and the Commissioners reviewed the current CIP and made changes as discussed. Mr. Logan and Mr. Meeks asked about fleet management plans. Mr. Knighton stated that the county does not currently have one. Mr. Stall asked how many bathrooms the $45,000 covers. Mr. Knighton answered that it was to cover two bathrooms in the court green. Mr. Cook asked if a copy of the quote for the library roof had been received. Mr. Knighton had not received it.

8. NEW BUSINESS

8.A. Annual Report 2021

Mr. Knighton reviewed the goals section of the 2021 annual report. Mr. Cook asked the Commissioners to review the goals section for the next 30 days and add to them if necessary.

9. COMMITTEE REPORTS

Mr. Cooks discussed his meeting with Mr. Zoll from buildings and grounds.

Mr. Meeks discussed his findings from the meeting with Mrs. Welch from the school board. Mr. Morgan stated he spoke with Mrs. Welch on the phone about her priorities with the most dire being the boilers at Mathews High School.

Mr. Logan informed the Commissioners of his findings at the meeting with the sheriffs office, fire department and rescue squad.

Mr. Knighton reviewed what was discussed with the social services and animal control department's requests.

10. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton reviewed the upcoming variances.

11. REVIEW OF BOARD OF SUPERVISOR ACTIONS

Mr. Knighton reviewed the approval by the board.

12. PLANNING COMMISSION REQUESTS/ DIRECTIVES

There were none.

13. OTHER MATTERS

Mr. Logan discussed HB1522

14. ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. WILTON AND SECONDED BY MR. MORGAN, THIS MEETING WAS DECLARED ADJOURNED.