



Mathews County Planning Commission

Tuesday, August 8, 2023 at 7:00 PM

MINUTES

1. CALL TO ORDER

AT A REGULAR MEETING OF THE PLANNING COMMISSION OF MATHEWS COUNTY, VIRGINIA, HELD IN THE MATHEWS COUNTY HISTORIC COURTHOUSE ON August 8, 2023 AT 7:00 PM.

Planning Commission

Members Present:

Billy Cook, Chairman
Doug Wilton, Vice-Chair
Frances Minor - Member
Patricia Stall, Member
Donald Morgan, Member
Harry Meeks, Member
Byron Rauch, Member
Paul Hudgins, Ex-Oficio

Members Absent:

Also Present:

James Knighton, Director of Planning & Zoning
Heather Thomas, Wetlands, Marine Projects, and Zoning Technician

THE MEETING WAS CALLED TO ORDER BY THE CHAIR OF THE PLANNING COMMISSION, FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

The invocation was provided.

4. ROLL CALL OF PLANNING COMMISSION

Heather Thomas called roll and a quorum was established.

5. APPROVAL OF MINUTES

5.A. JULY 11TH MINUTES

MOTION: On Motion by Mr. Wilton, seconded by Mr. Meeks, the Mathews County Planning Commission voted 7-0-0 as follows: Seven - aye; None - nay; to approve the minutes of the July 13th meeting.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byran Rauch, Member - Aye

6. PUBLIC COMMENT PERIOD

Mike Walls, Hudgins, VA

Mr. Walls informed the commission that he received a phone call at 7:30 last week. He tried to contact the fire department chief no answer, then contacted the liaison for that committee of the fire department. He has still been unable to have an answer for the citizen.

Dave Jones, Mathews, VA

Thanks the commission and congratulated the work they are doing.

7. UNFINISHED BUSINESS

7.A. Application 5-CUP-22: Request from Shannon Jones for a Conditional Use Permit for a home enterprise per Section 175-7.3 and 175-15.5 B. of the Mathews County Zoning Ordinance to operate a dog grooming facility on parcel 25 (10) 2Q. This parcel is in the Residential-2 (R2) district.

MOTION: On Motion by Mr. Wilton, seconded by Mr. Meeks, the Mathews County Planning Commission voted 6-1-0 as follows: Six - aye; One - nay; to recommend approval of 5-CUP-22 pending approval from the health department.

Roll Call Vote:

Billy Cook, Chair - Aye

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Aye

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byran Rauch, Member - Nay

Mr. Knighton reviewed the proposed CUP for the commission. Mr. Cook submitted a waste water characterization that the homeowner sent to the health department today for review. Mr. Wilton asked if Ms. Jones contacted the health department for advice. The board discussed the waste water characterization and asked Mr. Knighton questions. Mrs. Stall stated she would like the commission to move forward with the recommendation; Mr. Meeks and Mr. Cook agreed.

8. NEW BUSINESS

9. COMMITTEE REPORTS

Mr. Knighton stated he would like to set up a meeting with the subdivision committee at the end of this week or next week.

10. PLANNING DIRECTOR'S REPORT

11. NOTICE OF VARIANCE AND APPEAL

Mr. Knighton informed the commissioners of the outcome of the BZA hearing last month.

12. PLANNING COMMISSION REQUESTS/DIRECTIVES

Mr. Morgan stated he would like the commissioners to work ahead to review the other entities' CIP requests.

MOTION: On Motion by Mr. Rauch, seconded by Mr. Morgan, the Mathews County Planning Commission voted 5-2-0 as follows: Five - aye; Two - nay; to recommend to the Board of Supervisors to send out the CIP requests on September 1st with a 60-day deadline, November 1st.

Roll Call Vote:

Billy Cook, Chair - Nay

Harry Meeks, Vice Chair - Aye

Doug Wilton, Member - Aye

Frances Minor, Member - Nay

Donald Morgan, Member - Aye

Patricia Stall, Member - Aye

Byran Rauch, Member - Aye

The commissioners discussed future CIP requests and deadlines.

13. OTHER MATTERS

Mrs. Stall informed the public and commissioners about Mr. Tom Deweese's event Thursday.

14. ADJOURN

THERE BEING NO FURTHER BUSINESS, ON A MOTION BY MR. WILTON AND SECONDED BY MS. STALL, THIS MEETING WAS DECLARED ADJOURNED.