



Mathews County Board of Supervisors

Regular Meeting

Historic Courthouse

27 Court Street, Mathews, VA 23109

Tuesday, August 22, 2023 at 6:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL / ESTABLISHMENT OF A QUORUM**
- 5. APPROVAL OF AGENDA**
- 6. SPECIAL PRESENTATION**
 - A. VATI and BEAD Funding for Broadband in Mathews Presentation
 - B. Henderson Inc., MCVFD New Station Presentation by Al Davis – Director of Preconstruction and Development for Henderson, Inc.
Donald F. Booth, AIA, LEED AP – President of DJG, Inc.
- 7. RECOGNITION OF EMPLOYEES AND COMMUNITY SERVICE**
 - A. Retirement and 5 Years of Service: Glen Scatchard, Grounds Manager
 - B. Barbara Read, HR Analyst - 10 years of Service
- 8. OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker, alternating between in-person and written comments)*
- 9. PUBLIC HEARINGS**
 - A. Proposed Ordinance 23-04 to address unsafe structures and to adopt section 106 of Part III of the USBC
 - B. Proposed text amendment to correct the Mathews County Code Chapter 145 Taxation to align with current procedure of billing twice per year for real estate levies (due June and December of each year).
- 10. CONSENT AGENDA**
 - A. Meeting Minutes

1. Board of Supervisors Regularly Scheduled Meeting, July 25, 2023
- B. Supplemental Appropriations
 1. Department of Social Services - \$1521.00 from the state for Family Partnership Meetings.
 2. Budget Transfer
- C. VDOT Activity Permit Requests
 1. Mathews High School Homecoming Parade, October 13, 2023.
 2. MCVIC - 2023 Christmas Parade, December 9, 2023

11. REPORTS AND REQUESTS OF BOARDS, DEPARTMENTS, COMMISSIONS AND AGENCIES

- A. Mathews County Department of Planning and Zoning: Mr. James Knighton, Director
 1. **Application 5-CUP-22:** Request from Shannon Jones for a Conditional Use Permit for a home enterprise per Section 175-7.3 and 175-15.5 B. of the Mathews County Zoning Ordinance to operate a dog grooming facility on parcel 25 (10) 2Q. This parcel is in the Residential-2 (R2) district.

12. UNFINISHED BUSINESS

- A. Parks & Recreation Bylaws Amendment
- B. Eubanks: Quotes and Information
- C. Update on IT Investigation
- D. Schedule a Public Hearing re: MCPS Amended FY24 Budget - Level Funding and Differences in State Revenue Estimates

13. NEW BUSINESS

- A. Middle Peninsula Northern Neck Community Services Board - State Performance Contract

14. COUNTY ADMINISTRATOR'S REPORT

- A. Other Reports and Financials
- B. Rabies Clinic - October 21, 2023
- C. September 17-23, 2023 Constitution Week
- D. VPPSA Regional Recycling Campus
- E. MPPDC - Support of Grant Writing Team
- F. Historic Courthouse Lighting Upgrades
- G. Update of 4 year assessments
- H. Board of Equalization Contact Information for Scheduling
- I. Facilities and Grounds Project Updates

- 15. SUPERVISORS' REPORT** *At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which are not more appropriately discussed or considered in closed meeting. At this time, Supervisors may bring up matters for the Board's discussion, consideration or information which is not on the agenda and which is not more appropriately discussed or considered in closed meeting. When speaking during Supervisors' Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation.*
- 16. OPPORTUNITY FOR CITIZEN COMMENTS** *(One opportunity of 3 minutes per speaker)*
- 17. APPOINTMENTS**
- A. Wetlands Board - David Rowe, Alternate Member
 - B. There are 2 vacancies on the P&R Advisory Committee
- 18. PRESS CORRECTIONS AND CLARIFICATIONS (if necessary)**
- 19. CLOSED MEETING** *(if necessary)*
- A. Enter Closed Meeting
 - 1. Va. Code § 2.2-3711(A)(8) for consultation with legal counsel regarding three specific matters requiring legal advice:
 - 674 Morse Point Road and the work done pursuant to the HMPG grant
 - claim for attorney's fees and costs by Mr. & Mrs. Mark Eubank
 - condition of structure(s) and contractual matters regarding 384 Old Ferry Road; and
 - Va. Code § 2.2-3711(A)(1) for the discussion or consideration of the performance and disciplining of a specific *appointee* of the Mathews Board of Supervisors.
 - B. Return to Open Meeting
 - C. Action on Closed Matters (if necessary)
- 20. ADJOURNMENT**